

## Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 01/08/2021

<p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> <li>1. Review previous session agreements             <ol style="list-style-type: none"> <li>a. Comprehensive Needs Assessment- Root Cause Analysis- meeting with leadership</li> <li>b. Review of Induction Plan</li> <li>c. Research on developing digital portfolio</li> <li>d. Training New Hires</li> <li>e. Continued Distance Learning per governing orders</li> </ol> </li>   <li>2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> <li>a. collaboration on CPSEL Standard 1.2; Developing, planning and implementing activities around the vision</li> <li>b. CPSEL 3- Develop a plan for adding instructional staff as enrollment increases</li> <li>c. Collaboration on CPSEL Standard 5.3- Model reflective practice and continuous growth</li> </ol> </li> </ol>	<p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> <li>● Development of Comprehensive Needs Assessment Plan for Charter. Root Cause Analysis; analyzing regional grad rates, EL reclassification rates, Monthly Student Progression data, drop out rates</li> <li>● Revise Induction Plan as recommendations per today's meeting</li> <li>● Training new staff</li> <li>● Gather evidence/artifacts and Start to develop my digital portfolio-research</li> </ul>
<p>Coaching Session STANDARDS:</p> <p>Eternal Context and Policy</p> <p>Development and Implementation of a Shared Vision</p> <p>Family and Community Engagement</p> <p>Management and Learning Environment</p>	<p>Coach's Next Steps:</p> <ul style="list-style-type: none"> <li>● Collaborate with Norma on goals in IIP.</li> <li>● Reviewing Induction Plan rubric</li> <li>● Comprehensive Needs Assessment</li> <li>● Discussion of Portfolio</li> </ul> <p>Next Meeting Agenda</p> <p>CPSELS follow up</p> <p>Digital Reflection portfolio</p> <p>SBAC Plans</p> <p>PD opportunities based on regional needs</p>

Monitoring and evaluating the program and staff

Next Meeting Date and Time

01/15/2021 @ 8:00am

## Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 01/15/2021

<p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> <li>1. Review previous session agreements             <ol style="list-style-type: none"> <li>a. Review of Induction Plan</li> <li>b. Research on developing digital portfolio</li> <li>c. Creating Social-emotional contract PD</li> <li>d. Continued Distance Learning per governing orders</li> </ol> </li> <li>2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> <li>a. collaboration on CPSEL Standard 1.2; Developing, planning and implementing activities around the vision</li> <li>b. CPSEL 3- Develop a plan for adding instructional staff as enrollment increases</li> <li>c. Collaboration on CPSEL Standard 5.3- Model reflective practice and continuous growth</li> </ol> </li> </ol>	<p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> <li>● Revise Induction Plan as recommendations per Coach's recommendation</li> <li>● Distance Learning plans/reopening plans</li> <li>● Gather evidence/artifacts and Start to develop my digital portfolio-research</li> <li>● CAASPP plans</li> </ul>
<p>Coaching Session STANDARDS:</p> <p>Eternal Context and Policy</p> <p>Development and Implementation of a Shared Vision</p> <p>Family and Community Engagement</p> <p>Management and Learning Environment</p> <p>Monitoring and evaluating the program and staff</p>	<p>Coach's Next Steps:</p> <ul style="list-style-type: none"> <li>● Collaborate with Norma on goals in IIP.</li> <li>● Reviewing Induction Plan rubric</li> <li>● Discussion of Portfolio</li> <li>● Self-care ideas</li> </ul> <hr/> <p>Next Meeting Agenda</p> <p>CPSELS follow up</p> <p>Digital Reflection portfolio</p> <p>SBAC Plans</p> <p>PD opportunities based on regional needs</p> <hr/> <p>Next Meeting Date and Time</p> <p>01/22/2021 @ 8:00am</p>

## Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 01/22/2021

<p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> <li>1. Review previous session agreements             <ol style="list-style-type: none"> <li>a. Review of Induction Plan</li> <li>b. Research on developing digital portfolio</li> <li>c. Assessment Plans</li> <li>d. CPSEL Standard 5- Reflection</li> </ol> </li>   <li>2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> <li>a. collaboration on CPSEL Standard 1.2; Developing, planning and implementing activities around the vision</li> <li>b. CPSEL 3- Develop a plan for adding instructional staff as enrollment increases</li> <li>c. Collaboration on CPSEL Standard 5.3- Model reflective practice and continuous growth</li> <li>d. CPSEL 6- Interact with stakeholders</li> </ol> </li> </ol>	<p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> <li>● Revise Induction Plan as recommendations per Coach's recommendation</li> <li>● Developing Staff Feedback Survey</li> <li>● Distance Learning plans/reopening plans</li> <li>● Gather evidence/artifacts and Start to develop my digital portfolio-research</li> <li>● State Assessment plans during Distance Learning</li> <li>● LCAP development and planning</li> <li>● School Climate Survey- stakeholder feedback</li> </ul>
<p>Coaching Session STANDARDS:</p> <p>Eternal Context and Policy</p> <p>Development and Implementation of a Shared Vision</p> <p>Family and Community Engagement</p>	<p>Coach's Next Steps:</p> <ul style="list-style-type: none"> <li>● Collaborate with Norma on goals in IIP.</li> <li>● Reviewing Induction Plan rubric</li> <li>● Discussion of Portfolio</li> <li>● Continuous Self-Care Check-in</li> </ul> <p>Next Meeting Agenda</p> <p>CPSELS follow up</p> <p>Digital Reflection portfolio</p> <p>Assessment Plans</p> <p>Development of LCAP and Stakeholder Engagement</p> <p>PD opportunities based on regional needs</p>

