

Port St. Lucie Historical Society Public Reporting and Transparency Policy

I. Purpose:

A. The Port St. Lucie Historical Society, (herein Society) believes in transparency and accountability to its members and the public by making available information on Society's governance structure, governance policies and documents, financial condition as reflected in audited financial statements.

B. This policy implements Internal Revenue Service requirements regarding public disclosure of Society's IRS form 1023 exemption application and annual reporting IRS forms.

II. Information Available to the Members and the General Public

A. Society shall post on its website and make available upon request the following information and documents in a timely manner:

1. Governance Documents, including:

- a. A list of the current officers and directors of Society
- b. Articles of Incorporation
- c. Bylaws
- d. List of Committees
- e. Code of Ethics
- f. Conflict of Interest Policy
- g. Policies and Procedures
- j. Public Reporting and Transparency Policy

2. Financial and IRS documents, including:

- a. IRS form 1023 exemption application
- b. IRS form 990 and 990T
- c. Audited financial statements

III. Delegation of Authority for Website Management Society delegates to the Chairman of the Board the authority to manage the Society website in accordance with this policy and with the further objectives of informing Society's membership and the public of Society's major activities and programs and providing information that supports Society's mission.

Adopted by the Board of Directors on December 1, 2020

Secretary: _____