

**MINUTES OF BOARD OF TRUSTEES
SPECIAL SESSION MEETING
FEBRUARY 1, 2019
VILLAGE OF CLAYCOMO, MISSOURI**

Chairman Sulzberger called the recessed Regular Meeting of January 28, 2019, to order at 3:33 pm.

Pro-Tem Goeller moved to adjourn the Regular Meeting of January 28, 2019, seconded by Trustee Graves. All yea. Motion Carried.

The Special Session Meeting of February 01, 2019 was called to order at 3:33 pm. Those Present: Chairman Sulzberger, Pro-Tem Dale Goeller, Trustee Cindy Graves, and Village Clerk Jamie Wright. Trustees Greg Thompson and Daryl Hook were absent.

Motion to approve Building Permit from Hamilton Service Company LLC to build a canopy and adding fuel stations to 203 E 69 Hwy, subject to the County Building Inspectors Approval was read. Trustee Graves asked if the builders have already called Dig Rite to be able to dig there. Chairman Sulzberger said that would be subject to the County Building Inspector's approval. Sulzberger asked what the fourth box on the photo was. Clerk Wright thought it was the drawing of where the fourth pump was going to be, however the business owner decided there would not be enough room for four pumps. Questions arose regarding signs and if the pumps will be parallel or perpendicular to 69 Hwy. Trustee Graves is concerned with the flow of traffic and customers entering and exiting the business.

Goeller asked how the new gas pumps would affect the MS4 and the Storm Water Management Plan. Sulzberger asked how the other gas stations are handling this issue. Goeller wants this to be subject to the MS4 administrator as well. Goeller also added this needs to be approved by the Flood Plain Manager.

Discussion moved to Flood Plain Manager Classes, the Village Clerk and Public Works should go to the classes to be certified, and Trustee Graves could go as well. Conversation then turned to Missouri Municipal League classes for trustees.

Dialog began again for the motion for the building permit. The permit will also be subject to the Fire Inspector's approval. Discussion regarding why the Fire Chief did not inspect buildings at this time. History of the Village and business licenses commenced. From here, Sulzberger stated a change would have to be made and the Village may have to adopt a liquor by the glass ordinance. Sulzberger stated she believes this gas station will be an improvement for the Village.

Chairman Sulzberger moved to approve Building Permit from Hamilton Service Company LLC to build a canopy and adding fuel stations to 203 E 69 Hwy, subject to the County Building Inspector's, Department of National Resources, Fire Inspector's, Flood Plain Manager's, and Storm Water Manager's Approval, seconded by Pro-Tem Goeller. All yea. Motion carried.

Conversation among Pro-Tem Goeller, Trustee Graves, and Clerk Wright while Chairman talked to Clay County Economic Development Council (EDC) Executive Director TJ Berry on the phone. After the phone conversation, times were discussed when TJ and the Board can meet.

After the phone conversation, discussion of the committee's began, with a focus on the Zoning Board. Goeller stated the Board of Zoning Adjustments is the board that accepts appeals to rulings of the building inspector. Goeller went into detail about the way the Zoning Board worked when he was first elected to be on this board. He stated the Clerk at the time would bring forms for the board to sign and it would be submitted to the Board of Trustees. When the next Clerk was hired, more meetings were established and file folders of each business was created, however, this is as far as it has come. He then went into the Park Board and that it was a very active board, until the Village ran into financial problems from Ford closing

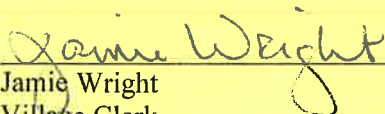
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down for the time they did. The Park Board had their own budget. When the Park Board wanted to do something for the parks, they would pass to the Board of Trustees. During the financial crisis, the Trustees denied requests, in which the Park Board became distraught, and eventually all members resigned from the Park Board.


From this conversation, the attendees began discussing the budget. Goeller believes the Village should go to accrual accounting. Sulzberger conveyed City Hall should consider hiring someone part-time for the office. She also questioned why the Police Clerk was from the Administration's budget and not the Police budget. Goeller said it does not matter where the funding comes from; the trustees are the people that will decide if an employee will be dismissed. Sulzberger and Goeller both addressed a maintenance plan of all materials the Village owns. Goeller then addressed the amount of officers needed to safely preserve the Village. He then presented policies need to be from the Board of Trustees, and the Department Heads are to implement these policies. Goeller admitted the Police Department does not have enough staff. Raises and turnovers were then discussed. With the turnover conversation, Goeller probed why the Village does not have contracted employees.

Goeller asked if the Executive Sessions could be decided upon prior to noon on the days of the Board meetings. Sulzberger agreed these sessions should be prior to the regular sessions. Graves also agreed. Graves said the time should be decided upon case by case, either 5 PM or 6 PM.

There being no further business with the Board, Trustee Graves moved to recess the meeting, subject to the call of the Chairman, seconded by Pro-Tem Goeller. All yea. Motion carried. Recessed 6:25 pm.



Jamie Wright
Village Clerk



Norma Sulzberger, Chairman
Board of Trustees