Management and Learning Environment	
Monitoring and evaluating the program and staff	Next Meeting Date and Time 01/29/2021 @ 8:00am

## Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 01/29/2021

<p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"><li>1. Review previous session agreements<ol style="list-style-type: none"><li>a. Review of Induction Plan</li><li>b. Research on developing digital portfolio</li><li>c. Assessment Plans</li><li>d. CPSEL Standard 5- Reflection</li></ol></li><li>2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u><ol style="list-style-type: none"><li>a. CPSEL 3- Develop a plan for adding instructional staff as enrollment increases</li><li>b. Collaboration on CPSEL Standard 5.3- Model reflective practice and continuous growth</li><li>c. CPSEL 6- Interact with stakeholders</li></ol></li></ol>	<p>Candidate's Next Steps:</p> <ul style="list-style-type: none"><li>● Continue to revise Induction Plan as recommendations per Coach's recommendation</li><li>● Developing Staff Feedback Survey; researching questions to include in my feedback survey</li><li>● Distance Learning plans/reopening plans; CA and LA County has lifted the Safer at Home; bringing back cohorts for specialized groups of students and staff.</li><li>● Gather evidence/artifacts and Start to develop my digital portfolio-research</li><li>● ELPAC and SBAAC assessments plans during Distance Learning</li><li>● LCAP development and planning</li><li>● School Climate Survey- stakeholder feedback</li></ul>
	<p>Coach's Next Steps:</p> <ul style="list-style-type: none"><li>● Collaborate with Norma on goals in IIP.</li><li>● Reviewing Induction Plan rubric</li><li>● Discussion of Portfolio</li><li>● Continuous Self-Care Check-in</li><li>● LCAP development</li><li>● Reopening Plans</li></ul>

<p>Coaching Session STANDARDS:</p> <p>Eternal Context and Policy</p> <p>Development and Implementation of a Shared Vision</p> <p>Family and Community Engagement</p> <p>Management and Learning Environment</p> <p>Monitoring and evaluating the program and staff</p>	<p>Next Meeting Agenda</p> <p>CPSELS follow up</p> <p>Digital Reflection portfolio</p> <p>Assessment Plans</p> <p>Development of LCAP and Stakeholder Engagement</p> <p>Reopening Plans for cohorts and staff return to the physical sites</p> <hr/> <p>Next Meeting Date and Time</p> <p>02/05/2021 @ 8:00am</p>
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## Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 02/05/2021

<p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"><li>1. Review previous session agreements- continuation of previous standards<ol style="list-style-type: none"><li>a. Review of Induction Plan</li><li>b. Research on developing digital portfolio</li><li>c. Assessment Plans</li><li>d. CPSEL Standard 5- Reflection</li></ol></li><li>2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u><ol style="list-style-type: none"><li>a. CPSEL 3- Develop a plan for adding instructional staff as enrollment increases</li><li>b. Collaboration on CPSEL Standard 5.3- Model reflective practice and continuous growth</li><li>c. CPSEL 6- Interact with stakeholders- School Climate Survey</li></ol></li></ol>	<p>Candidate's Next Steps:</p> <ul style="list-style-type: none"><li>● Continue to revise Induction Plan as recommendations per Coach's recommendation</li><li>● Developing Staff Feedback Survey; researching questions to include in my feedback survey</li><li>● Distance Learning plans/reopening plans; CA and LA County has lifted the Safer at Home; bringing back cohorts for specialized groups of students and staff.</li><li>● Gather evidence/artifacts and Start to develop my digital portfolio-research</li><li>● ELPAC and SBAAC assessments plans during Distance Learning</li><li>● LCAP development and planning</li><li>● School Climate Survey- stakeholder feedback</li><li>● Attend Webinar for Education Sector Regarding New Reporting Requirement</li></ul>
	<p>Coach's Next Steps:</p> <ul style="list-style-type: none"><li>● Collaborate with Norma on goals in IIP.</li><li>● Reviewing Induction Plan rubric</li><li>● Discussion of Portfolio</li><li>● LCAP development</li></ul>



