

**Konocti County Water District
Board Meeting Minutes
January 19, 2022**

Time: 1:00 P.M.
Location: 15844 35th Ave Clearlake Ca, 95422

1.0 Call to Order- President Stanley called the meeting to order at 1:03pm.

Board Members Present:

President Stanley

Director Priebe

Director Chapman

Board Members Absent: Director Barber

Staff Present:

General Manager Costner

Auditor/Board Secretary Gallizioli

2.0 Adoption of the Agenda: President Stanley asked if there were any consent items a Board member wished to discuss. None were requested.

3.0 Public Comment: None

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

Consent Items:

4.0 Review/Approval of Minutes From

4.1 ** December 15, 2021 Board Meeting

5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved

5.1 ** December 2021 Financial Reports

5.2 ** December 2021 Expenditure Reports

Vice President Flora made a motion to accept 4. and 5. Director Priebe seconded the motion. All were in favor and the motion was carried.

6.0 General Manager's Reports

6.1 ** Plant Status

6.2 ** Leak Report

6.3 ** Water Purchased/Sold

General Manager Costner informed the Board that someone broke into T & S's yard and stole a truck and trailer worth about \$250,000. He said that when the construction is over, they will upgrade their security system. He also said we are not responsible for T&S while they are on our property. They had a hazardous material inspection. They only found one item that needed to be fixed. It was the fire extinguishers. It is now taken care of. General Manager Costner also informed the Board that we will have to pay ERS the \$118,000 for the filter media replacement but he said we would get that back with the grant.

BUSINESS:

8.0 Business Items

8.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake

Pump House Project. General Manager Costner said that T&S poured concrete today. They installed all the conduits and drain lines. The raw water line should be done in a few weeks.

8.2 Intertie Agreement Between Lower Lake, Highlands and KCWD.

General Manager Costner said this is the project he is spending most of his time on. He said he applied for the application for the 5 million dollars. He is waiting on the DWSRF to approve all three projects. He said the line down dam road is 2.5 million by itself. He said he should know if they approved it by next meeting.

8.3 Cache Creek Mobile Home Park –

General Manager Costner said this is the same as 8.2

8.4 Highlands Proposing to give KCWD a small part of their District by

Valero Gas Station – General Manager Costner said he hasn't heard anything from Highlands.

8.5 Surplus Equipment-

General Manager Costner said we are waiting until the weather is nice. It is a muddy mess right now.

8.6 Water Shortage Emergency - Water Conservation Plan.

Nothing new to report.

8.7 Emergency Drought Funding – Proposal for booster pump @ raw water pump

& Emergency Intertie with Lower Lake – General Manager Costner said he got a letter Sept 2nd committing to the \$657,000 grant money. He said the booster pump and stand were received by T&S and that we would have to pay for it now but he is waiting to install it.

8.8 Employee Handbook – Director Priebe to give a status report –

Slow progress. Still waiting for County Counsel to finish the bylaws

8.9 Open Discussion Roberts Rule, Upcoming Issues & Meeting Etiquette (Previously tabled)

It was decided that each member will need to raise their hand when they have something to say.

8.10 Officer Elections – December 2021 –

Tabled again. Missing one Director and wanting to wait until the bylaws are done and County Counsel comes to the meeting.

9.0 New Business

- 9.1 **Zoom Meetings** No motion was made but it was agreed upon that we would not be having zoom meetings. We need to move the tables, wear masks and keep social distancing.
- 9.2 **Form 700- Direct Priebe** It was brought to the attention of the Board that Form 700 is due by Feb 28th 2022.
- 9.3 **Handbook Updates 2022 Director Priebe** – Removing this item. It is a duplicate of 8.8
- 9.4 **Liens & Laws – Filing dates and collections on sale President Stanley** -General Manager Costner assured the Board that he would lien the properties if necessary.
- 9.5 **General discussion for all meetings – President Stanley**- The Board decided this was not necessary and that all items needed to be on the agenda with the appropriate backup.
- 9.6 **Consolidation of neighboring water districts- Letter from Water Boards** – General Manager Costner said we shouldn't Incorporate with other districts. He said the City is trying to take us over and that is what is behind the letter we received.

10.0 Adjournment

The meeting adjourned at 2:41pm

Please Note: Agenda items listed with asterisks () have additional information available for public review at the business office.**

Submitted by:
Paula Gallizioli, Auditor/Secretary

Approved by:
Jeff Stanley, President