

Just For Today AA Meeting Service Positions [%]				
Position	Name	Term	Term Start*	Term End*
Secretary	Wendy M. O.	2 years	Sep 2020	Sep 2022
Assistant Secretary	Sarah C/Cheryl S	2 years	Oct 2021	Sept 2023
Treasurer	David H.	2 years	Oct 2021	Sep 2023
Trustee [#]	Lee D.	3 years	Jan 2022	Dec 2024
Trustee [#]	Deb P.	3 years	Jan 2022	Dec 2024
General Service Rep (GSR)	Kit M.	2 years	Jan 2021	Dec 2022
Central Service Delegate (CSR)	Scottie M.	2 years	Jul 2021	Jun 2023
JFT Contact List	Karen D.	6 mo	Apr 2022	Sep 2022
In-Person Meeting Jobs				
Calendar	Sarah C.	1 year	Jan 2022	Dec 2022
Cleaning Coordinator	Bray M.	1 year	Jan 2022	Dec 2022
Cards and Chips	Melissa P.	3 mo	Jul 2022	Sept 2022
Church Liaison (w. Richard)	Mark A.	1 year	Oct 2021	Sept 2022
Literature (to purchase)	Jennifer L.	3 mo	Jul 2022	Sept 2022
Coffee Buyer	Patrick D	3 mo	Jul 2022	Sept 2022
Milk Buyer	Patrick D	3 mo	Jul 2022	Sept 2022
Supplies Buyer	Patrick D	3 mo	Jul 2022	Sept 2022
OnSite Steering Chair	Lee D.	6 mo	Jul 2022	Dec 2022
OnSite Steering Cttee Members	Philip A., Jo W., Jennifer L., David H., Patrick D.	3 mo	Jul 2022	Sept 2022
Virtual Meeting Jobs				
Virtual Service Jobs Coordinator	Molly R.	6 mo	Apr 2022	Sep 2022
6 am Virtual Steering Chair	Julie Q.	6 mo	Apr 2022	Sep 2022

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Terms Beginning 2022.07.01

6 am Virtual Steering Ctte Members	tbd	3 mo	Jul 2022	Sept 2022
7 am Virtual Steering Chair	Barrie B	6 mo	Jul 2022	Dec 2022
7 am Virtual Steering Ctte Members	tbd	3 mo	Jul 2022	Sept 2022
Virtual Platform Liaison	Jenny T.	6 mo	Jul 2022	Dec 2022
Virtual Meeting Documentation	Nancy O.	6 mo	Apr 2022	Sep 2022
ECard Lead Coordinator*	Carol Ch.	1 year	Jan 2022	Dec 2022
ECard Coordinator*	Kit (sponsee) tbd	6 mo	Jul 2022	Dec 2022
Virtual Chair Sign-Up Monitor	Rotates Monthly Contact: JFTServiceJobs@gmail.com			
Virtual Meeting Hosts	Rotates Weekly Contact: JFTServiceJobs@gmail.com			
Virtual Meeting Chair (6 & 7 am)	Rotates Daily Self-Signup: JustforTodayaa.com (Contact/Signup Tab)			
Virtual Meeting New Person Liaison (7 am)	Rotates Daily Self-Signup: JustforTodayaa.com (Contact/Signup Tab)			

#JFT is established as a separate 501c3 non-profit organization wherein (2) trustees are required by the bylaws. More details will be provided.

%Ecard and Trustee Job Descriptions need to be added to the [All JFT Service Positions overview document](#) once finalized.