

**MINUTES OF BOARD OF TRUSTEES MEETING
APRIL 22, 2019
VILLAGE OF CLAYCOMO, MISSOURI**

Chairman Sulzberger called the recessed Regular Meeting of April 8, 2019, to order at 7:00 pm.

Pro-Tem Goeller moved to adjourn the Regular Meeting of April 8, 2019, seconded by Trustee Hook. Trustees Graves, Hook and Pro-Tem Goeller yea; and Chairman Sulzberger yea. Trustee Thompson was absent. Motion Carried.

The Regular Meeting of April 22, 2019 was called to order at 7:00 pm. Those Present: Chairman Sulzberger, Pro-Tem Dale Goeller, Trustees Cindy Graves and Daryl Hook. Trustee Thompson was absent. Police Chief Matt Coonce, Assistant Fire Chief Jay Curless, and Village Clerk Jamie Wright.

Chairman Sulzberger asked everyone to stand for the Pledge of Allegiance.

Pro-Tem Goeller moved to approve the Regular Meeting Minutes of April 8, 2019, seconded by Trustee Graves after correction. Trustees Graves and Hook yea; Pro-Tem Goeller yea; and Chairman Sulzberger yea. Motion carried.

Pro-Tem Goeller moved to approve the Payment of Bills for the period of March 23, 2019 thru March 31, 2019, seconded by Trustee Hook. Trustees Graves and Hook yea; Pro-Tem Goeller yea; and Chairman Sulzberger yea. Motion carried.

Trustee Graves moved to approve the Payment of Bills for the period of April 1, 2019 thru April 4, 2019, seconded by Pro-Tem Goeller. Trustees Graves and Hook, yea; Pro-Tem Goeller, yea; and Chairman Sulzberger yea. Motion carried.

Pro-Tem Goeller moved to approve the Payment of Bills for the period of April 5, 2019 thru April 18, 2019, seconded by Trustee Graves. Trustees Graves and Hook yea; Pro-Tem Goeller, yea; and Chairman Sulzberger, yea. Motion carried.

OLD BUSINESS:

Police Chief Coonce started by introducing promotion to Officer Davidson to Sergeant after several exams and review boards. Sergeant Davidson thanked the Village for the opportunity and wishes to do well in the position. Chief Coonce then began talking about 426 Meadowbrook, and the owner of the house spoke to the Board and the audience. Mr. Roger Steinbrink, owner of 426 Meadowbrook, stated he did not know the property was abandoned until two months ago. He assured the audience the house is secured and he is the only one with keys to the house. Chairman Sulzberger advised Mr. Steinbrink of the ordinances and that if the remodeling is over 75% of the assessed value of the home, Mr. Steinbrink will need a building permit. Chairman Sulzberger asked Mr. Steinbrink if the officers could check the house to see if the house is secure. Mr. Steinbrink agreed.

Trustee Hook asked if Chairman Sulzberger had spoken to the Claycomo Special Road District #4 regarding 425 Park. Sulzberger responded by saying a registered letter will be sent to the owner and the Road District will take actions that are deemed necessary. Resident in the audience asked how much are the violations. Chief Coonce said there were eight other citations given. Mr. Hook asked Clerk Wright if a letter was sent to the house on 420 Meadowbrook. Clerk Wright has not done so, but will do so.

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Trustee Goeller brought up the house on Meadowbrook that sells plants yearly. The ordinance does not allow this and the Village either needs to update the ordinance or make the owner stop selling the plants. Clerk Wright and Chief Coonce both indicate they are working on sending her citations and closing it.

Trustee Graves asked about the signs at the Plaza in the closed businesses. Chairman Sulzberger has talked to the manager. Sulzberger asked if the Village is allowed to take the signs down. Clerk Wright responded by saying yes, the Village is allowed to take the outside signs down. Chairman Sulzberger said she has sent pictures to the plaza manager of the potholes and the sidewalks. Trustee Graves then asked Clerk Wright about the flagpole lights at Claycomo Park. Clerk Wright said Public Works Director does have this on his list of things to do.

Chairman Sulzberger reminded the audience and Chief Coonce that the grass clippings cannot be blown in the street. She suggested a warning to be issued and then citations to those residents that are blowing grass clippings in the streets.

Clerk Wright gave an update on the projects for Public Works by stating the bids are not coming in as anticipated. Sulzberger asked Clerk Wright to provide the information attained at the next meeting. Pro-Tem Goeller believes that as long as bids were requested to more than one company, the board can make a decision on the bids received, even if there was not a response. Clerk Wright will check to make sure this is correct.

Chief Coonce has provided a list of empty houses that could be considered dangerous and unsafe structures. Pro-Tem Goeller said that once the new board takes their seat, a meeting should be set up to discuss the ordinance and decide how or if they need to be changed and then address these houses. Trustee Graves said the Village needs to treat each property the same.