	<ul style="list-style-type: none"> <li>● Reopening Plans- cohorts, all staff returning to centers, assessment plans in the center</li> </ul>
<p>Coaching Session STANDARDS:</p> <p>Eternal Context and Policy</p> <p>Development and Implementation of a Shared Vision</p> <p>Family and Community Engagement</p> <p>Management and Learning Environment</p> <p>Monitoring and evaluating the program and staff</p>	<p>Next Meeting Agenda</p> <p>CPSELS follow up</p> <p>Digital Reflection portfolio</p> <p>Assessment Plans</p> <p>Development of LCAP and Stakeholder Engagement</p> <p>Reopening Plans for cohorts and staff return to the physical sites</p>
	<p>Next Meeting Date and Time</p> <p>02/15/2021 @ 8:00am</p>

## Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 02/11/2021

<p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> <li>1. Review previous session agreements- continuation of previous standards               <ol style="list-style-type: none"> <li>a. Review of Induction Plan</li> <li>b. Research on developing digital portfolio</li> <li>c. Assessment Plans</li> <li>d. CPSEL Standard 5- Reflection</li> <li>e. CPSEL Standard 6- Understanding and Communicating Policy</li> </ol> </li>   <li>2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> <li>a. Collaboration on CPSEL Standard 5.3- Model reflective practice and continuous growth</li> <li>b. CPSEL 6- Interact with stakeholders- School Climate Survey</li> <li>c. CPSEL 6.3- Incorporate input from the public</li> </ol> </li> </ol>	<p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> <li>● Continue to develop CPSEL 6</li> <li>● Including WIOA partner-Goodwill to present at all staff Area in Service March 12, 2021.</li> <li>● WIOA- Incorporate use of Community Pro (Case Management System)</li> <li>● Developing Staff Feedback Survey; researching questions to include in my feedback survey</li> <li>● Gather evidence/artifacts and Start to develop my digital portfolio-research</li> <li>● ELPAC and SBAAC assessments plans during Distance Learning</li> <li>● LCAP development and planning</li> <li>● School Climate Survey- stakeholder feedback</li> </ul>
	<p>Coach's Next Steps:</p> <ul style="list-style-type: none"> <li>● Collaborate with Norma on goals in IIP.</li> <li>● Reviewing Induction Plan rubric</li> <li>● Discussion of Portfolio</li> <li>● CPSEL 6 development</li> <li>● Reopening Plans- cohorts, all staff returning to centers, assessment plans in the center</li> </ul>

<p>Coaching Session STANDARDS:</p> <p>Eternal Context and Policy</p> <p>Development and Implementation of a Shared Vision</p> <p>Family and Community Engagement</p> <p>Management and Learning Environment</p> <p>Monitoring and evaluating the program and staff</p> <p>External Context and Policy</p>	<p>Next Meeting Agenda</p> <p>CPSELS follow up</p> <p>Digital Reflection portfolio</p> <p>Assessment Plans during distance learning</p> <hr/> <p>Next Meeting Date and Time</p> <p>02/19/2021 @ 8:00am</p>
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## Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 02/19/2021

<p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"><li>1. Review previous session agreements- continuation of previous standards<ol style="list-style-type: none"><li>a. Review of Induction Plan</li><li>b. Research on developing digital portfolio</li><li>c. Assessment Plans</li><li>d. CPSEL Standard 5- Reflection</li><li>e. CPSEL Standard 6- Understanding and Communicating Policy</li></ol></li><li>2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u><ol style="list-style-type: none"><li>a. Collaboration on CPSEL Standard 5.3- Model reflective practice and continuous growth</li><li>b. CPSEL 6- Interact with stakeholders- School Climate Survey</li><li>c. CPSEL 6.3- Incorporate input from the public</li></ol></li></ol>	<p>Candidate's Next Steps:</p> <ul style="list-style-type: none"><li>● Continue to develop CPSEL 6- work on summary of presentation assignment</li><li>● Including WIOA partner-Goodwill to present at all staff Area in Service March 12, 2021 and Stakeholder Engagement Meeting on March 31, 2021</li><li>● WIOA- Incorporate use of Community Pro (Case Management System)</li><li>● Gather evidence/artifacts and Start to develop my digital portfolio-research</li><li>● ELPAC and SBAAC assessments plans during Distance Learning</li><li>● LCP Annual</li><li>● LCAP development and planning</li><li>● School Climate Survey- stakeholder feedback</li></ul>
	<p>Coach's Next Steps:</p> <ul style="list-style-type: none"><li>● Collaborate with Norma on goals in IIP.</li><li>● Reviewing Induction Plan rubric</li><li>● Discussion of Portfolio</li><li>● CPSEL 6 development</li><li>● Reopening Plans- cohorts, all staff returning to centers, assessment plans in the center</li><li>● LCAP development aligned to charter petition</li></ul>

