

**Konocti County Water District  
Board Meeting Minutes  
August 23<sup>rd</sup> 2023**

**1.0 Call to Order- President Priebe called the meeting to order at 1:00 pm**

**Board Members Present:**

**President Priebe**

**Vice President Stanley**

**Director Flora**

**Director Chapman**

**Staff Present:**

**General Manager Costner**

**Auditor/Board Secretary Gallizioli**

**2.0 Adoption of the Agenda:** This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

**3.0 Public Comment:** This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

**CONSENT AGENDA:** All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda. Vice President Stanley made a motion to accept 4-5-6. Director Chapman seconded the motion. All were in favor and the motion was passed.

**Consent Items:**

**4.0 Review/Approval of Minutes From**

**4.1 \*\* July 26, 2023 Board Meeting**

**\*\* August 3, 2023 Special Board Meeting**

**\*\* August 15, 2023 Special Board Meeting**

**5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved**

**5.1 \*\* July 2023 Financial Reports**

**5.2 \*\* July 2023 Expenditure Report**

## **6.0 General Manager's Reports**

### **6.1 \*\* Plant Status**

### **6.2 \*\* Leak Report**

### **6.3 \*\* Water Purchased/Sold**

Director Flora pulled 5.0 Director Flora made a motion to pass 4, 5.1 & 6. VP Stanley seconded the motion. All in favor and the motion was passed.

**7.0 Closed Session** – Motion was made by Director Flora to move closed sessions to the end of the meeting. VP Stanley seconded the motion. All were in favor and the motion was carried.

**7.1 Awarding Water Operator – Certificate of Appreciation for length of employment (Gov.Code Section 54954.5)** Presented employee plaque in open session.

**7.2 Potential Litigation (Gov.Code section 54956.9 (d) (1).) President Priebe** -Closed Session 2:20pm A motion was made to get better legal representation and get a second opinion. Out of closed session 2:46

## **BUSINESS:**

## **8.0 Business Items**

**8.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project** – We are getting close to finishing the project . It should be completed by the end of the year. Then they will start the training process.

**8.2 Konocti County Water System Consolidation and Pipeline Replacement Project, Intertie project with Highlands and Lower Lake and Emergency Raw Water Booster Pump and Filter Media Project.** – General Manager Costner informed the board that he has both agreements now. They approved the tribal monitoring for the 8” line down dam rd. with fire hydrants. The annexation is under review for the 100 acres on dam rd. We should be going out to bid next month.

**8.3 Surplus Equipment** GM to delegate this to an employee

**8.4 Rate Study- fiscal years 2022-2023** -General Manager Costner said we will be presenting this to the board next month.

**8.5 Security- revisit office building security (doors)** -General Manager Costner said he would be getting back to this soon. He said they would be doing the security doors as well as siding, hand rails and painting the building.

**8.6 Change Banks** – Auditor Gallizioli asked to remove this item.

**8.7 Bylaws/Handbook- revisions and Updates-** Nothing new to report

**8.8 Ethics Training** - Everyone needs to get this done as well as the Sexual Harassment Prevention training

**8.9 18<sup>th</sup> Ave Low Income Apartments** He has an unanswered question from Mary at RCAC about meter fees and capacity expansion fees.

**9.0 New Business**

**9.1 \*\* Resolution 23-04 –Accept letter of resignation of Board Member**

Director Flora made a motion to accept resolution 23-04 Director Chapman seconded the motion. All were in favor and the motion was carried.

**9.2 \*\*Interviews and Possible Appointment and oath of office-** Two candidates were interviewed. Vice President made a motion to accept applicant Nicole McKay. Director Flora seconded the motion. All were in favor and the motion was carried.

**9.3 \*\* Oath of Office Newly Appointed Director – Elvis Cook –** Director Cook as well as the newly appointed Director McKay took their oaths of office.

**10. Adjournment 2:47**

---

**Submitted by:**  
**Paula Gallizioli, Auditor/Secretary**

---

**Approved by:**  
**Kirsten Priebe, President**