

**Central Elementary School PTA  
Meeting Minutes  
Wednesday, August 7, 2019**

**Attendance**

Robin Parker, Allison Mock, Catie Brown, Kasey Leslie, Dallin Lewis, Alesa Chaffin, Nathan Chaffin, Ashley Crutchfield, Gaye Johnson, Melissa Jones, Molly Kay Moore, Maria Kostelni, Carol Penney, Rachel Clark

**Call to Order**

The meeting was called to order at 5:32 p.m. by Catie Brown.

**Principal's Report – Robin Parker**

- Welcoming of Allison Mock Assistant Principal
- Various Teacher changes due to teachers moving to other areas, other grades within our school, and new hires.
- Open house Thursday 8/08 from 5-6:30 p.m..
- Central Premier Red Carpet Monday 8/12/19 to start about 9:10 a.m. for parent “paparazzi.”

**PTA Treasurer's Report – Gaye Johnson**

(Dallin Lewis will take over as treasurer after 2018-19 audit is complete.)

- Account balance is \$9335 – one \$500 scholarship check awarded in May has not yet been cashed. Other upcoming expenses include \$3,500 for student House Color T-shirts and \$3,300 to offset teachers' out-of-pocket expenses.
- \$75 teacher stipends to be distributed to 44 contracted teachers Friday, August 9.
- Gaye intends to have change for PTA table at Thursday's Open House
- Members of the 2018-19 audit committee are: Allison Mock, Karen Duff, and Nathan Chaffin.

**Committee Updates**

- Reviewed current year roles/responsibilities

**Student Activities/Volunteers –Catie to contact Shelley Kessinger for participation on this committee.**

- “Movie under the Stars” scheduled for Friday, 9/13/19. Seating begins at 7 and Movie to start at 7:30 p.m.
  - No rain date; movie will be in the gym if weather prevents outside event.
  - Movie to be determined by penny vote August 19-26. (Gaye has penny jugs.) Winner announced 8/30/19. Movie choices are: *Hotel Transylvania 3*, *Incredibles 2*, and *Jungle Book*.
  - Tracy Gordon and Gaye Johnson will work together to create posters, flyers, etc. Flyer announcing movie feature will go home Tuesday, 9/3/19.
  - Catie agreed to get sound permit.
  - Robby and Molly Moore will provide movie screen and audio/video system.
  - Ashley Crutchfield agreed to prepare raffle baskets (with movie feature DVD, movie theater tickets, drive-in tickets).
  - It was suggested that the 5th graders sell the raffle tickets during the event. Catie plans to ask Lindsey Flint to assist.
  - Movie Night shopping list (for Sam's, Costco, or Walmart) will be ready at 9/04/19 PTA meeting. Note: PTA has tax-free status at Walmart.
  - Catie to research the cost of purchasing new popcorn machine, as Central's is not working.
- Walkathon and Fall Festival will be Thursday, 10/31/19. Planning during 9/04/19 meeting.

## **Beautification**

- Ms. Parker reported that the County removed shrubs in front of school, and plans for sod and mulch are underway.
- Ms. Parker has suggested using stone in all mulched areas to decrease yearly maintenance burden while maintaining attractive appearance. She also suggested trees be placed in the former shrub locations. We'll consult with Kasey Leslie's husband regarding the appropriate number of trees for the space.
- Gaye brought up possibility of submitting a community grant request to W&L if we have a specific project that needs funding. Grant request deadlines are November 1 and March 1. Carol Penny has offered to help write the grant, as she has written one previously for another school. The W&L grant could be for purchasing stone and trees for the front of the school or adding power to the pavilion, but we need to confirm whether the County can assist with these projects. Another idea is requesting donations from the community and families for purchasing trees with an "in memory of" plaque. In this situation, campaigning for tree donations would run January to March with planting to begin April. Ms. Parker will follow up with County regarding pavilion Power.

## **Central Clothes Closet – Carol Penney**

- Discussed options for acquiring needed items through various community resources. Carol Penney and Tracy Gordon will investigate.
- Discussed how to track clothing items taken from the closet.
- Ms. Parker has agreed to request teachers jot down what items they remove for students in order for PTA to be prepared for filling clothing requests in the fall and spring.

## **Communications**

- Catie suggested we create a "Fridge Card" flyer listing PTA events by month, instead of a September newsletter.
- Another idea to promote attendance at PTA events is a "Punch Card" and giving a reward for a certain number of punches.
- PTA tables at open house on 8/8/19 will be staffed to recruit members, sell spirit merchandise, and promote Reflections contest. Those who join PTA on or before open house night are entered in a drawing for a "Central fan pack".

## **Fundraising –**

- Melissa Jones is handling spirit merchandise
- Ashley Crutchfield is coordinating Box Tops for Education program, which is transitioning from clipping to scanning. Ashley will create flyer explaining new Box Tops app.

## **Hospitality – Molly Kay Moore**

- Back-to-school faculty/staff breakfast on August 5 was a success.
- Casey and Catie will provide contacts to Molly for teachers who may be interested in assisting (or advising) on the committee.

## **Reflections – Alesa Chaffin**

- 2019-20 Reflections contest theme is "Look Within." Alesa presented signboard and infinity mirror for increasing awareness of Reflections PTA art program at open house. Forms with specific category rules and deadlines will to be distributed to students.
- Gaye will assist or provide information for judges from previous years.
- Alex Slaydon and Michelle Steiner have also agreed to assist with Reflections contest coordination.

## **Adjournment**

Meeting adjourned at 6:50 p.m.

Respectfully Submitted by Alesa Chaffin, CES PTA Secretary

**NEXT PTA MEETING – WEDNESDAY, SEPTEMBER 4, 2019, 5:30 PM**