

**Konocti County Water District
Board Meeting Minutes
October 25, 2023**

Time: 1: 00P.M.
Location: 15844 35th Ave
Clearlake, Ca, 95422

1.0 Call to Order- President Priebe called the meeting to order at 1:11 pm

Board Members Present: All Board members were present
Guest John Benoit – by zoom

Staff Present:
General Manager Costner
Auditor/Board Secretary Gallizioli

1.0 Call to Order

2.0 Adoption of the Agenda: This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

3.0 Public Comment: This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

CONSENT AGENDA: All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda. Director Flora made a motion to accept consent item 4. Vice President Stanley seconded the motion. All were in favor and the motion was carried.

Consent Items:

4.0 Review/Approval of Minutes From
4.1 ** September 27, 2023, Board Meeting

5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved

5.1 ** September 2023 Financial Reports
5.2 ** September 2023 Expenditure Report

5.0 Auditor Gallizioli pointed out to the board that her yearly audit was completed. The auditors informed me that I could get in trouble for not filing the appropriate taxes when paying my board. It has been suggested for years for the board to move from 1099's to w2's. After learning that they could be audited

and could possibly have to pay back taxes and fines for years Auditor Gallizioli explained to the board that she would write the board checks if they got in compliance to be KCWD employees so they would now get w2's. Director Cook made a motion to go from 1099's to w2's. Director Flora seconded the motion. All were in favor and the motion was passed.

6.0 General Manager's Reports: General Manager Costner said that they are having problems with Scada system. He said that yesterday one of the old raw water pumps burned up. Then they had a problem at the treatment plant that a wired was fried and that the chlorine generator was out of commission. He said he doesn't understand why they are having so many problems. Director Flora made a motion to accept 5-6. Vice President Stanley seconded the motion. All were in favor and the motion passed.

BUSINESS:

7.0 Business Items

- 7.1 Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project** – General Manager Costner said last year they started the Scada upgrade. The computer that controls the entire plant. It went offline so they had to send out for testing/repairs. He said they just got it back and the second one failed. They are trying to figure out the best way to handle the situation He received a bid of \$191,000 to replace it.
- 7.2 Konocti County Water System Consolidation and Pipeline Replacement Project, Intertie project with Highlands and Lower Lake and Emergency Raw Water Booster Pump and Filter Media Project.** General Manager Costner said this project is moving along. They are advertising for the project October 30th and they will have opening bids in December. He said that they the Tribal agreement is signed.
- 7.3 Surplus Equipment-** General Manager Costner said he hasn't had time for this but he would probably have to use his own face book account.
- 7.4 Rate Study- fiscal years 2022-2023** General Manager Costner said we are waiting on the audit so we can get more information for the rate study.
- 7.5 Security – revisit office building security (doors windows and cyber) utility boxes, cloud back-up and server.** – General Manager Costner said he received a quote from Epidendio for \$9750.00 for the handrail and guard. The Board asked that the General Manager get another bid. Tabled for now.
- 7.6 Bylaws/Handbook – revisions and updates** – Nothing new to report
- 7.7 Ethics Training -Sexual Harassment Prevention Training** - Everyone needs to do the training.
- 7.8 18th Ave Low Income Apartments** – General Manager Costner said nothing new to report except that the city only did sidewalks on one side of the street because the apartments were going in on the other side.

8.0 New Business

- 8.1 ** Articles on water company takeovers. Information and Discussion - President Priebe**
Vice President Stanley shared these articles and explained about come of the cases involved with company takeovers.

8.2 Report & discussion re: meeting we attended at Highlands water. President Priebe, Vice President Stanley and General Manager Costner all attended Highland’s Water Board meeting. They heard pretty much the same thing as they did when Jeff Davis was at our board meeting. The takeaway was that we are basically two different structured companies so, we couldn’t work together in regards to a takeover but at least we could work together on suggestions or comments or just open lines of communication. General Manager Costner said he was going to talk to Alan. It was suggested he invite Alan to our board meeting.

8.3 LAFCO - John Benoit – John Benoit joined our meeting by zoom. General Manager Costner said he was invited here today because Alaon Flora the City Manager wants to take over Highland and Konocti water. This was information that Jeff Davis said Alan told him. There was much conversation on this subject. Mostly the same information we received from our new attorney. But John did state the city would have to come up with a detailed business plan and submit an application. They would have to hold a hearing and there would a cost to the city which he stated would be very expensive. He also stated that there is a political element to all of this but he assured the board that if and when he hears something he would reach out to KCWD.

9.0 Closed Session – Went into closed session at 2:40pm Came out of close session 2:44pm. No action was taken

9.1 ** Potential Litigation (Gov.Code section 54956.9(d) (1).)

9.2 Harris Case (Gov.Code section 54956.9 (d) (1).)**

10.0 Adjournment 2:45pm

Please Note: Agenda items listed with asterisks (**) have additional information available for public review at the business office.

CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.

Submitted by:
Paula Gallizioli, Auditor/Secretary

Approved by:
Kirsten Priebe, President