

**Konocti County Water District
Board Meeting Minutes
December 20, 2023**

Time: 1: 00P.M.
Location: 15844 35th Ave
Clearlake, Ca, 95422

1.0 **Call to Order-** President Priebe called the meeting to order at 1:05 pm

Board Members Present: All Board members were present

Staff Present:
General Manager Costner
Auditor/Board Secretary Gallizioli

1.0 **Call to Order**

2.0 **Adoption of the Agenda:** This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

3.0 **Public Comment:** This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda. Director Flora made a motion to accept consent item 4&6. Director Cook seconded the motion. All were in favor and the motion was carried.

Consent Items:

4.0 **Review/Approval of Minutes From.**

4.1 **** November 22, 2023, Board Meeting**

5.0 **Financial/Business Office Reports to be Discussed/Corrected/Approved**

5.1 **** November 2023 Financial Reports**

5.2 **** November 2023 Expenditure Report**

5.0 Auditor Gallizioli pulled 5.0 so she could inform the Board that she has a new format on how she is going to show the Board where we are supposed to be vs where we are. She pointed out that assets always have to equal liabilities. She also pointed out that KCWD does have debt. She explained that we have accrued sick & vacation and also the pension. Auditor Gallizioli explained that November is five months

into the new fiscal year and we should be around 42% of the budget. As far as revenues water sales are at 45%, vandalism was at 100% and bank fees over 200%. But reconnects were only at 30%, late fees at 39% and 48 hours were at 26% (because we missed one month of doing 48-hour notices). For expenses legal is 186% over, repairs & maintenance is at 56%, vehicle maintenance 178% and backhoe was at 156%. Auditor Gallizioli asked the Board if this new layout helped. Consensus was to just keep explaining the numbers. Director Flora made a motion to accept 5 & 6 Director McKay seconded the motion. All were in favor and the motion was carried.

6.0 General Manager's Reports:

BUSINESS:

7.0 Business Items

- 7.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project** – General Manager Costner said they are testing the raw water pump equipment and doing all the preliminary testing. He said that at the first of the year the engineers will be observing the testing and then it will be put on line. He said that the air compressor is being installed. The chemical feed system has and chemical injection has been installed as well as the compressor and aerator have been installed.

- 7.2 Konocti County Water System Consolidation and Pipeline Replacement Project, Intertie project with Highlands and Lower Lake and Emergency Raw Water Booster Pump and Filter Media Project.** General Manager Costner said we have gone out to bid and we have accepted bids. Terracon won the bid \$1,766,634 and Piazza won the bid \$3.5million. Now they have to submit for the final budget approval to from the State. General Manager Costner informed the Board that there would be a LAFCO meeting January 17, 2024.

- 7.3 Surplus Equipment-** General Manager Costner said he would activate his face book account to get this done.

- 7.4 Rate Study- fiscal years 2022-2023** General Manager Costner showed the Board some of the preliminary numbers that Mary has presented. None of the options were great and they need some work. After much discussion General Manager Costner said he will have Mary be at the next meeting so she could explain everything.

- 7.5 Security – revisit office building security (doors windows and cyber) utility boxes, cloud back-up and server.** – General Manager Costner said nothing new to report.

- 7.6 Bylaws/Handbook – revisions and updates** – Nothing new to report

- 7.7 Ethics Training -Sexual Harassment Prevention Training** - Everyone needs to do the training. This needs to be removed from the agenda.

- 7.8 **AT&T Lease proposal for Eureka tank cell site:** – General Manager Costner said that we can counter AT&T offer. After much discussion it was decided to counter for \$2450 with a 2% increase no access and 30-year lease. General Manager Costner said he will no longer negotiate. If the Board wants to negotiate, they can have AT&T zoom in and talk to the Board directly.

8.0 New Business

8.1 ** High Pressure Incident – Manzanita General Manager Costner said he is not ready to present. He has nothing in writing. He did say that Ann the lawyer said just because we helped this lady doesn't mean we are liable or that it hurts our case. So far no-one can find anything about a policy on PRV valves. Ann did say we need a policy on PRV valves. General Manager Costner said he would present something next month. President Priebe asked that General Manager Costner write a policy on PRV valves.

8.2 ** Compressor Motor Replacement Project General Manager Costner said that the compressor motor failed. He said they had three options to replace it. There was much conversation about which of the options would be best. It was said that the compressor was probably ten years old. General Manager said he would get the amount for shipping because the cost to replace the compressor was \$14,914 without shipping. Director McKay made a motion to replace the compressor. Director Flora seconded the motion Director Cook abstained.

8.3 Added Board elections – Director Flora made a motion to keep the Board positions the same as the previous year. Keep President Priebe and Vice President Stanley. Director Cook seconded the motion. All were in favor and the motion was carried.

9.0 Closed Session – Went into closed session at 2:10 and left closed session at 2:20

9.1 Potential Litigation (Gov.Code section 54956.9 (d) (1).)

9.2 ** Harris Case (Gov.Code section 54956.9 (d) (1).)

9.3 ** PFAS litigation lawsuit & settlements from 3M and DuPont-

No action taken on 1-2. City is still actively trying to take us over. Item three we opted out and needs to be removed from the agenda.

10.0 Adjournment 2:26pm

Please Note: Agenda items listed with asterisks (**) have additional information available for public review at the business office.

CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.

Submitted by:
Paula Gallizioli, Auditor/Secretary

Approved by:
Kirsten Priebe, President