



EDC Elite Company Handbook 2026-2027

EDC Mission and Vision

Evolution Dance Complex (EDC) was founded on the belief that our students should experience a healthy dance-life balance, with educational opportunities that foster growth and help them continuously **EvoLve** as both dancers and individuals.

Our mission at EDC is to provide high-quality, professional dance and fitness instruction in an inclusive, positive, and continuously evolving environment.

Evolution Dance Complex has been in development for years, but our vision grew significantly when we combined the worlds of fitness and dance. They truly go hand in hand and compliment each other on many levels.

Top-of-the-line dance education is crucial, but adding Pilates and fitness makes our company's training truly one of a kind. Creating strong dancers—both physically and mentally—will provide our students with longevity, injury prevention, and a healthy lifestyle that enhances their dance training.

We want a bright future for all our students and hope they continue with dance and/or fitness even after their time with EDC ends. We believe our training will help them continue evolving for many years to come.

EDC Student Code of Conduct Policy

EDC Elite Company dancers are expected to serve as role models both within our studio and in the greater community. As representatives of Evolution Dance Complex, all members must demonstrate respect for:

- The EDC studio and its staff
- AOK! Fitness faculty and clients
- Fellow EDC dancers and families

Dancers are expected to maintain exemplary classroom behavior and adhere to a professional code of conduct at all times—**both inside and outside the studio.**

EDC Social Media & Public Behavior Policy

This code of conduct extends, but not limited, to:

- All social media platforms (whether accounts are private or public)
- All competitions and EDC showcase events
- All EDC events (company parties, events, fundraising events, etc.)

Dancers are expected to uphold the values and reputation of EDC in their online presence. It is imperative that no dancer partakes in:

- Negative posts about EDC, AOK! Fitness, or any other organization, studio or company as this behavior is strictly prohibited
- Comments on social media posts that do not align with EDC values or are harmful to others
- Shares of other's posts including negative behavior, talk, or harmful content

Violations will result in a required meeting with the Artistic Director

Repeated offenses may result in immediate dismissal from EDC Elite Company.

Any social media accounts can not be affiliated with Evolution Dance Complex unless discussed and approved by owner.

All EDC posts must be dance related in a professional and positive manner

Respect for the Dance Community

Dancers and their families are not permitted to speak negatively about:

- Any member of Evolution Dance Complex
- AOK! Fitness staff or clients
- Other dance studios or their members

We are committed to fostering a culture of mutual respect and professionalism within the entire dance community. Any negative social media posts, conversations and/or comments about other studios are not allowed. We take pride in our studio's image and having a strong, positive sense of community.

Substance Abuse Policy

The use of **alcohol** or **illegal drugs** is **strictly prohibited.**

- Any evidence of such behavior will result in an immediate meeting with the Artistic Director.
- Consequences may include immediate dismissal from EDC Elite Co.

Studio Conduct and Environment

As EDC operates within a shared space at AOK! Fitness, all dancers must respect both environments. Dancers will be taking classes while AOK! Fitness classes are taking place as well. It is important to respect the lobby, the main floor, restrooms and any other space within AOK! Fitness. We strive to provide a space that is:

- Positive
- Focused
- Disciplined
- Enriching

Dancers are expected to:

- Engage respectfully and positively
- Be attentive and present during class
- Maintain a strong work ethic and classroom discipline

This ensures that every dancer receives the highest quality of training and contributes to a supportive team culture.

Energy and Engagement

EDC strongly believes that positive energy in the classroom leads to a more enriching dance experience.

- Our faculty commits to bringing their best energy to each class.
- In return, we expect EDC dancers to mirror that same level of enthusiasm, dedication, and professionalism.

Parent Support Policy

At Evolution Dance Complex (EDC), we are incredibly thankful for our EDC parents. Your support plays a vital role in the success of our dancers, and we recognize that none of this would be possible without your involvement.

