

**CDO PTO General Meeting
Meeting Notes
August 27, 2018**

Present:

Officers/Committee Members: Beth Lake, Elizabeth Robb, Tiffany Kae
Principal/Teacher/Staff: Tara Bulleigh
Parents: Elizabeth Paulette, Darlene Rowe, Nina DeLongini, Karla Morrison, Nickole Acquaro,
Leann Calvin, Jennifer Olson, Stephanie Watkins

Meeting called to order: 7:02pm

Principal's Report

- Link Crew's Freshman Orientation – well received
- AIMS/AzMERIT scores – improved and above state average
- State letter grade
 - How calculated by state
 - What parents/students can do to help
 - Complete a FAFSA, sign up to take ACT.SAT/ASVAB
 - Take AP/IB/CTE classes
 - Take 2 years of same language plus college prep grad requirements
 - Encourage importance of student giving best effort on AzMERIT
- Vaping
 - What is it? – explanation, device description, health consequences
 - Consequence of vaping on CDO premises this year
 - First offense – short term suspension
 - Second offense – long term suspension, loss of semester
 - Parents can email principal if they have questions

Old Business

Minutes for the May 7, 2018 meeting approved as written by Elizabeth Robb, seconded by Nickole Acquaro

New Business

- **Treasurer's Report**
 - Presentation and explanation of CDO-PTO Treasury Report, including:
 - CDO PTO 2018-2019 budget – overview of year
 - Non-cash donations – helpful, please request these
 - Spirit wear purchases – expected to raise funds, already has
 - Snack bar purchases – expected to raise funds
- **President's Report**
 - **Goals and Initiatives** - Presentation and explanation of CDO PTO Goals and Initiatives
 - Fundraising - by direct giving, spirit wear sales, corporate donations, fundraising activities and grants

- Prioritized projects list – over \$180,000
 - Current top priorities – replacement of aging SmartBoards, emergency needs as they arise (recent Science department printer replacement)
 - Library renovation - approximately \$300,000
 - Communication – of information and kudos
 - Weekly newsletter, website, social media
 - Facebook – please follow and like posts to keep posts in feeds
 - CDO Pride Social Media Campaign
 - Use to advertise CDO and student achievements
- **Volunteer Opportunities**
 - PTO needs help
 - Staff Appreciation Committee
 - Creates and delivers monthly thank-yous to all teachers and staff (approximately 170 individuals) on early release days
 - Needs help; please consider volunteering
 - Fundraising Committee
 - Circle K Fuel Nights (organizes student sign holders); sell spirit wear or snacks at sporting or other events
 - Needs help; please consider volunteering
- **Elections – Open Positions**
 - Open positions: Secretary, Treasurer
 - No candidates present- tabled for next meeting

Call to the Floor

- Question: How are teacher/staff requests submitted?
 - Requests submitted to PTO; PTO works with administration to see what's already provided
- PTO meetings will be monthly this year

Meeting adjourned: 8:30pm

Notes submitted by Elizabeth Paulette

Comment [MOU1]: Beth - not sure if this is worth noting here or not

Comment [MOU2]: Beth - you stated this at the end of the meeting - not sure if this belongs here, but it seemed important

Comment [MOU3]: Beth - I failed to write the time we adjourned in my notes - this is my best guess