

**Konocti County Water District
Board Meeting Minutes
September 15, 2021**

Time: 1:00 P.M.
Location: 15844 35th Ave Clearlake Ca, 95422

1.0 Call to Order- President Stanley called the meeting to order at 1:00pm.

Board Members Present:

President Stanley
Vice President Flora
Director Priebe
Director Barber
Director Chapman

Board Members Absent:

Staff Present:

**General Manager Costner
Auditor/Board Secretary Gallizioli**

Guest Speaker Anita Grant (County Counsel)

2.0 Adoption of the Agenda: President Stanley asked if there were any consent items a Board member wished to discuss. None were requested.

3.0 Public Comment: This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

Consent Items:

**4.0 Review/Approval of Minutes From
4.1 ** August 18, 2021 Board Meeting**

5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved

5.1 ** August 2021 Financial Reports

5.2 ** August 2021 Expenditure Reports

6.0 General Manager's Reports

6.1 ** Plant Status

6.2 ** Leak Report

6.3 ** Water Purchased/Sold

Director Priebe made a motion to accept 4, 5 and 6. Director Barber seconded the motion. All were in favor and the motion was carried.

BUSINESS:

8.0 Business Items

8.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake

Pump House Project. General Manager Costner said the big project is moving along very well. They are drilling now and are 1000ft out. The clearwell is being sand blasted and painted. The backup generator is being worked on. They need a PG&E transformer then they can use it. He said the grant money is coming in.

8.2 Intertie Agreement Between Lower Lake, Highlands and KCWD.

General Manager Costner said it was suggested he try to ad this project with the emergency grant fund but the state said no.

8.3 Cache Creek Mobile Home Park – General Manager Costner said it was also suggested to include this project with the emergency grant and the state denied this one too. He said we are still serving the trailer park. They took over one customers water line to supply the park. During a LAFCO meeting they suggested that KCWD take over the other trailer park once the main is installed. He said we could possibly get some kind of funding in the future.

8.4 Highlands Proposing to give KCWD a small part of their District by

Valero Gas Station – General Manager Costner said he wasn't able to contact them before the Meeting.

8.5 Surplus Equipment- Nothing new to report

8.6 Water Shortage Emergency - Water Conservation Plan. The General Manager thanked the Board for getting the letter out to the public. He said they an tell people are conserving water. He stated on Monday they were a half hour away from a boil water notice. Guy Schott from the State Water Board came to the plant and got the situation under control. The General Manager warned the Board that they are probably going to have a boil water notice soon.

8.7 Emergency Drought Funding – Proposal for booster pump @ raw water pump & Emergency Intertie with Lower Lake

– The engineers are working on this now.

8.8 Employee Handbook – Director Priebe to give a status report - Kirsten still needs everyone's input. She can't go any further without input. She has done all she can do.

9.0 New Business

- 9.1 Anita Grant (County Counsel) will be doing a presentation to the Board regarding the Brown Act, what is and isn't a violation of the act. Vice President Flora.** Anita Grant did a great job, as always, by giving us a very informative discussion on the Brown Act. See attached sheet the Brown Act Notes.

10.0 Adjournment

The meeting adjourned at 2:51pm

Please Note: Agenda items listed with asterisks () have additional information available for public review at the business office.**

Submitted by:
Paula Gallizioli, Auditor/Secretary

Approved by:
Jeff Stanley, President