We encourage parents to be active, positive participants in their dancer's journey at EDC. While we understand that you have your child's best interests at heart, please know that our faculty shares that same commitment—particularly in supporting your dancer's personal development and dance education.

We respectfully ask that parents trust the professional judgment of EDC faculty when it comes to instruction and placement decisions. These decisions are made thoughtfully and with the dancer's growth, well-being, and long-term development in mind.

Parent Conduct Expectations

As a parent of an EDC dancer, your words and actions have a powerful influence—not only on your child but also on their teammates and peers. To maintain a respectful, collaborative, and uplifting environment, we ask that all parents:

- Refrain from speaking negatively about EDC dancers, faculty, staff, fellow parents, or other dance studios.
- Support a culture of kindness, professionalism, and mutual respect within the EDC and broader dance community.
- Promote unity and positivity both inside and outside the studio environment.

Any violations of these expectations will be addressed directly by the Artistic Director. Repeated or serious concerns may result in the dismissal of the dancer from the EDC Elite Company.

Open Communication

We deeply value your passion and dedication to your dancer's growth. We strongly encourage open and respectful communication. Should you have any questions or concerns, please bring them directly to the Artistic Director at your earliest convenience.

By working together, we can ensure that every EDC dancer has a rewarding, joyful, and successful experience.

EDC Elite Company Requirements Policy

EDC Elite Company members **must** adhere to the following requirements:

- Weekly company attendance is mandatory for all students
- Dancers are required to provide proper, timely communication when conflicts arise throughout the season
- NO DANCER** is permitted to miss classes/rehearsals the week of competition unless extreme illness or case of emergency (dancers not in attendance may not be able to compete at that weekend's competition or may be removed from certain dances **without a refund on competition fees**)
- All regional competitions are mandatory for all EDC Elite Company members (EDC Elite - (4) Regionals & Performance + Minis (2) Regionals)
- All company dancers are required to attend the mandatory convention in the late fall/early winter (convention only - no competition)
- Performance+ Mini Company will have their own local (1) day convention to attend
- (NEW) Nationals is MANDATORY for the 2026-2027 season for all EDC Elite members as it will be in Sandusky, OH (please plan vacations accordingly)**

- P+ Mini Co. is not required to attend nationals but may be offered as an option
- Dancers are required to perform in both showcases: Company Preview (January) & Studio Recital (June) (See Company Calendar)
- EDC Elite company dancers are required to take the following during summer:
 - (10) Conditioning Classes of their choice
 - (10) Drop-In Dance Classes of their choice (including required ballet)
 - (2) Master Classes
- P+ Mini Company members must take their assigned company class in the summer
- All EDC Elite company members are required to participate in at least (1) EDC community/service event
- Tap technique is required for all company dancers - no prior experience necessary (No tap dance required - technique class only)
- All Saturday rehearsals are **MANDATORY** for all company dancers (This is very crucial for cleaning and the competition process - inform all conflicts to Erynn ASAP)
- All company dancers must purchase the EDC company embroidered jacket before December 1st (to leave time for embroidery)
- All summer choreography dates are mandatory (see more information below)
- EDC Elite company members are required to be in (3) group dances (not including solo/duet/trios)
- Performance+ Mini Company members are required to be in (1) group dance (not including solo/duet/trios)

Class Rehearsal and Attendance Policy

Weekly Company Classes

Dancers are required to attend all scheduled weekly company classes. Attendance is essential to ensure consistent training and team progress throughout the season.

Communication of Absences

Proper and timely communication is required when a dancer cannot attend a scheduled class. Parents or dancers must notify the Artistic Director, Erynn Leff, in advance of any anticipated absence or scheduling conflict.

Make-Up Class Requirement

If a dancer misses five (5) or more classes within a single month, they will be required to attend designated make-up classes—unless a valid medical excuse is provided in writing.

