

**Konocti County Water District
Board Meeting Minutes
June 28th, 2023**

Time: 1: 00P.M.
Location: 15844 35th Ave
Clearlake, Ca, 95422

1.0 Call to Order- President Priebe called the meeting to order at 1:12 pm

Board Members Present:

President Priebe
Vice President Stanley
Director Chapman
Director Flora

Staff Present:

General Manager Costner
Auditor/Board Secretary Gallizioli

1.0 Call to Order

2.0 Adoption of the Agenda: This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

3.0 Public Comment: This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda. Vice President Stanley made a motion to accept consent items 4. 5. 6. Director Flora seconded the motion. All were in favor and the motion was carried.

Consent Items:

4.0 Review/Approval of Minutes From
4.1 ** May 24, 2023, 2023 Board Meeting

5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved

5.1 ** May 2023 Financial Reports
5.2 ** May 2023 Expenditure Report

6.0 General Manager's Reports:

- 7.0 Awarding certificate to GM for length of employment (Gov.Code section 54954.5) –**Awarded General Manager Frank Costner a certificate for 35 years of service and 20 years as General Manager.

BUSINESS:

8.0 Business Items

- 8.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project –** General Manager Costner said they are using the clear well and pump station for 2 weeks now. He said they are getting some of the bugs out. The Scada is having some problems too. They are also starting a punch list. T&S is working on chemical pumps and wrapping up some other stuff. The next step of the project is installing the intake screen in the lake.
- 8.2 Konocti County Water System Consolidation and Pipeline Replacement Project, Intertie project with Highlands and Lower Lake and Emergency Raw Water Booster Pump and Filter Media Project.** General Manager Costner said he has sent the final draft in. Once it is signed then they can go out to bid. He mentioned that the sensitive dirt will be going back into the trench. General Manager Costner also informed the board that the annexation application was accepted by LAFCO. He stated they are annexing 120 acres.
- 8.3 Surplus Equipment-** General Manager Costner said he has nothing new to report
- 8.4 Rate Study- fiscal years 2022-2023 Mary is waiting the approved budget**
- 8.5 Marriott Hotel and 18th Ave Development information and impacts to KCWD**
General Manager Costner said he hasn't heard from any of these people for a very long time. He is requesting to take this off the agenda.
- 8.6 Security – revisit office building security (doors windows and cyber) utility boxes, cloud back-up and server.** – Nothing new to report
- 8.7 Change Banks -**Auditor Gallizioli informed the Board that there is nothing new to report
- 8.8 Bylaws/Handbook – revisions and updates –** Nothing new to report

9.0 New Business

- 9.1 ** 2023-2024 Budget –** Director Flora made a motion to accept the budget. Director Chapman seconded the motion. All were in favor and motion was carried.
- 9.2 ** Letter from Robert Johnson Accountancy Corporation –** Vice President Stanley made a motion to accept management signing for the audit. Director Chapman seconded the motion. All were in favor and the motion was passed.
- 9.3 ** Ethics Training – Is due for everyone –** Auditor/Secretary Gallizioli informed the Board and staff that everyone needs to do their ethics training.

9.4 ** Potential Board Member – Auditor/Secretary Gallizioli informed the Board that the potential board member was not accepted due to the fact his new address was not the same as the address he registered to vote with.

10. Adjournment 2:04pm

Please Note: Agenda items listed with asterisks (**) have additional information available for public review at the business office.

CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.

Submitted by:
Paula Gallizioli, Auditor/Secretary

Approved by:
Kirsten Priebe, President