

Discovery Village Academy 2018-19 Classroom Placement

TEACHER/STUDENT RATIOS

- 3's classes - 1 to 6
- 4's classes - 1 to 8
- TK class - 1 to 8

REGISTRATION / ENROLLMENT

Discovery Village provides classes for children from the ages of three to six years of age. Discovery Village Academy does not discriminate on the basis of race, sex, religion, creed, color, national origin, or source of payment. All children are welcome here.

A non-refundable registration is required at the time of enrollment. This fee is \$150 for new families and \$100 for current families.

Classes will be filled on a first come, first serve basis according to the date that the non-refundable registration fee is paid. The registration fee must accompany the registration form in order to hold a child's spot in the Academy.

If classes are filled when a parent inquires, the child's name will be placed on a waiting list. As vacancies occur during the year, they will be filled from the waiting list first.

Class Requirements -

- A child must turn 3 on or before November 30, 2018 to be enrolled in our 3 year old program
- A child must turn age 4 on or before March 31, 2019 to be enrolled in our 4 year old program
- A child must turn age 5 on or before March 31, 2019 to be enrolled in our TK program
- **All students must be potty trained prior to starting school at the Academy**
- Student placement exceptions will be made solely by the Director

When you enroll your child in the Discovery Village Academy Program, you will receive the following forms by **June 1, 2018** -

- Contacts and Pick Up Authorization Form
- Medical Information Form (Preschool)
- Emergency Medical Authorization Form
- Parent Handbook -Policies and Procedures Acknowledgement
- Photo Release Form
- Texting Permission Form
- Parent Survey
- Student Directory Authorization
- After-School Enrollment Form (if needed)

Please take the time to review these forms carefully and complete them in full. **All forms are due back at school by Wednesday, August 1, 2018.**

Enrollment for the 2019-20 school year will begin in January 2020.