

DAYCARE CLEANING CHECKLIST



CLASSROOM (DAYCARE SPACE)

- ☐ Disinfect tables and chairs
- ☐ Sanitize toys and play equipment
- ☐ Vacuum and mop floors
- ☐ Empty trash bins and replace liners
- ☐ Sanitize cubbies, door handles and light switches
- ☐ Refill soap and hand sanitizers
- ☐ Disinfect parent sign-in station
- ☐ Refill toilet paper and tissues

BATHROOM

- ☐ Clean and disinfect toilet, sink, tub, shower, faucet, counters and doors
- ☐ Sweep and disinfect floors
- ☐ Empty trash and replace liner
- ☐ Wipe down mirrors
- ☐ Refill soap, toilet paper and paper towels
- ☐ Dust light fixtures
- ☐ Changing tables and potty stations
- ☐ Disinfect light switches and handles

KITCHEN/DINING AREA

- ☐ Clean and disinfect countertops, tables, cabinets and chairs
- ☐ Wash and sanitize dishes, utensils and food prep areas
- ☐ Clean sink and faucet
- ☐ Sweep and disinfect floors
- ☐ Clean light fixtures, doors, and light switches
- ☐ Check and disinfect exhaust fan
- ☐ Clean walls and baseboards
- ☐ Empty trash can
- ☐ Wipe down and disinfect all appliances

NAP AREA

- ☐ Vacuum or sweep floors
- ☐ Disinfect cots, cribs and bedding
- ☐ Wash blankets, sheets, and towels as needed
- ☐ Disinfect cubbies and storage space

OUTDOOR PLAY SPACE

- ☐ Clean and sanitize play equipment
- ☐ Sweep and hose down outdoor space
- ☐ Check/remove trash/debris