

**Konocti County Water District  
Board Meeting Minutes  
May 25, 2022**

**Time:** 1:00 P.M.  
**Location:** 15844 35<sup>th</sup> Ave Clearlake Ca, 95422

**1.0 Call to Order- President Stanley called the meeting to order at 1:21pm.**

Board Members Present:  
President Stanley  
Vice President Flora  
Director Chapman  
Director Barber

**Board Members Absent: Director Priebe**

**Staff Present:**  
**General Manager Costner**  
**Auditor/Board Secretary Gallizioli**

**2.0 Adoption of the Agenda:** President Stanley asked if there were any consent items a Board member wished to discuss. Director Barber made a motion to accept the adoption of the agenda. Director Chapman seconded the motion. All were in favor and the motion was passed

**3.0 Public Comment:** Customer Tony Starke's came again to observe. He made an observation of how much lower the water was from last year.

**CONSENT AGENDA:** All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda. Director Barber made a motion to accept 4. & 5. Director Chapman seconded the motion. All were in favor and the motion was passed.

**Consent Items:**

**4.0 Review/Approval of Minutes From**  
**4.1 \*\* April 27 2022 Board Meeting**

**5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved**

**5.1 \*\* April 2022 Financial Reports**  
**5.2 \*\* April 2022 Expenditure Reports**

Director Barber made a motion to accept 4 and 5. Vice President Flora seconded the motion. All were in favor and the motion was carried.

## **6.0 General Manager's Reports**

### **6.1 \*\* Plant Status**

### **6.2 \*\* Leak Report**

### **6.3 \*\* Water Purchased/Sold**

General Manager Costner said that the lake was at .12 rumsey and last year at this time it was .8 rumsey. So basically, a half foot lower this year than last year. He said they are working hard at the treatment plant to prepare for this summer. They brought in extra chemicals because last year they weren't prepared for all the chemical changes. General Manager Costner told the Board that they have replaced 100 meters but they still need more. He placed another order for 160 more. He had the new tailer brought to the meeting so the Board could see it. Vice President Flora made a motion to accept 6.0. Director Barber seconded the motion. All were in favor and the motion was carried.

## **8.0 Business Items**

### **8.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake**

**Pump House Project.** General Manager Costner said the wet well is fully installed. He said T&S hasn't worked much on the project since, He said the new water line hasn't been pressure tested yet, He said PG&E will be out on June 20<sup>th</sup> to do the MCC switchover. There was a change order for \$5000.

**8.2 Konocti County Water System Consolidation and Pipeline Replacement Project:** General Manager Costner said this is the project he spends most of his time on. He said the work plan is being approved and we should have the funding agreement by the end of June. He told the Board he was approved for the \$68,000 to finish up the Cache Creek Consolidation for engineering.

**8.3 Surplus Equipment** – General Manager Costner said he will do this in June. He took pictures today but will get an add in the paper and put it on Lake's List.

**8.4 Water Shortage Emergency - Water Conservation Plan.** General Manager Costner General Manager Costner said he would like to get a motion to get the conservation letter out. Director Chapman suggested that the General Manager add some verbiage to explain boil water notice. Vice President Flora made a motion to accept sending the letter out to our customers with additional verbiage. Director Chapman seconded the motion. All were in favor and the motion was carried.

## **9.0 New Business**

**9.1 \*\* Binders -Employee handbook, fiscal policies & bylaws- Property of KCWD-Tabled**

**9.2 \*\* Follow up on Audit quote-** Auditor Gallizioli just presented a chart for the Board to show them the cost of a new Auditor and the historical cost we have paid.

**9.3 \*\* Resolution 22-04 -**Vice President Flora made a motion to accept resolution 22-04 to activate the water conservation plan to stage 3. Director Chapman seconded the motion. All were in favor and the motion was carried.

**9.4 \*\* Proposal for Engineering Services Cache Creek Mobile Home Park Consolidation Project.** Vice President Flora made a motion to accept the proposal for engineering services. Director Chapman seconded the motion. All were in favor and the motion was carried.

**9.5 \*\* See request forms from the Vice President and President** – This item was rescinded.

## **10.0 Adjournment**

**The meeting stopped recording at 1:50pm.**

**Please Note: Agenda items listed with asterisks (\*\*) have additional information available for public review at the business office.**

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**Submitted by:**

**Paula Gallizioli, Auditor/Secretary**

**Approved by:**

**Jeff Stanley, President**