NEW BUSINESS

Clerk Wright read Bill No. 3001, to become an Ordinance 3000, AN ORDINANCE DECLARING THE RESULTS OF THE FACE OF THE RETURNS OF THE GENERAL MUNICIPAL ELECTION HELD ON APRIL 2, 2019 FOR THE VILLAGE OF CLAYCOMO, MISSOURI.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF CLAYCOMO, CLAY COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1. That the Claycomo Board of Trustees find and determine on the face of the returns, the results of the General Election in the Village of Claycomo, Missouri held on April 2, 2019.

Cindy Graves	77 Votes
Write-In	53 Votes
Write-In	19 Votes
Write-In	3 Votes

SECTION 2. That upon the face of the returns certified by the Clay County Election Board, the following have been elected to the office of Trustee for the terms indicated below or until their successors have been elected and qualified:

Cindy Graves	- Two (2) Year Term
Daryl Hook	-Two (2) Year Term

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Deborah Crossley

– Two (2) Year Term

SECTION 3. This ordinance shall be in full force and effect from and after the date of its passage and approval.

THE FOREGOING BILL WAS PUBLICLY READ AT THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SAID VILLAGE, AND THEREAFTER DULY PASSED AT SAID MEETING ON THE 22th DAY OF APRIL 2019.

Pro-Tem Goeller moved for Bill 3001 to become Ordinance 3001, seconded by Trustee Graves. Trustee Goeller, yea; Trustee Graves, yea; Trustee Hook, yea; Trustee Thompson, absent; Chairman Sulzberger, yea. Motion carried.

Pro-Tem Goeller moved to adjourn to the newly elected Board of Trustees, seconded by Trustee Hook. All yea. Motion carried.

Village Clerk Wright administered the Oath of Office for Trustees Cindy Graves, Daryl Hook, and Debbie Crossley.

Trustee Hook moved to nominate Trustee Sulzberger as Chairman of the Board, seconded by Trustee Goeller. No additional nominations were received. All yea. Motion carried.

Trustee Hook moved to nominate Trustee Goeller as Chairman Pro-Tem, seconded by Trustee Graves. No additional nominations were received. All yea. Motion carried.

Trustee Hook moved to continue the employment of Police Chief Matt Coonce, to serve at the will of the Trustees of the Village of Claycomo, seconded by Trustee Graves. All yea. Motion carried.

Trustee Hook moved to continue the employment of Fire Chief Eric Miles, to serve at the will of the Trustees of the Village of Claycomo, seconded by Trustee Goeller. All yea. Motion carried.

Trustee Hook moved to continue the employment of Village Clerk Jamie Wright, to serve at the will of the Trustees of the Village of Claycomo, seconded by Trustee Graves. All yea. Motion carried.

Trustee Hook moved to continue the employment of Director of Public Works Dan Watson, to serve at the will of the Trustees of the Village of Claycomo, seconded by Trustee Goeller. All yea. Motion carried.

Trustee Hook moved that all volunteer members of the various boards (EDC, Park, and Zoning) and any other board be confirmed to serve at the will of the Trustees of the Village of Claycomo, seconded by Trustee Goeller.

Trustee Hook moved to continue the employment of Treasurer Jamie Wright, to serve at the will of the Trustees of the Village of Claycomo, seconded by Trustee Goeller. All yea. Motion carried.

Trustee Hook moved to accept the General Fund Budget for the Fiscal Year beginning April 2, 2019 through March 31, 2020, seconded by Trustee Goeller. Trustee Goeller, yea; Trustee Graves, yea; Trustee Crossley, abstained; Trustee Hook, yea; Chairman Sulzberger, yea. Motion carried.

Resident of 451 Meadowbrook asked where the ordinances could be found and the ordinances regarding unsafe structures. Chief Coonce responded by saying it is under the Dangerous and Unsafe Structures, but does not know the ordinance number. Clerk Wright said the ordinances could be found on the Village's website under additional links.

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Chairman Sulzberger stated the Village should have both a Zoning Board and a Planning and Adjustment Board. Resident Marg Findlay said the Zoning Board should be called the Zoning Commission. Chairman Sulzberger said this is why she is looking into a municipality attorney.

Residents from Meadowbrook brought up more concerns about timelines of the ordinances. Pro-Tem Goeller mentioned since the new board has now taken their seat; the Board needs to have meetings to discuss the ordinances to update them accordingly. Chief Coonce said as far as the police are concerned for the ordinances, the outside does not violate the ordinances. Public Works will have to go inside to inspect.

Assistant Fire Chief Curless said that since the printing of the board packet, he has received a resignation letter from Elizabeth Thompson due to personal reasons, effective immediately (April 22, 2019). The Fire Department would like to be able to rehire her in the future. Curless then went into resignation from Greg Harris, effective April 25, 2019. Pro-Tem Goeller moved to accept the resignations of both Elizabeth Thompson and Greg Harris, seconded by Trustee Graves. All ye. Motion carried.

