

PORT ST. LUCIE HISTORICAL SOCIETY, INC.
Minutes – Tuesday, April 30, 2024
Port St. Lucie Botanical Gardens

Meeting called to order by Chair Christensen at 12:03 PM. The Pledge of Allegiance was recited.

Board Members Present/Quorum Established: Wade Willnow, Patricia Christensen, Marty Zientz, Donnita Graben, Deanne Davis, Dennis Grabhorn Jack Kelly, Christine Williams and Jack Doughney.

Board Member(s) Absent: Maria Bordonaro, Terissa Aronson and Stephanie Morgan.

Others in Attendance: Richard McAfoos, (recording device).

Prior to Additions or Deletions to the Agenda: D. Grabhorn called a point of order to discuss the electric recording of meeting. After some discussion by members, the discussion ended with no official action taken. D. Grabhorn said he would bring another related topic under New Business.

Additions or Deletions to the Agenda: 8B. Discussion of the By-laws added by D. Grabhorn

Approval of the Agenda: Motion to approve the agenda with the addition of 8a was made by w. Willnow and seconded by C. Williams, motion passed unanimously.

Meeting Minutes for March: There were no minutes to approve for March. S. Morgan will provide as soon as possible.

Treasurer's Report: Motion to accept the Treasurer's Report was made by W. Willnow, seconded by J. Kelly. Motion passed unanimously.

Chair Comments: P. Christensen withheld comments until the Museum Committee report.

New Business

8a. Ad Hoc Committee: Chair Christensen stated based on the By-laws a committee can be formed with approval from the Board. She proposed a five-member committee for management of the museum set up and opening. The committee is made up of the Chair, Vice Chair, Treasurer and at least two other Board members. They will implement the plan to open and operate the museum. All Board members are also encouraged to participate to assist in the endeavor.

Under discussion, it was recommended that M. Zientz and J. Doughney be approved as the other two members of the Museum Management Team. Chair Christensen recommended that D. Grabhorn also participate, since he is familiar with all of the storage areas and has offered to coordinate the move. A motion to approve the committee was made by W. Willnow and seconded by M. Zientz. Motion passed unanimously.

8b. By-laws: D. Grabhorn asked to discuss the General Board Meeting section of the by-laws. He made a motion to close the Board meetings, W. Willnow seconded the motion for discussion. There was a discussion about the protocol of items being placed on the agenda and making amendments to the By-law. The motion and second were withdrawn.

Unfinished Business None

Committee Reports

- a. **Finance Committee:** C. Williams passed out the suggested budget for the museum purchases to Board members. This was recommended by the Finance Committee. The policy is included how payments, reimbursements and responsibility of reporting. A motion was made by W. Willnow to approve the spending plan and policy and seconded by M. Zientz. Motion passed unanimously.

Chair Christensen spoke about the spending plan which will be used as a basis for the Museum Management Team to set up the museum. J. Kelly made a motion to approve the spending plan and seconded by W. Willnow. Motion passed unanimously.

W. Willnow asked for the Car Show Item to be moved up on the agenda.

Car Show: Chair entertained the discussion to discuss the car show. W. Willnow reported on where they are with the plans for the car show. C. Williams working on the permit. Cars are registering via email and website. W. Willnow contacting Southern Eagle. D. Grabhorn met with K. Tiger with the City to discuss logistics and hired the DJ.

Committee Reports: continued

- b. **Membership Committee:** M. Zientz reported seventeen new members, which included two business members, four families and the remainder were individual members. There were four renewals at the Gathering.
- c. **Brick Paver Fundraiser:** Maria Bordonaro not present, but we sold two bricks last month.
- d. **Museum Committee:** Parking lot to be paved soon. Walkway with brick pavers being worked on. The contractor from One World will apply for a loading permit. Fire District to do final on fire suppression system. We can begin to move in but not operate or open it to the public. The city is still working on the outside. Parking lot, landscaping, sprinklers. Comcast won't have Wi-Fi for 45 to 90 days. P. Christensen has contacted Comcast to see if they can expedite the installation. The opening of the museum will not occur prior to June 15 nor be open on the 15th due to the delays. There will be a key ceremony that the Board will be invited to.
- e. **Communications:**
 - I. **Website:** No report on traffic for this month.
 - II. **Social Media:** M. Zientz posting Car Show. Traffic is increasing. Car Show was boosted.
 - III. **Newsletter:** P. Christensen reported there will be a new issue out until June or July.

Preservation Committee

- a. **Archiving:** D. Graben and D. Davis reported two file cabinets are completely archived. W. Willnow picking up external hard drive from the city.
- b. **Videos/Oral History:** On hold until museum space is set up and usable.

Events

- a. **Gatherings:** The April Gathering was good. Everyone enjoyed the speaker. No future Gathering until October.
- b. **Future Guest Speakers:** Status Quo
- c. **Museum Opening -June 15**
 - I. **Classic Car Show:** Already discussed earlier in the meeting.
 - II. **Museum Opening:** Already discussed earlier in the meeting.

Other Activities – None

Board Member Comments: W. Willnow reported that the tags for the mirrors are being donated by Cutting Edge Marketing.

Adjournment: meeting adjourned at 1:15 PM

Respectfully submitted,
Patricia Christensen, for the Secretary
May 5, 2024

DRAFT