

**Konocti County Water District
Board Meeting Minutes
November 22, 2023**

Time: 1: 00P.M.
Location: 15844 35th Ave
Clearlake, Ca, 95422

1.0 Call to Order- President Priebe called the meeting to order at 1:05 pm

Board Members Present: All Board members were present

Staff Present:
General Manager Costner
Auditor/Board Secretary Gallizioli

1.0 Call to Order

2.0 Adoption of the Agenda: This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

3.0 Public Comment: This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda. Vice President Stanley made a motion to accept consent item 4. Director Cook seconded the motion. All were in favor and the motion was carried.

Consent Items:

4.0 Review/Approval of Minutes From.

4.1 ** October 25, 2023, Board Meeting

5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved

5.1 ** October 2023 Financial Reports

5.2 ** October 2023 Expenditure Report

5.0 Auditor Gallizioli informed the Board that she would be doing her sections on financials a little different. She said she is going to try to highlight the overages so that the board could see them and know why there are overages. She pointed out that this month on the financials that the income was positive because that is year to date. But if you look at the monthly budget, we lost \$37,000 dollars.

There was much conversation how our policies have been broken several times. The Auditor stressed that policies should never be broken but the Board can change the policies. The Auditor suggested we review the budget mid -year to see how we are doing. General Manager Costner said the independent Auditor Mary told him that was not a good idea. There was a lot of conversation on why we spent so much money. The Auditor was just trying to find ways to make it easier to understand the financials. Director Cook stated he thought a budget review was a good idea. General Manager Costner said he was shocked that he lost \$440,000 last year. Again, that is why the Auditor wants to review the budget every month and mid-year.

6.0 General Manager's Reports: General Manager Costner explained that our PRV valve had failed. A customer called and claimed her toilet valve broke. Our guys went out and fixed it. The General Manager then called Serv Pro out and said he approved \$400 and that it was turned over to the insurance. The insurance paid the claim of \$10,000 without his knowledge. General Manager Costner said he last fixed this valve in 2001 but still doesn't know what the policy is on high pressure to the customers. After much conversation on this subject a motion by Director Cook made a motion that the General Manager get a legal opinion on who is responsible so we can have a policy. Director McKay seconded the motion. All were in favor and the motion was passed. General Manager Costner said he made a purchase for over \$12,000 and stated he should have gotten Board approval first. He said he was going to talk to the supervisor at Lincoln Levitt and he was going to write to the insurance company. Director Flora made a motion to pass 4 and 5. Vice President Stanley seconded the motion. All were in favor and the motion was carried.

BUSINESS:

7.0 Business Items

- 7.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project** – General Manager Costner said the big project is slowing down. They will be doing the operational testing on Dec 12. He stated they were still having problems with the Scada system and he didn't want to ask for more money from the state because the state wants the vendors to perform. General Manager Costner said we will have to wait on this to see if we have any money left.
- 7.2 Konocti County Water System Consolidation and Pipeline Replacement Project, Intertie project with Highlands and Lower Lake and Emergency Raw Water Booster Pump and Filter Media Project.** General Manager Costner said we have the plans for Dam rd. but not the inter-tie. He said we did the pre-bid meeting and Friday the first they would be opening bids for Dam rd. Construction should start late spring early winter.
- 7.3 Surplus Equipment-** Nothing new to report
- 7.4 Rate Study- fiscal years 2022-2023** General Manager Costner said after the audit we will have something in January to present,
- 7.5 Security – revisit office building security (doors windows and cyber) utility boxes, cloud back-up and server.** – General Manager Costner said he is working on a second quote.
- 7.6 Bylaws/Handbook – revisions and updates** – Nothing new to report
- 7.7 Ethics Training -Sexual Harassment Prevention Training -** Everyone needs to do the training.
- 7.8 18th Ave Low Income Apartments** – General Manager Costner said nothing new to report

8.0 New Business

8.1 ** (Optional – Watch documentary ENDEVR: Blue Gold Rush. How greed turns the world’s most precious resources into cash Discussion – President Priebe - President Priebe said we should watch this movie. She said it’s a great documentary that Vice President Stanley found. She said it was a global thing and that water is getting scarce. General Manager Costner said that Golden State said they would buy KCWD. He said there is no way for Golden State to take us over.

8.2 ** AT & T Lease proposal for Eureka tank cell site: We have to adjust the rent and terms of the lease they currently pay for. General Manager Costner said there is no benefit to KCWD with this proposal. Director Cook asked what was term of the lease. General Manager Costner said we should table this until he gets that information,

9.0 Closed Session – Went into closed session at 2:32 and left closed session at 3:30

9.1 Potential Litigation (Gov.Code section 54956.9 (d) (1).) General Manager Costner asked that we remove this from the agenda. He said he thought the Board was joking about talking to Alan Flora. President Priebe said that she wanted to know what his plans were for taking us over and if he could let us know if we are going to be on the agenda.

9.2 ** Harris Case (Gov.Code section 54956.9 (d) (1).) There was an update given

9.3 ** PFAS litigation lawsuit & settlements from 3M and DuPont-Director Flora made a motion to opt out of lawsuit. Director McKay seconded the motion. All were in favor and the motion was carried.

10.0 Adjournment 3:35pm

Please Note: Agenda items listed with asterisks (**) have additional information available for public review at the business office.

CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.

Submitted by:
Paula Gallizioli, Auditor/Secretary

Approved by:
Kirsten Priebe, President