



Oral History Release Form

Purpose of this form

This release form is designed to provide clarification of any legal liability between the releasor - in this case, the interviewee (the person being interviewed) - and the releasee - the interviewer (representing Virtual War Memorial Australia).

This release form seeks to provide protection to the interviewer in the event of a legal action, should the interviewee or their successors later object to the interview being used in a way stated on the form.

The release form documents the mutual understanding of the interviewee's consent for the interview to be used by the interviewer in the manner stated.

Virtual War Memorial Australia suggests that if the interviewee it at all concerned, s/he seek clarification of any details on the release form which cause concern or confusion before signing the document.

Details

Name of interviewer: _____

Place of interview: _____

Date of interview: _____

Name of interviewee: _____

Address: _____

Brief statement of the Purpose of the interview (if person is a veteran capture details of the conflict in which s/he served and service number)



Brief details of how the interview will be used and where it will be stored

Virtual War Memorial Australia is a national digital Memorial owned and operated by Virtual War Memorial Ltd. The digital platform has the capacity to securely store audio and video materials.

The recording of the interview (**format - MP3 file**) and any relevant photos of the Interviewee, past or present, (digital format – jpeg file) will be stored within a secure file connected to the personal tribute profile on Virtual War Memorial Australia and will become part of the record of service of the individual which can be accessed by family members, fellow veterans, the general public, researchers and students in Australia and internationally.

It may also be featured in other areas of the digital platform and it may be used by researchers and students in work being undertaken for scholarly or other related purposes.

Conditions of release

I hereby grant to **Virtual War Memorial Australia** the right to use, publish and reproduce for education, commemorative and promotional purposes, my name and voice/image recording in any or all media without limitation [or specify conditions], and/or offer this recording as a donation to **Virtual War Memorial Australia**, without any claims for compensation or payment.

By signing this release form, I [insert interviewee name] authorise [insert interviewer's name] on behalf of Virtual War Australia, to use my personal information, consisting of a sound and/or video [delete whichever is not appropriate] recording.

Signature of Interviewee

Signature of Interviewer