



Kimberley Jurens Woodwind Repairs Inc.  
**INSTRUMENT APPOINTMENT FORM 2022**

**ADDRESS:**

Kimberley Jurens Woodwind Repairs  
612 B Manchester Rd  
Victoria BC V8T 2P1

**Phone:** 778 977 6128

**General Email:** info@kjwoodwindrepairs.ca

**To complete form:**

- 1) Download PDF and "Save as" to your device
- 2) Open the saved file on your device & complete
- 3) Email completed form & include print copy if possible

**SHIPPING INSTRUCTIONS:** Please select both "Signature Required" and "Do Not Safe Drop"

**LOCAL DROP OFF:** Instruments are received by Kim using Covid-19 safe protocol. (masks required)

Name	Address
Pronouns	
Email	Ship instrument to address listed above
Mobile	Ship as "Hold for Pickup"
Landline	Standard 2-3 day shipping (typically \$35-40)* Express 1-2 day shipping (typically \$45-90)*

**Instrument Information**

\*One way, based on BC, AB & SK. Higher in other Provinces & USA

Piccolo	Bass Flute
Concert Flute	Oboe
Alto Flute	English Horn
Other:	

**Brand:****Model:****Serial #****Service Requested**

COA (annual service)	Overhaul	Other
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**CONTACT IF ESTIMATE EXCEEDS \$** (taxes & shipping not included)  
If left blank you will only be contacted for COAs over \$700.00+tax or overhauls over \$2200.00+tax

**Accessories** (Please only indicate those sent with the instrument to KJWR)

Soft Case Cover	Thumb Port (Right Hand)	Bo-Bep
Tuning / Cleaning Rod	Finger Port (Left Hand)	Flute Plugs
Other:		

I confirm that the owner of this instrument has insurance which covers the above during shipping/ transport. I understand that Kimberley Jurens Woodwind Repairs Inc. will not select additional insurance for shipping (unless specified in writing), and is not responsible for 3rd party damage etc. should it occur during transport.

Signature:

Date: