

CENTRAL ELEMENTARY SCHOOL PTA
Meeting Minutes
Wednesday, September 4, 2019

Attendance

Robin Parker, Catie Brown, Alesa Chaffin, Molly Kay Moore, Dallin Lewis, Laura Jones, Kasey Leslie, Gaye Johnson, Ashley Crutchfield, Rosalea Potter, Melissa Jones, Carol Penny, Rachel Clark, Erin Graves, Tracy Gordon, Maria Kostelni, Nathan Chaffin

Call to Order

The meeting was called to order at 5:35 pm by Catie Brown.

Principal's Report - Robin Parker

- Great start to the new school year. Drop off and Pick up seems to be running smoothly thus far.
- Student Enrollment is down from 520 last year to about 494 this year.
- Wonderful Wednesdays have been successful with students and teachers wearing their fashionable new house color t-shirts.
- Upcoming dates for school activities include: Sept 10 Picture Day and Interim Reports; Sept 13 Movie Night under the stars. Oct 3 Title 1 Family Reading Night 5:30 with focus on comprehension. (Amazon Fire Drawing); and Oct 17 Grades 4 and 5 Grammar Rocks Performance.

PTA Treasure's Report – Dallin Lewis

Upcoming expenses: Popcorn Maker – Melissa Jones is requesting to borrow from MRMS if available.
Movie Night Food (\$600.00)
Cup Order (merch-\$2400.00)
Walkathon/Fall Festival- (\$1000.00)

Future: October: Hospitality-Conference Night

PTA vs PTO – next year – Dallin Lewis

Briefly discussed whether it would be most economical/beneficial to change from a PTA to a PTO for the next school year. Dallin is willing to prepare an information sheet so we can make a better educated decision; therefore, discussion is tabled until the next meeting.

2018-19 Audit Approval – Gaye Johnson

Audit was completed on September 4th by Nathan Chaffin, Allison Mock, and Karen Duff. Audit was provided for review. Moved to approve by Rachel Clark and 2nd by Ashley Crutchfield. 2018-19 audit approved unanimously.

Membership Update – Jenny David

So far there are 119 PTA members, which includes 26 couples. In order to encourage teacher membership, Ms. Kostelni plans to create a competition.

FB Notices – Laura Jones / Catie Brown

- Membership Drive – parents, grandparents, etc. can join PTA!
- Movie Night
- Box Tops Info – Yellow House is in the lead for turning in the most box tops.
- Walkathon – we will focus more on Walkathon planning after Movie Night.
- It was suggested to add daily or weekly reminders for PTA events to FB. Additionally, Gaye recommended adding a link for Central Elementary PTA website “for more information”.

Committee Updates:

- **Student Activities / Volunteers**

Movie Night Update – Melissa to determine if the purchase of more candy is needed or not. Molly requests the generator be set up and checked for appropriate operation. Ashley reports having 3 baskets for raffle including Hull’s donations, Walmart Gift Card, and State Theater donations.
Walkathon - \$1000.00 budget – Gaye, Ashley, Kasey, Melissa
Student Assemblies - \$1500.00 budget – Gaye No Assemblies Scheduled to date. Wildlife Center is currently booked and unavailable.

- **Beautification – Rachel / Catie**

Update from Robin – Mr. Leslie
Power to Pavilion- County? Grant?
Molly reports she knows of a youth group that loves to do service outreach and may be willing to assist with Beautification on Oct 19th. We’ll know more soon.

- **Central Clothes Closet – Tracy / Carol**

\$900.00
Any Needs?
Carol – Weekly visits being completed. Donations have been received and closet is overall well stocked. However, underwear goes fast and so far the only purchase has been Boys size 4 underwear. Molly reports downtown churches are looking for opportunities to purchase these sorts of things and is willing to connect us with them. Carol suggested offering a free popcorn coupon for donation of new package of socks or underwear during Movie Night. Ashley reports in the past baked goods have also been offered.

- **Communications**

Year at glance calendar of activities – Tracy
Presented first draft with 2 choices (1/2 sheet size and full sheet size calendar) which lists each month’s school and PTA activities for the entire year. Discussed additions/omissions for the final draft. Chose to only print the full page calendar.

- **Fundraising**

Box Tops – Ashley Crutchfield
Box Tops are transitioning to electronic submission. Information has already been sent home to educate families on downloading the Box Tops app and scanning receipts for credit. Continuing to collect paper box tops and will continue to provide weekly student reminders. Last announcement for house color leader Friday Sept 6th.

- **Hospitality – Molly**

\$500.00
Conference Night Dinner
Donna Straub to help with hospitality as she knows what teachers like/want.

- **Reflections – Gaye, Alesa**

\$40.00
Theme: Look Within
School entry deadline after Thanksgiving Break. Nov 25th or 26th
Judging to be completed by Dec 6th and CES 1st place entries to be sent to VA State PTA for state level competition.

- **Other Business**

Need to find a replacement for Janelle – after December -- who is signed up to assist with Movie Night planning and Sign-up Genius.

Discussed and decided to move meeting time from 5:30 to 5:00 pm.

- **Communications Committee/Responsibilities**

Website Maintenance	Gaye
Newsletters	Catie?
Copier	Lindsay Perry
Flyers	Gaye
Posters	Tracy?
Photography	Julie Tanner (am) Gaye (pm)
Emails	Gaye
Facebook Posts	Laura J
Membership Tracking	Jenny D
AM Announcements	Jackie G
Teacher Rep	Maria K

- **Fundraising Committee/Responsibilities**

Box Tops/Coke Rewards	Ashley
Walkathon \$	
Classroom Pres	Gaye
Bus. /Comm. Sponsors	Ashley, Gaye, Kasey, Melissa
Central Donations	Ashley, Gaye, Kasey, Melissa
Thank You Letters	Lindsey F.
Restaurant Fundraisers	Alesa C. / Gaye
Spirit Merch	Melissa J.

- **Student Activities Committee/Responsibilities**

Scheduling Assemblies	Gaye
Reflection Program	Gaye, Alesa, Alex Slaydon, Michelle Steiner
Purchasing SOL breakfast	

- **Hospitality Committee/Responsibilities**

Teacher Meals	Molly
Teacher Treats	Molly

*Donna Straub to help

- **Fun Nights/Volunteer Committee/ Responsibilities**

Valentine's Party Coordination (Parents)	
Sign-up Genius Lists	Janelle, Molly
Planning Fall Movie Night	Molly, Janelle
Planning Spring Family Fun Event	

- **Clothes Closet Committee/ Responsibilities**

Distributing clothes requests	Tracy G./Carol P.
Maintaining Lists/Sign up	Tracy G./Carol P.
Filling Request	Tracy G./Carol P.
Closet Organized & Stocked	Tracy G. /Carol P.
Req. and Rec. Donations	Tracy G. /Carol P.
Purchasing Clothes as needed	Tracy G. /Carol P.

- **Beautification Committee/Responsibilities**

Working with CES to plan	Rachel, Catie
Volunteering Time to Landscape	Michael, Leslie's, Nathan C.
Scheduling and Promoting Clean-up	

Adjournment:

Meeting adjourned at 6:44 p.m.

Meeting Minutes Respectfully submitted by Alesa Chaffin, CES PTA Secretary (with notes from Dallin Lewis) – Thank you sir!

NEXT PTA MEETING – WEDNESDAY, OCTOBER 2, 2019 AT 5:00 PM