

Just for Today Business Meeting
Q2 Meeting Minutes
25 June 2022

Opening (JFT Secretary)

- The meeting opened with the *Declaration of Unity*:
This we owe to A.A.'s future: To place our common welfare first; to keep our fellowship united. For on A.A. unity depends our lives and the lives of those to come.
- Group members attended: 13 onsite and 14 online
- Thanks to Ric Q (VMH), Jenny T (Taking notes); Lee D. (onsite tech), Carol Chic; all are welcome
- Volunteers read *The 12 Traditions* and *An Informed A.A. Group Conscience*
- Secretary shared the meeting process and guidance
 - All JFT Meeting Attendees are invited to attend this business meeting; discussion and voting should be limited to those who consider themselves a *JFT Group Member*
 - Please mute when not speaking and unmute when speaking; VMH will assist to keep order
 - Onsite Liaison (with zoom access and projector) will monitor raised hands in room and request the 'floor' via raised hand feature
 - Please limit comments during the discussion period to critical comments, keep them brief, and please do not duplicate what someone else has shared
 - If multiple people stand for specific service jobs, we can vote as needed to select
- Purpose of meeting/review agenda: JFT Service Jobs, standing reports, other topics raised by group

JFT Service Jobs: Current JFT Service [Job Descriptions here](#) – 10 min

- Thank you to all who are rotating out of service jobs!
- [Service Jobs Chart for Rotation Beginning July 1](#)
- All those rotating in: please send JFTSecretary@gmail.com your email address, telephone number, and new service job so you can be connected with the outgoing person, who will train you. Jobs filled:
 - Chips and cards
 - Literature (assessment and purchasing, as needed)
 - Milk, coffee, supplies
 - Onsite meeting steering committee chair
 - Onsite meeting steering committee members
 - Virtual meeting platform liaison
 - Virtual card support
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Old Business – 15 min

- [7th Tradition Proposal](#) (Click link for details of proposal for Ad Hoc Finance Committee to consider)
 - A group member had asked for the group to reconsider the distributions of our 7th Tradition contributions. The last time the way we distribute our funds was last voted on 10 years ago. The Secretary has developed a proposal for the group to vote
 - Motion made: Establish an Ad Hoc Finance Committee to research, review, and consider JFT's contributions and bring a recommendation(s) to JFT Group
 - Discussion, comments
 - Vote: 6 in the room YES, 14 online YES; 6 in the room NO; 0 online NO; Motion Passed
 - Minority opinion: seems like our current process is fine
 - Ad Hoc Committee chair and committee members: Brian M (Chair) Barbara R, Dan E, Jennifer L, Jo, Phillip, Todd A
 - Committee will determine its scope, timing, frequency, etc.

- Pending Proposal Regards Non-Profit Standing and Trustees (from Treasurer)
 - Treasurer provided an update on the 501c3 reporting/filings; we have responsibilities to fulfill to the state of Mass and Federal responsibilities
 - However, the current Trustees are outdated; names to be on public documents. We should update
 - We are not current with Mass on Form PC; we would need to send in 5 years of information
 - Discussion:
 - Consider we add the Trustee responsibilities to the standing group officers
 - Consider letting our Mass 501c3 status lapse
 - Consider splitting the meetings to reduce the overall accountabilities
 - Note that if we collect money and use a bank, we have to document where it came from and where its going. Typically, the US and States want a piece of it. If we work outside of the banking and digital contributions systems, then we have to report on it
 - State forms are more complex than Federal; consider hiring a professional
 - Consider we dissolve our current situation and become an LLC/business so we start fresh and clean
 - Note that we have discussed hiring a professional to do our taxes but any professional also needs the past 5 years of documentation
 - Consider developing a standing finance committee that considers financial concerns for JFT and proposes information and recommendations to the overall group. Not a decision-making body
- Other old business from steering committees/group members?

Treasurer's Report (David H) – 5 min

- The Treasurer presented the report: [Q2 \(15MAR2022-15JUN2022\) report](#)
- Discussion
 - Can we wait till after the Ad hoc committee decides before contributing? Secretary suggested we discussed this earlier and the group wants to continue our current distributions so the group will make its standing contributions
 - More is spent on coffee than rent 😊

Secretary's Report (Wendy MO)

- JFT Inventory Update – [running notes from meetings through April are here](#)
 - We have completed discussion through Q13
 - Notes from final session lost due to Tech Issue; volunteers to support completing the inventory notes: Wendy, Jenny T, Bray
 - Steering Committees (3) are meeting regularly and addressing feedback from Inventory.
 - From Inventory: Assessment of Service Jobs to ensure accessibility, rotation, distribution of service; in particular the size of the jobs, ways to distribute work further (ie: add functions to assistant secretary role, addition of assistant treasurer, webmaster, clerk for each steering committee)

Topics Not Discussed Today:

Steering Committees – 5 min each/15 min

- **Onsite Meeting Update** (Sarah)
- **6 am Virtual** (Julie)
- **7 am** (Barrie)

Virtual Service Job Coordinator Report (Molly R in abstentia)

- The past few months the **SignUpGenius** (SUG) monitor role has been filled by Scottie M, Mellisa C, and Eric N. Next month Alyssa P will do it except for 7/6-11. If anyone is available to do it that week, please let Molly R know.
- **Virtual Meeting Hosts** (VMH) for both the 6 and 7 am are staffed adequately. We were low on VMHs for the 6 am, but we now have two new ones, Kirsten RH and Tom G.
- Often we don't have a **chairperson** signed up the day before a meeting, but people have been stepping up at the last minute.

[GSR \(Kit\) and DCM \(Dan E.\) Reports](#) (Kit) – 2 min

CSR Report (Scottie) – 2 min

Close meeting (all)

AA Responsibility Statement: *I am responsible. When anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that, I am responsible.*

Serenity Prayer: *God, grant us the serenity to accept the things we cannot change, courage to change the things we can, and the wisdom to know the difference.*

AA Resources to Support Group Discussion and Decisions

An Informed A.A. Group Conscience: The group conscience is the collective conscience of the group membership and thus represents substantial unanimity on an issue before definitive action is taken. This is achieved by the group members through the sharing of full information, individual points of view, and the practice of A.A. principles. To be fully informed requires a willingness to listen to minority opinions with an open mind. On sensitive issues, the group works slowly — discouraging formal motions until a clear sense of its collective view emerges. Placing principles before personalities, the membership is wary of dominant opinions. Its voice is heard when a well-informed group arrives at a decision. The result rests on more than a “yes” or “no” count — precisely because it is the spiritual expression of the group conscience. The term “informed group conscience” implies that pertinent information has been studied and all views have been heard before the group votes. (**The AA Group** https://www.aa.org/assets/en_US/p-16_theaagroup.pdf)

Concept 12. The Conference shall observe the spirit of A.A. tradition, taking care that it never becomes the seat of perilous wealth or power; that sufficient operating funds and reserve be its prudent financial principle; that it place none of its members in a position of unqualified authority over others; that it reach all important decisions by discussion, vote, and whenever possible, substantial unanimity; that its actions never be personally punitive nor an incitement to public controversy; that it never perform acts of government; that, like the Society it serves, it will always remain democratic in thought and action. (**The Twelve Concepts for World Service** https://www.aa.org/assets/en_US/smf-114_en.pdf)

Anonymity Online and Digital Media https://www.aa.org/assets/en_us/smf-197_en.pdf

The AA Group https://www.aa.org/assets/en_US/p-16_theaagroup.pdf

The Twelve Concepts for World Service https://www.aa.org/assets/en_US/smf-114_en.pdf