Saturday Rehearsals

Attendance at all Saturday rehearsals is **mandatory**. These rehearsals are designated for competition cleaning and are crucial to the success of group routines. Any conflicts must be communicated to the Artistic Director in

advance. • **Unexcused absences may result in a dancer being removed from sections of a routine or competition piece.**

Class Dress Code Policy

Ballet: Pink tights, any solid color leotard, ballet shoes, and hair pulled back in a bun.

Technique Classes: Form fitted tanks, sports bras, leggings, fitted shorts, studio pants, joggers, and hair pulled back off of the face. Appropriate shoes for the technique style of dance. (Please have your tap shoes by the beginning of the season)

Saturday Rehearsals: Dancers are to wear ALL black to Saturday rehearsals to help with the cleaning process and look uniform as a group

Choreography Intensives: (NEW) ALL DANCERS are required to purchase the black + white studio tank to wear for certain intensives including outside choreographed numbers and large groups to help look professional and uniform (all bottoms must be black: leggings, studio pants, shorts, etc. - NO SWEATPANTS)

Competition and Performance Policy

EDC Elite Company dancers are required to participate in four (4) regional competitions each season, one of which will be a convention-style competition.

Dancers are also required to perform in both EDC showcases:

- Parent Competition Preview (January)
- End-of-Year Recital (June)

Competition Attendance Policy:

- All EDC Elite dancers must attend their (4) regional competitions and NEW Mandatory Nationals in Sandusky, OH (Late June - July)
- All dancers **MUST** be present for all classes and rehearsals the week of competition unless extreme illness or case of emergency
- (NEW) Winter Sports: I will work around fall cheer schedules but I will not work around winter sports - it is unfair to the team when it interferes during our competitive season - you **MUST** be in class and rehearsals the week of **ALL** competitions and have good attendance throughout winter season

Competition and Convention Fees: (Estimated Average)

- Group Routine Entry Fees: Approximately \$60.00 – \$75.00 per dancer, per group number
- Convention Weekend Fee: Approximately \$300-\$350.00 (not including comp fees)
- One Day Convention Fee: Approx. \$150
- Solo Entry Fee: Approximately \$150.00 – \$225.00
- Duet/Trio Entry Fee: Approximately \$75.00 – \$95.00 per dancer

Convention Attendance Policy:

- All EDC Elite dancers are required to attend the mandatory convention-only weekend in late fall/early winter (if cannot attend, must attend another convention - please discuss with Erynn)
- Additional conventions are encouraged for continued growth, but attendance beyond the required one is optional (Erynn will provide list of available conventions to attend once all companies release their dates for 26-27 season)

Mini Company Members:

- Mini Company dancers will attend two (2) competitions during the season.
- (1) Day Convention Mandatory (Local Event)

Important Dates

- Please see company calendar for all tentative and final dates

EDC Costume Policy

EDC Elite Company costumes will range in price; however, we will always attempt to order costumes that are economically feasible. Please remember that there will be one costume per dance, so please consider this cost as you are considering and committing to the number of dances for your student.

- EDC Elite company dancers are required to pay their yearly incidental fee of \$60.00 (this covers earrings, props, rhinestoning, and small accessories for their group dances and minor alterations)
- Performance+ Mini Company members are required to pay their yearly incidental fee of \$50.00 (see above)
- There may be additional costs, especially for solos/duet/trios, for undergarments, shoes, etc.

- Dancers will have a company dress rehearsal at the studio in early January to ensure all costumes are fitting properly and comfortable for the stage
- Erynn will help with small alterations but any extreme alterations, after fixed by Erynn, will be your responsibility to take care of

EDC Apparel Policy

EDC Elite Company members will be required to purchase a Lululemon team jacket for embroidery. The cost is approximately \$140.00 (Mini Co approx: \$45-\$50)

- All dancers are REQUIRED to purchase the black and white studio tank
- All other purchases are not mandatory, but items will be available to buy throughout the season. (For example, company backpacks, hats, sweatshirts, etc.)
- Company members will be required to purchase specified makeup items for competition, cost to be determined.
- We will have apparel options for parents and would love parent support. These can also be purchased online. We ask if you would like to use the EDC logo for any apparel, please approve prior to using it with the Artistic Director/Owner.

