

**Konocti County Water District
Board Meeting Minutes
April 24, 2024**

Time: 1: 00P.M.
Location: 15844 35th Ave
Clearlake, Ca, 95422

1.0 Call to Order- President Priebe called the meeting to order at 1:00 pm

Board Members Present: All Board members were present except Director Cook

Staff Present:
General Manager Costner
Auditor/Board Secretary Gallizioli

Guest – Alan Flora City Manager

1.0 Call to Order

2.0 Adoption of the Agenda: This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

3.0 Public Comment: This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

Consent Items:

4.0 Review/Approval of Minutes From.

4.1 ** March 27, 2024 Board Meeting

5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved

5.1 ** March 2024 Financial Reports

5.2 ** March 2024 Expenditure Report

Director Flora made a motion to accept 4, 5. Vice President Stanley seconded the motion. All were in favor and the motion was carried.

- 6.0 General Manager's Reports:** General Manager Costner said the air dryer for the new compressor is not working. It has completely failed. To have it repaired the cost for parts and labor \$4000. To buy a new one is \$5500. He said they are buying a new one. President Priebe asked if he had purchased it yet and he said no he was just informing the Board. General Manager Costner also informed the board that his vehicles are all aging. The oldest vehicle a 2006 Ford Ranger just had its water pump fail and when getting it fixed was told they had to replace a head gasket. He said he will be putting a new vehicle in next years budget. Vice President Stanley made a motion to accept 6.0 Director McKay seconded the motion. All were in favor and the motion was carried.

BUSINESS:

7.0 Business Items

- 7.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project** – General Manager Costner said the focus of the big project was to get the new filter system on line. Turns out they have to replace the piping that's going into the basin. They also have to upgrade the flow meter and the chemical mixer. General Manager Costner said we only have \$50,000 left in contingency money. Currently we have one pump in back wash basin and the cost of another one \$8000. So, he is letting the board know he is going to spend \$13000 to finish the big project. The last step of the project is Aqua Sierra replacing all the new Scada system.
- 7.2 Konocti County Water System Consolidation and Pipeline Replacement Project, Intertie project with Highlands and Lower Lake and Emergency Raw Water Booster Pump and Filter Media Project.** General Manager Costner said the Intertie project starts on Monday. The pipeline project on Dam rd. had to be stopped because they found artifacts. He also stated they need a temporary line and they need to change and relocate the water line.
- 7.3 Rate Study- fiscal years 2022-2023 on** General Manager Costner said we haven't worked on this
- 7.4 Security – revisit office building security (doors windows and cyber) utility boxes, cloud back-up and server.** – General Manager Costner said he hasn't worked on this
- 7.5 Bylaws/Handbook – revisions and updates** – General Manager Costner said we will work on it in the next few months. He said the reason some of these projects aren't being worked on is because they have tasked the office with a project required by the state on a new rule for lead and copper. He said the district is required to investigate our lines and customers lines as to when they were installed. Paula and her staff are compiling them by pulling every customer file and putting them into the billing system.
- 7.6 AT&T Lease proposal for Eureka tank cell site:** – General Manager Costner said AT&T informed them they were short staffed. They haven't given him the lease with the changes yet.
- 7.7 18th Ave Low-Income Apartments-** General Manager Costner said nothing new to report
- 7.8 Meter Replacement Project** – General Manager Costner said we have changed a few more meters in March. They found that the vac trailer had a faulty fuel filter. They are scheduling a technician to do maintenance on the vac trailer and to find and fix the problem.

7.9 Example of Newsletter – President’s Letter – President Priebe said she wrote this letter and Frank, Paula and Ann made some changes. She asked the board for their input. President Priebe asked the City Manager Alan Flora for his input. City Manager Flora said I think it’s a disappointment to see what’s in the newsletter. He said I don’t think its consistent with the direction the Board gave in the last meeting but of course he said that’s your choice. He went on to say I do think there are a number of things that will be found to be inaccurate in the section about the doubling or tripling of rates. He said he would love to see the research on it. General Manager Costner informed the board that he was going to attending a meeting with Bruno Sabatier on Friday along City Manager Flora and other water companies. He said he knows that Bruno thinks our development and capacity expansion fees are too high and that will increase our rates. There was much discussion on water rates, development and expansion fees. General Manager Costner ended it by saying I will report back to you next month.

7.10 City of Clearlake -General Manager Costner said that our Attorney Ann didn’t really give him a good description of a JPA (Joint Powers Authority) so he did not include it in the packet for the board. Instead, General Manager Costner read out loud some of Ann’s emails about a JPA and government codes.

8.0 New Business

8.1 ** Discuss updating ordinance 94-01 At the moment, no one has time for this although it was noted it needs to be updated. This will be kept on the agenda.

9.0 Adjournment 2:36pm

Please Note: Agenda items listed with asterisks (**) have additional information available for public review at the business office.

CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.

Submitted by:
Paula Gallizioli, Auditor/Secretary

Approved by:
Kirsten Priebe, President