Coaching Session STANDARDS: Eternal Context and Policy Development and Implementation of a Shared Vision Family and Community Engagement Management and Learning Environment Monitoring and evaluating the program and staff External Context and Policy	Next Meeting Agenda CPSELS follow up Digital Reflection portfolio Assessment Plans during distance learning LCAP  Next Meeting Date and Time 02/26/2021 @ 8:00am

## Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 02/26/2021

<p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> <li>1. Review previous session agreements- continuation of previous standards             <ol style="list-style-type: none"> <li>a. Progress on Induction Plan</li> <li>b. Progress on Digital Portfolio</li> <li>c. CPSEL Standard 5- Self-reflection survey</li> <li>d. CPSEL Standard 6- Understanding and Communicating Policy</li> </ol> </li>   <li>2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> <li>a. Collaboration on CPSEL Standard 5.3- Model reflective practice and continuous growth</li> <li>b. CPSEL 6- Interact with stakeholders- School Climate Survey</li> <li>c. CPSEL 6.3- Incorporate input from the public</li> </ol> </li> </ol>	<p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> <li>● Expanding of community partners</li> <li>● WIOA- Incorporate use of Community Pro (Case Management System)</li> <li>● Gathering evidence/artifacts and digital portfolio</li> <li>● ELPAC and SBAAC assessments plans during Distance Learning</li> <li>● LCP Annual</li> <li>● LCAP development and planning</li> <li>● School Climate Survey- stakeholder feedback</li> </ul>
<p>Coaching Session STANDARDS: Eternal Context and Policy</p>	<p>Coach's Next Steps:</p> <ul style="list-style-type: none"> <li>● Collaborate with Norma on goals in IIP.</li> <li>● Reviewing Induction Plan rubric</li> <li>● Discussion of Portfolio</li> <li>● Reopening Plans- cohorts, all staff returning to centers, assessment plans in the center- meeting local and state requirements</li> <li>● LCAP development aligned to charter petition</li> </ul> <p>Next Meeting Agenda CPSELS follow up Digital Reflection portfolio LCAP</p>

<p>Development and Implementation of a Shared Vision</p> <p>Family and Community Engagement</p> <p>Management and Learning Environment</p> <p>Monitoring and evaluating the program and staff</p> <p>External Context and Policy</p>	<p>Next Meeting Date and Time</p> <p>03/05/2021 @ 8:00am</p>
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## Coaching Session Notes

CANDIDATE: Norma Carlos

COACH: Brad Bixel

DATE: 03/05/2021

<p>Coaching Session Agenda/Anticipated STANDARD</p> <ol style="list-style-type: none"> <li>1. Review previous session agreements- continuation of previous standards             <ol style="list-style-type: none"> <li>a. Induction Plan feedback on impact</li> <li>b. Digital Portfolio check-in</li> <li>c. Further discussion of CPSEL Standard 6- Understanding and Communicating Policy</li> </ol> </li> <li>2. Identify coaching session emphasis based on candidate's Individual Plan <u>Goals</u> <ol style="list-style-type: none"> <li>a. CPSEL 6- Interact with stakeholders- School Climate Survey</li> <li>b. CPSEL 6.3- Incorporate input from the public- this has been a challenge for me and I'm continuously developing in the implementation of incorporating feedback/input from all stakeholders</li> </ol> </li> </ol>	<p>Candidate's Next Steps:</p> <ul style="list-style-type: none"> <li>● Gathering evidence/artifacts and digital portfolio</li> <li>● Development and feedback on portfolio</li> <li>● ELPAC and SBAAC assessments plans during Distance Learning</li> <li>● LCP Annual</li> <li>● LCAP development and planning</li> <li>● School Climate Survey- stakeholder feedback</li> </ul>
<p>Coaching Session STANDARDS:</p> <p>Eternal Context and Policy</p> <p>Development and Implementation of a Shared Vision</p> <p>Family and Community Engagement</p> <p>Management and Learning Environment</p>	<p>Coach's Next Steps:</p> <ul style="list-style-type: none"> <li>● Collaborate with Norma on goals in IIP.</li> <li>● Reviewing Induction Plan rubric</li> <li>● Discussion of Portfolio</li> <li>● LCAP development aligned to charter petition</li> <li>● Feedback on the development of portfolio</li> </ul> <hr/> <p>Next Meeting Agenda</p> <p>Digital Reflection portfolio</p> <p>LCAP collaboration</p> <hr/> <p>Next Meeting Date and Time</p> <p>03/12/2021 @ 8:00am</p>



Monitoring and evaluating the program and staff

External Context and Policy

