

**Central Elementary School PTA
Meeting Minutes
Wednesday, January 23, 2019**

Attendance

Gaye Johnson, Robin Parker, Samantha Hoke, Ashley Crutchfield, Carol Penney, Tracy Gordon, Alesa Chaffin, Nathan Chaffin, Melissa Jones, Lindsay Perry, Rachel Clark

Call to Order

The meeting was called to order at 5:32 p.m. by Gaye Johnson.

Principal's Report – Robin Parker

- Enrichment clubs just finished the second week, and are going well. They are taking place during the last hour of the school day.
- January 28th – Assembly to kick off the “One School/One Book” program. The book *Appleblossom the Possum* will be sent home this week – one copy per family. Families are to read at home, and there will be different activities, trivia questions, etc. at school throughout the month. The culminating event will be an educational assembly with live opossums by the Wildlife Center of Virginia. The students will also participate in a “penny drive,” so Central can “adopt” a possum. Title 1 funds are paying for this program.
- Tuesday, January 29th – The 5th grade class will tour Maury River Middle School.
- February 4-8 – CES Book Fair. Julie has sent a sign up genius for volunteers.
- February 5th – Parent Conferences, starting at 3:30.
- February 14th, 2 p.m. – Valentine’s Day classroom parties for K-3 and social for grades 4-5. CES will also host a Volunteer Appreciation reception on February 14th. Robin will be asking for names of volunteers and will send out invitations.
- March 4th through March 27th – SOL Academy. There will be a total of 7 sessions, because one falls on a teacher workday. PTA will pay for snacks again this year.
- March 19th – Report cards will go home.
- March 21st – 3rd and 4th grade level performance at 6 p.m.
- March 27th – Kindergarten registration.
- April 1-5 – Spring Break
- April 18th – Kindergarten and 1st grade level performance at 6 p.m.
- April 23rd – Spring SOL testing begins.
- CES has currently missed eight days of school this year. Four of these were “built in,” and because the school day was extended a couple of years ago, the other four are “bank time.” After a couple more school closings, the missed days will need to be made up.

PTA Treasurer's Report – Gaye Johnson

- J.C. Crutchfield will assist Gaye as “Interim PTA Treasurer,” until the end of the school year, as Katie Clements can no longer take care of treasurer duties.
- Bank account balance is around \$10,000.
- Recent Box Tops submission earned \$700, and Box Tops check has been deposited.
- Discussed the need to end the school year with around \$7,000, as the budgeted amount for house color shirts and teacher stipends (provided in August 2019) is \$6,500.
- Spring expenses still to be paid this year include the in-school performance of “Jack and the Beanstalk,” Boxerwood, the PTA scholarship, SOL Academy snacks, and SOL breakfast cart items.
- Plan to do more restaurant “dine out” nights. Considering McDonald’s and Domino’s.
- Spirit merchandise orders totaled more than \$1,400. Some items required a minimum order quantity, so there is about \$600 of shirts and bears, which will be sold at events throughout the rest of the year.

Beautification – Robin Parker

- Discussed the condition of the field. The county has agreed to address the field drainage issue within the next year.
- Will continue to discuss plans for a spring “clean-up day.”
- Rachel Clark is a member of the Kerr’s Creek Garden club. They are making a \$50 donation to the committee, and Rachel thinks they might help with future plans.

Clothes Closet – Lindsay Perry

- Spring distribution clothing requests go home with students on March 5th. Committee will begin filling bags on March 11th with a goal of having all requests filled before Spring Break.
- Committee recently received a donation of \$150 from City National bank.
- Remind friends and family to donate to the clothes closet.

Communications – Carol Penney and Tracy Gordon

- Membership still at 162 members. Discussed one more membership drive for the year.
- Student directory was distributed.
- February newsletter will go home on February 5th, so content should be submitted by January 30th.
- Discussed the fact that the newsletter goes home on “Time Together Tuesday,” so we have not been successful in reminding families about it. Will do emails and FB posts in addition to the newsletter.
- Carol will give the high school the PTA scholarship form. Last year we had 5 applicants for this \$500 scholarship. Forms will be due by May 1, and a committee will need to be formed to review applicants. The scholarship will be presented at RCHS Senior Awards Night on May 23rd.

Fundraising – Samantha Hoke

- Upcoming spring Box Tops drive. Our next Box Tops submission is due by May 1st. Contest will end April 15, and committee will decide on an award for the class submitting the most Box Tops.
- Plan to schedule more “dine out” nights as mentioned above.
- Merchandise sales also mentioned above.

Student Activities/ Volunteers – Alesa Chaffin/Gaye Johnson

- Form for volunteers to help with Valentine’s Day parties was sent home Tuesday, Jan. 15.
- Alesa is gathering forms and will determine room parents and e-mail party information. The email will provide room parents with the names and contact information for each of the volunteers as well as a sample email with suggestions for food and activities (i.e. game, craft, and/or read-aloud story).
- The PTA will hold a spring outdoor “Family Fun Night” instead of the “Spring Picnic.” Decided on Friday, April 26th as the date. Fun Night will be moved inside if weather prohibits an outdoor event.

Reflections Art Contest (Theme: “Heroes around Me”) - Gaye Johnson

- There were 17 entries for the contest this year, compared to 10 entries last year.
- Several submissions advanced to the VA PTA state contest, and will be judged by the end of February. Awards will be presented to contest participants before the March 29 assembly/play.

Hospitality- Julie Tanner was absent but reported...

- Discussing plans for Teacher Appreciation Week, May 6-10.

Other Discussion Topics

- Reviewed 2017-18 CES PTA audit. Motion made to approve. Motion carried by unanimous vote.
- Need nomination committee to choose officer nominees for 2019-20 school year and to host a PTA information open house. February newsletter will include article about PTA leaders for next school year.

Adjournment – The meeting was adjourned at 6:35 p.m.

Next Meeting: Wednesday, February 20, 2019, 5:30 p.m.

Respectfully Submitted, Ashley Crutchfield, Central PTA Secretary