EDC Photo Policy

EDC Elite Company members are required to participate in company photoshoot

Cost, dates, theme and times will be determined in August

EDC Elite Company Pricing Policy

Mini Company (ages 4-8)

One student	\$175.00 a month
Two students	\$300.00 a month
Three+ students	\$400.00 a month

Junior/Teen/Senior Companies (ages 9 and up)

One student	\$400.00 a month
Two students	\$550.00 a month
Three+ students	\$700.00 a month

Tuition is due on the 15th of each month beginning in September through May. Tuition covers all company classes and group rehearsals. Competition fees, choreography fees, and costume prices are separate. Multi-family pricing is separated by age bracket due to commitment levels and class requirements. Families that have multiple dancers in different age brackets will receive a discount on their monthly tuition.

Registration Fee: \$20.00 per family, per year

Late Fee Policy

Monthly Tuition: Tuition is due on the 15th of each month. You may auto-enroll through our new company software or you may pay cash/check on or by the 15th. If tuition is not received by the last day of the month, a late fee of \$15 will be added on the 1st of the next month.

Competition Fees: Competitions require us studio owners to have our full balances paid off 30 days prior to the competition. Anything paid after incurs a late fee for each entry fee on our end. Therefore, all dancer competition fees unpaid by 30 days prior to competition date will incur a late fee for each entry number. We as a studio simply do not have the ability to cover the cost competition fees including late fees. If you have questions on payment due dates, please speak with Erynn for any issues/concerns. We appreciate your understanding on this matter.

EDC Solos, Duets & Trios Policy

EDC Elite Company members have the opportunity to request a solo, duet, and/or trio at auditions. Solos are available to all dancers ages thirteen and up. If interested, dancers ages twelve and under will be evaluated by the Artistic Director for solos during the audition process. Duets and trios are placed together after the audition process. You may request to be considered for a duet/trio, but it is not guaranteed. Solos, duets, and trios are an amazing opportunity to gain experience as a dancer, but they are in addition to team commitments.

Solo, Duets & Trios Pricing

Solo	\$550.00 per dancer
Duet/Trio	\$300.00 per dancer

Solo, duet and trio charge does not include competition and costume fees. The above pricing includes your choreography and rehearsals for the entire season. The initial charge can be split into two payments, but choreography will not be finished until the entire amount has been paid. Please note that choreography fees are for EDC faculty. Pricing will vary if you choose an outside choreographer.

EDC Miscellaneous Company Fee Policy

EDC Elite is a competitive company and being a participant will require a higher level of commitment and applicable fees outside of the monthly tuition as listed below.

- Competition fees per number
- Convention fees
- Group choreography fees – The choreographer’s rate will be split by the number of dancers in the piece. Fees will be due when the piece is set, and the average fee can range from \$45.00 to \$130.00 per dance.
- Costumes per dance
- Hotel accommodations (when needed)
- Media fees, only if required by competition.
- Travel expenses
- Summer dance/conditioning fees
- Optional New York parent/dancer trip in May, eligible to dancers 12 years and up.

Choreography Fees

- All choreography fees are due at the time of the dance’s intensive
- All outside choreographer dance fees **MUST** be paid on the date of intensive
- All solo/duet/trio choreography fees are due prior to starting choreography

Dancer & Parent Contract – EDC Elite Company 2025-2026

We agree to all policies of the EDC Elite Dance Company, as laid out in this handbook and in any email correspondence. We agree with the classroom behavior policy and acknowledge that we must attend all required events, performance, classes, and rehearsals. We acknowledge that we are responsible for completing all payments, and that all dance company fees are non refundable.

Dancer's Name:

Dancer's Signature:

Date:

Parent/Guardian Name:

Parent/Guardian Signature:

Date: