

Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 01/10/2020

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| <p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> 1. Follow up meeting with my Center Teachers and Staff <ol style="list-style-type: none"> a. Set up meeting date with teachers and staff to set up Team building day for everyone due to the tension between staff b. Set up Mission GROW PD Google invite c. SBAC Plan for schools 2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> a. Now that we're entering a new semester, how will the candidate implement CPSEL Standard 1: Vision of Learning b. How is the candidate implementing the Mission Grow PD in the new semester? c. Review of Induction Plan | <p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> ● Set up a Reflection Meeting for the teachers and staff for the new semester ● Work with Instructional Coach on planning Mission GROW |
| <p>Coaching Session STANDARDS:</p> <p>External Context and Policy</p> <p>Management and Learning Environment</p> <p>Development and Implementation of a Shared Vision</p> | <p>Coach's Next Steps:</p> <ul style="list-style-type: none"> ● Follow up with Norma on her steps or process for setting up her Vision Statement with her Team ● Follow up with Norma on her next steps for the Mission GROW PD <p>Next Meeting Agenda:</p> <p>Collaboration on Action Steps for CPSEL:</p> <p>Vision Statement for my schools coming back to new semester</p> <p>Mission GROW PD continuation</p> <p>SBAC Plans</p> |

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| Ethics and Integrity | |
| | Next Meeting Date and Time Fri. Jan 17, 2020 at 8am |

Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 1/17/2020

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| <p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> 1. Mission Grow PD <ol style="list-style-type: none"> a. Have teachers select their Growth area b. RenStar testing plans c. SBAC Plan for schools 2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> a. Now that we're entering a new semester, how will the candidate implement CPSEL Standard 1: Vision of Learning b. Special education laws c. Review of Induction Plan | <p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> ● Vision Statement with teachers and staff ● Work with Instructional Coach on planning Mission GROW <hr/> <p>Coach's Next Steps:</p> <ul style="list-style-type: none"> ● Follow up with Norma on her steps or process for setting up her Vision Statement with her Team ● Follow up with Norma on her next steps for the Mission GROW PD ● Follow up on issue with Special Education student |
| <p>Coaching Session STANDARDS:</p> <p>External Context and Policy</p> <p>Management and Learning Environment</p> <p>Development and Implementation of a Shared Vision</p> <p>Ethics and Integrity</p> | <p>Next Meeting Agenda:</p> <p>Collaboration on Action Steps for CPSEL:</p> <p>Vision Statement for my schools coming back to new semester</p> <p>Mission GROW PD continuation</p> <p>SBAC Plans</p> <p>Special Education</p> |

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| | Next Meeting Date and Time Thurs Jan 24, 2020 at 8am |
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Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 1/24/2020

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| <p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> 1. Mission Grow PD <ol style="list-style-type: none"> a. Met with Staff to collaborate on their GROW area b. SBAC Plan for schools 2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> a. Now that we're entering a new semester, how will the candidate implement CPSEL Standard 1: Vision of Learning b. Special education laws c. Review of Induction Plan d. Implement Summer School in our new school | <p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> ● Vision Statement with teachers and staff ● Work with Instructional Coach on planning Mission GROW ● Summer School Program implementation <hr/> <p>Coach's Next Steps:</p> <ul style="list-style-type: none"> ● Follow up with Norma on her steps or process for setting up her Vision Statement with her Team ● Follow up with Norma on her next steps for the Mission GROW PD ● Summer School Implementation in our new schools |
| <p>Coaching Session STANDARDS:</p> <p>External Context and Policy</p> <p>Management and Learning Environment</p> <p>Development and Implementation of a Shared Vision</p> <p>Ethics and Integrity</p> | <p>Next Meeting Agenda:</p> <p>Collaboration on Action Steps for CPSEL:</p> <p>Vision Statement for my schools coming back to new semester</p> <p>Mission GROW PD continuation</p> <p>SBAC Plans</p> <p>Special Education</p> <p>Summer School Implementation</p> |

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| | Next Meeting Date and Time Thurs Jan 31, 2020 at 8am |

Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 1/31/2020

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| <p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> 1. Mission Grow PD <ol style="list-style-type: none"> a. Met with Staff to collaborate on their GROW area b. SBAC Plan for schools 2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> a. New state policies b. SB 75 and how it affects charter schools c. Special education laws d. Review of Induction Plan e. Implement Summer School in our new school | <p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> ● Inform staff on SB 75 law and how we have to change to adhere to the new laws. ● Introduce new state policies to staff ● Summer School Program implementation ● Meet with principal to discuss and find out more about our school budget. <hr/> <p>Coach's Next Steps:</p> <ul style="list-style-type: none"> ● Follow up with Norma on her next steps for the Mission GROW PD ● Summer School Implementation in our new schools ● Discuss school budgets |
| <p>Coaching Session STANDARDS:</p> <p>External Context and Policy</p> <p>Management and Learning Environment</p> <p>Ethics and Integrity</p> | <p>Next Meeting Agenda:</p> <p>SBAC Plans</p> <p>Special Education</p> <p>Summer School Implementation</p> <p>SB 75</p> <p>State policies</p> |

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| | Next Meeting Date and Time Friday Feb. 7, 2020 |

Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 2/7/2020

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| <p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> 1. Comprehensive School Safety Plan <ol style="list-style-type: none"> a. Meet with school site safety coordinators to go over the components of the safety plan b. How do we deliver safety plan to the school sites? c. Set up a meeting 2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> a. New state policies b. SB 75 and how it affects charter schools c. Comprehensive School Safety Plan d. Review of Induction Plan e. Implement Summer School in our new school | <p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> ● Inform staff on SB 75 law and how we have to change to adhere to the new laws. ● Introduce new state policies to staff ● Summer School Program implementation ● Meet with principal to discuss and find out more about our school budget. ● Meet with school site safety coordinators to go over implementing school safety plan with staff |
| <p>Coaching Session STANDARDS:</p> <p>External Context and Policy</p> <p>Management and Learning Environment</p> <p>Ethics and Integrity</p> | <p>Coach's Next Steps:</p> <ul style="list-style-type: none"> ● Follow up with Norma on School Safety Plan ● Summer School Implementation in our new schools ● Discuss school budgets <p>Next Meeting Agenda:</p> <p>SBAC Plans</p> <p>Special Education</p> <p>Summer School Implementation</p> <p>SB 75</p> <p>State policies</p> <p>Comprehensive School Safety Plan</p> |

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| | Next Meeting Date and Time Friday Feb. 13, 2020 at 8am |

Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 2/13/2020

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| <p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> 1. Senate Bill 75 Discussion (charter schools) <ol style="list-style-type: none"> a. Enrollments- can't request school records before enrollments b. Complaint Form- form needs to be available to parents/students- we have it in our student handbook and Online c. Not encourage students to disenroll from our school or transfer to another school 2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> a. New state policies b. SB 75 and how it affects charter schools c. Review of Induction Plan d. Implement Summer School in our new school | <p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> ● Implementing new lunch program in my two school sites ● Summer School Program implementation ● Meet with school site safety coordinators to go over implementing school safety plan with staff |
| <p>Coaching Session STANDARDS:</p> <p>External Context and Policy</p> <p>Management and Learning Environment</p> <p>Ethics and Integrity</p> | <p>Coach's Next Steps:</p> <ul style="list-style-type: none"> ● Follow up with Norma on School Safety Plan ● Summer School Implementation in our new schools ● Follow up with Norma on SBAC plans <p>Next Meeting Agenda:</p> <p>SBAC Plans</p> <p>Special Education</p> <p>Summer School Implementation</p> <p>State policies</p> <p>Comprehensive School Safety Plan</p> |

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| | Next Meeting Date and Time Friday Feb. 21, 2020 at 8am |

Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 2/21/2020

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| <p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> 1. School Safety Plan <ol style="list-style-type: none"> a. Set up meeting with safety coordinators b. How are we presenting this information to our stakeholders? 2. Summer School Implementation <ol style="list-style-type: none"> a. Hand out referrals to counselors in local schools b. Registration process training c. Student/parent orientations 3. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> a. PDs for staff- GROW; How Full is Your Bucket b. Review of Induction Plan c. SBAC Enrichment Courses d. Community outreach events | <p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> ● Implementing new lunch program in my two school site; inspector visits; lunch forms, lunch schedules ● Summer School Program implementation ● Meet with school site safety coordinators to go over implementing school safety plan with staff |
| | <p>Coach's Next Steps:</p> <ul style="list-style-type: none"> ● Follow up with Norma on School Safety Plan ● Summer School Implementation in our new schools ● Follow up with Norma on SBAC plans ● New Lunch Program |
| <p>Coaching Session STANDARDS:</p> <p>External Context and Policy</p> <p>Management and Learning Environment</p> | <p>Next Meeting Agenda:</p> <p>SBAC Plans</p> <p>Special Education</p> <p>Summer School Implementation</p> <p>Comprehensive School Safety Plan</p> |

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| Ethics and Integrity | |
| | Next Meeting Date and Time Friday Feb 28 th at 8am |

Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 2/27/2020

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| <p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> 1. SBAC Enrichment <ol style="list-style-type: none"> a. Hold meeting for teachers and support staff b. Curriculum Review c. Student Incentives for participation 2. Summer School Implementation <ol style="list-style-type: none"> a. Registration training for teachers. b. Referral drop offs for local schools c. Student/parent orientations 3. Comprehensive School Safety Plan schedule meeting with stakeholders 4. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> a. PDs for staff- GROW; How Full is Your Bucket b. Review of Induction Plan c. SBAC Enrichment Courses d. School Safety Plan Implementation | <p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> ● Summer School Program implementation registrations/orientations March 1, 2020 ● Meet with school site safety coordinators to go over implementing school safety plan with staff |
| | <p>Coach's Next Steps:</p> <ul style="list-style-type: none"> ● Follow up with Norma on School Safety Plan ● Summer School Implementation in our new schools ● Follow up with Norma on SBAC plans ● State tests |
| <p>Coaching Session STANDARDS:</p> | <p>Next Meeting Agenda: SBAC Plans</p> |

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| External Context and Policy Management and Learning Environment Ethics and Integrity | Summer School Implementation Comprehensive School Safety Plan |
| | Next Meeting Date and Time Monday March 9 th at 8am |