

Just For Today AA Meeting <u>Service Positions</u> <sup>%</sup>				
Position	Name	Term	Term Start*	Term End*
Secretary	Wendy M. O.	2 years	Sep 2020	Sep 2022
Assistant Secretary	Sarah C/Cheryl S	2 years	Oct 2021	Sept 2023
Treasurer	David H.	2 years	Oct 2021	Sep 2023
Trustee <sup>#</sup>	Lee D.	3 years	Jan 2022	Dec 2024
Trustee <sup>#</sup>	Deb P.	3 years	Jan 2022	Dec 2024
General Service Rep (GSR)	Kit M.	2 years	Jan 2021	Dec 2022
Central Service Delegate (CSR)	Scottie M.	2 years	Jul 2021	June 2023
JFT Contact List	Eric N.	6 months	Oct 2021	Mar 2022
In-Person Meeting Jobs				
Calendar	Sarah C.	1 year	Jan 2022	Dec 2022
Cleaning Coordinator	Bray M	1 year	Jan 2022	Dec 2022
Cards and Chips	Tricia S.	3 mo	Jan 2022	Mar 2022
Church Liaison (w. Richard)	Mark A.	1 year	Oct 2021	Sept 2022
Literature (to purchase)	Mary Anne J.	3 mo	Jan 2022	Mar 2022
Coffee Buyer	Tom	3 mo	Jan 2022	Mar 2022
Milk Buyer	Tom	3 mo	Jan 2022	Mar 2022
Supplies Buyer	Joan H.	3 mo	Jan 2022	Mar 2022
OnSite Steering Chair	Sarah C.	6 mo	Jan 2022	June 2022
OnSite Steering Cttee Members	Seattle John, Joan H, Philip, Patrick, Mark A, Tim, Kevin, Holly, Cheryl, Phil, Jason, Christian, Lee	3 mo	Oct 2021	Dec 2021
Virtual Meeting Jobs				
Virtual Service Jobs Coordinator	Tracey S.	6 mo	Oct 2021	Mar 2022

**Just For Today Service Positions**

**Terms Beginning 2022.01.01**

6 am Virtual Steering Chair	Justina W./transition to Julie Q.	6 mo	Oct 2021	Mar 2022
6 am Virtual Steering Ctte Members	Kit, Bray, Alyssa, David H. Mary Anne, Carol Ch, Julie Q.	3 mo	Jan 2022	Mar 2022
7 am Virtual Steering Chair	Barrie B.	6 mo	Jan 2022	June 2022
7 am Virtual Steering Ctte Members	TBD	3 mo	Jan 2022	Mar 2022
Virtual Platform Liaison	Ric Q.	6 mo	Jan 2022	June 2022
Virtual Meeting Documentation	Jenny T.	6 mo	Oct 2021	Mar 2022
ECard Lead Coordinator*	Carol Ch.	1 year	Jan 2022	Dec 2022
ECard Coordinator*	Melissa C.	6 mo	Jan 2022	June 2022
Virtual Chair SignUp Monitor	Contact JFTServiceJobs@gmail.com	Rotates Monthly		
Virtual Meeting Hosts	Contact JFTServiceJobs@gmail.com	Rotates Weekly		
Virtual Meeting Chair	Self-Sign up JustforTodayaa.com	Daily		

#JFT is established as a separate 501c3 non-profit organization wherein (2) trustees are required by the bylaws. More details will be provided.

%Ecard and Trustee Job Descriptions need to be added to the [All JFT Service Positions overview document](#) once finalized.