

**Konocti County Water District
Board Meeting Minutes
May 24, 2023**

Time: 1: 00P.M.
Location: 15844 35th Ave
Clearlake, Ca, 95422

1.0 Call to Order- President Priebe called the meeting to order at 12:59 pm

Board Members Present:
President Priebe
Vice President Stanley
Director Chapman

Board Members Absent: Director Flora

Staff Present:
General Manager Costner
Auditor/Board Secretary Gallizioli

1.0 Call to Order

2.0 Adoption of the Agenda: This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

3.0 Public Comment: This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda. Vice President Stanley made a motion to accept consent items 4. 5. Director Chapman seconded the motion. All were in favor and the motion was carried.

Consent Items:

4.0 Review/Approval of Minutes From
4.1 ** April 26, 2023, 2023 Board Meeting

5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved

5.1 ** April 2023 Financial Reports
5.2 ** April 2023 Expenditure Report

6.0 General Manager's Reports: General Manager Costner informed the Board that we have paid \$137,000 out of the \$172,000 on the clarifier. He said we only do this once every twenty years. He said the painting and sand blasting are 95% done and should be complete next and back online in about three weeks. He said the carbon is all changed out. General Manager Costner told the Board that he still hasn't bought the new truck and he will be waiting six to eight months when the markets change and the interest isn't so high. Director Flora made a motion to accept 6.0. Director Chapman seconded the motion. All were in favor and the motion was carried.

7.0 Closed Session – Went into closed session: 1:05 Out of closed session 1:31pm

1. Conference with legal counsel (Alik Ourfalian) – Existing Litigation (Gov.Code section 54956.9 (d) (1).) County Counsel Alik Ourfalian informed the Board on the status of the case. She presented the options to the Board. The Board gave County Counsel approval to move forward.
2. 2. Discuss awarding certificate to GM for length of employment (Gov.Code section 54954.5) It was discussed and unanimous that we present the GM with a certificate. It was also established to award a certificate to all employees who reach milestones of employment of ten years and then of increments of five years.

BUSINESS:

8.0 Business Items

8.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project – General Manager Costner said they are working on control designs and programming. There was much conversation on what type of controls and water levels that they will need when the new system is up and running.

8.2 Konocti County Water System Consolidation and Pipeline Replacement Project, Intertie project with Highlands and Lower Lake and Emergency Raw Water Booster Pump and Filter Media Project. General Manager Costner said he believes they will have an agreement with the tribes at the end of the month. Once they have that they can complete the contract agreements.

8.3 Surplus Equipment- General Manager Costner said he has nothing new to report

8.4 Rate Study- fiscal years 2022-2023 -Nothing new to report. General Manager Costner said we will reach out to Mary. Director Stanley wants us to talk to Mary about having some kind of inflation factor put in the budget like linking the CIP to the budget.

8.5 Marriott Hotel and 18th Ave Development information and impacts to KCWD- Nothing new to report

8.6 Security – revisit office building security (doors windows and cyber) utility boxes, cloud back-up and server. – General Manager Costner said this will be done in the summertime.

8.7 Change Banks -Auditor Gallizioli informed the Board that there is nothing new to report

8.8 Bylaws/Handbook – revisions and updates – Per General Manager Costner nobody does hybrid programs and if they do meetings remotely, they don't have policies on it.

9.0 New Business

9.1 Discuss getting a video conference system for our Board room.

Auditor/Gallizioli is to get a bid on a video conferencing system

9.2 Added Resolution 23-02 ** A resolution to Accept the resignation of Board Member Audurey Barber. Director Flora made a motion to accept resolution 23-02 accepting the resignation of Director Barber. Director Chapman seconded the motion, All were in favor and the motion was passed.

10. Adjournment 2:25pm

Please Note: Agenda items listed with asterisks (**) have additional information available for public review at the business office.

CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.

Submitted by:
Paula Gallizioli, Auditor/Secretary

Approved by:
Kirsten Priebe, President