

Waccamaw Siouan Pow Wow  
Food Vendor Contract

(Food Only)

Date/Address of Event – October 19 & 20, 2018  
7275 Old Lake Road, Bolton NC 28423

Waccamaw Siouan Tribal Member: Yes  No  (Check one)

Food Vendor Setup: Two day event  Checks Payable to:  
\$400.00 Waccamaw Siouan Tribe

Vendor Business Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

This contract shall be between the Waccamaw Siouan Tribe, and the vendor named above. Hereinafter to be known as the vendor. The vendor lease on the space will be subject to the following terms:

1. Waccamaw Siouan Tribe reserves the right to ask for a background check.
2. Vendor fee (\$400.00) must be paid in full on or before October 10, 2018. School Day will begin Friday morning at 9am and end around 2pm. Vendors will not be able to set up during this time for safety reasons. Main event times are as follows: Friday 7pm-9pm, Saturday 12pm-9pm. These times reflect the actual pow wow, although gates will open for the event Friday 3pm-9pm, Saturday 9am-9pm. Please contact Brenda Moore at the tribal office at (910-655-8778) or Reah Jacobs (910-470-4070) to schedule arrival times.
3. Vendor must apply at Bladen County Environmental Services for a Temporary Food Establishment Vendor Application at least fifteen (15) calendar days prior to the event. The costs for application is \$75.00 per vendor. This permit must be presented to the committee staff prior to set up.
4. Vendor will be provided a space with the dimensions of 20 feet by 25 feet and no taller than 12 feet. Area shall be clean and orderly and shall comply will all applicable laws and regulations enforced by Bladen County Health and Human Services.
5. Any vendor booths that exceeds this size limit, MUST have prior approval. Exceeding the above size limit, (10ft x 20ft), will result in payment of the original price per day, plus an additional payment of \$50.00 per day.
6. Vendor shall have access to the location for up to 4 hours after the conclusion of the event to dismantle and remove all personal belongings. If more time is needed, the committee can make the needed arrangements. Vendor shall leave area clean of trash and in the condition in which the area was prior to vendor set up.
7. Any food or beverage being sold by the Committee, may NOT be sold by the vendor. This can include canned soft drinks, bottled water, coffee, hot chocolate, nachos, hot dogs, frybread.

8. Pow wow committee reserves the right to refuse vendors, to regulate the number of the same type of vendors and determine those businesses and items most suitable for the event.
9. Water and electrical hook-up will be provided for the booth only, all other requirements from the health inspector are not provided. As such, on board generators are encouraged. Please note that all electrical cords and/or other supplies must be supplied by the vendor.
10. Vendor will be provided with two (2) gate passes. These passes will be mailed to the address provided above. Any additional persons arriving with the vendor will be charged general admission. If other helpers of the vendor arrive at gate without this pass, they will be charged general admission also. Please be aware, ONLY two passes per vendor.
11. NO MORE THAN ONE vendor will be allowed in the allotted space. Any vendor not satisfying this request will be removed from premises. vendor will also forfeit any payments. NO REFUNDS!
12. The highest personal conduct and integrity is expected of all exhibitor/vendors. The consumption of alcohol or any illegal substance is strictly prohibited. If alcohol or drug use is suspected, the exhibitor/vendor will be asked to leave and will forfeit any payment. This policy will be enforced by the pow wow committee and law enforcement security.
13. Any exhibitor/vendor that plans to bring an RV must contact the committee chairperson Reah Jacobs (910) 470-4070. Please note that RV hook ups are not supplied. NO power or water hook up will be supplied to the exhibitor/vendor personal RV. Please check appropriate box.

Planning to bring an RV?      Yes       No

14. The Waccamaw Siouan Tribe will not be held responsible for any lost, stolen or damaged merchandise. Nor shall they assume responsibility for any personal injury that occurs.
15. All unoccupied campers, tents, RV's etc. must be removed from the premises within 24 hours after closing the pow wow on Saturday, October 20, 2018. Site must be left in the manner in which you arrived. NO trash or any other item may be left by exhibitor/vendor.

I certify that I have read, understand and agree to the terms of this agreement. I plan to set up my space on:

Thursday       Friday       Saturday

Exhibitor/vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PowWow Committee Contacts:**

Reah Jacobs (Chairperson)  
910-470-4070 (phone)  
rjacobs@columbus.k12.nc.us

Waccamaw Siouan Tribe  
P.O. Box 69  
Bolton, NC 28423

910-655-8778 (phone)  
910-655-8779 (fax)

\*\*Food vendor spaces will be provided in accordance with the return of contract and full payment. Table, chairs, and electrical cords will also NOT be provided.

**Food Items For Sale**

Please list the major items that will be sold:

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Feel free to attach/send and photos of an exhibitor/vendor space that you have set up before. Provide any additional information that you would like for the committee to know.

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For Committee Use Only:	Date Received: _____	Application Number: _____
Number of days: _____	Amt: Paid: _____	RV: Yes No
	Cash: _____	Check Number: _____
Approved by: _____	Date: _____	