Clerk Wright said Public Works has received notification from the Missouri Division of Animal Welfare that the animal storage for food and bedding is out of compliance and has received a warning. Dan Watson, Public Works Director, is in the process of cleaning the housing of animal kennels. Chairman Sulzberger asked if there was a way to put the shelters inside the Public Works building.

Clerk Wright proceeded to say ThyssenKrupp Elevator Corporation came to inspect the elevator in City Hall and the test was unsatisfactory and has placed the elevator out of order. Trustee Graves asked if there is signage to state people can go to the back door if they cannot go up the elevator. Clerk Wright will get this sign on the front door. Discussion was brought up regarding court and the concerns of handicapped people. Clerk Wright said if all else, fails, Judge Wieland can hold cases upstairs if needed and Chairman Sulzberger said court could be held in the Community Center.

Clerk Wright asked about the overflow parking across the street. Pro-Tem Goeller asked if they had brought up a contract or a suggestion. Wright said they have not, but they did ask what was in our budget. Pro-Tem Goeller said we should have a meeting to discuss the negotiations of the parking. Wright will call the owner to set up a meeting time.

Trustee Hook would like approval from the Board to empty his swimming pool. Pro-Tem Goeller asked when the last time the pool was chemically altered. Hook responded by last fall. Chairman Sulzberger said since it has been over thirty days, the chemicals have been evaporated. Pro-Tem Goeller said the MS4 Administrator should be the one to approve. Clerk Wright approved Trustee Hook to drain his pool.

Chairman Sulzberger asked Assistant Fire Chief Curless if he has heard of Certificate 100 and 700. Curless said yes he did. Sulzberger stated from the meeting she attended she learned every board member should be certified in these two certificates. Sulzberger said because of these two certifications, an Emergency Preparedness Meeting needs to be scheduled in order for everyone to know who is in charge. Pro-Tem Goeller said there is an ordinance stating in case of emergencies, the lower level of City Hall is a meeting place.

Pro-Tem Goeller said since floods are being discussed, the dam at the culverts need to be cleaned out. Clerk Wright will contact MoDOT to ask for help removal of the trees.

Sulzberger reminded the audience there is an EDC meeting on April 23, 2019 at 6:30 PM. She then let the audience know the United States Census has placed the responsibility of the 2020 Census on the municipalities and if anyone is interested to be a part of this, to contact her.

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Sulzberger said when Clerk Wright sends an email to the Trustees; it is imperative to only respond to Clerk Wright, rather than responding to all.

Motion to approve the Flood Insurance Coverage for the Public Works building was set aside.

Pro-Tem Goeller moved to approve the offer of employment to Thomas Lehman as a part-time Public Works at the rate of pay of \$13.75 per hour and to serve a six-month probation period with a start date of April 24, 2019, seconded by Trustee Hook. All yea. Motion carried.

Pro-Tem Goeller moved to approve Central Power to provide preventative maintenance to the generators located at the Fire and Police station, seconded by Trustee Graves. All yea. Motion carried.

Trustee Graves moved to approve the monthly reports for Fire Department and Police Department for the month of March 2019 to be released, seconded by Trustee Hook. All yea. Motion carried.

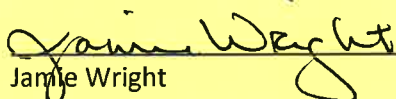
Motion to approve the quote from the Purple Guys was set aside.

Pro-Tem Goeller moved to approve Court Clerk Janet Stewart's attendance at the 2019 Missouri Association for Court Administration (MACA) Spring Conference in Osage Beach, MO in an amount not to exceed \$250 for training, \$428 for hotel, and \$200 for food, all to come out of line 605140, seconded by Trustee Graves. All yea. Motion carried.

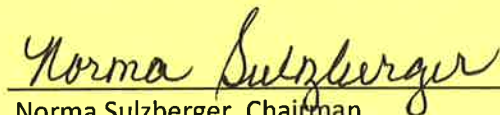
Trustee Hook moved to go into Executive Session to discuss Employee Matters, as required by RSMO Section 610.021 (3), and that all records to be kept sealed and confidential, seconded by Pro-Tem Goeller. Roll Call: Trustee Crossley, yea; Pro-Tem Goeller, yea; Trustee Graves, yea; Trustee Hook, yea; Chairman Sulzberger, yea. Motion carried. Recessed at 9:34PM.

The meeting was called back to order at 9:34PM.

There being no further business with the Board, Pro-Tem Goeller moved to recess the meeting, subject to the call of the Chairman, seconded by Trustee Hook. All yea. Motion carried. Recessed at 9:35PM.



Jamie Wright
Village Clerk



Norma Sulzberger, Chairman
Board of Trustees