

Just For Today Virtual AA Meeting <a href="#">Service Positions</a> <sup>%</sup>				
Position	Name	Term	Term Start*	Term End*
Secretary	Julie Q.	2 years*	Oct 2022	Sep 2024
Assistant Secretary	Barrie B.	2 years*	Oct 2022	Sept 2024
Treasurer	Todd A.	2 years	Oct 2022	Sep 2024
Clerk - Meeting Documentation	Barbara R.	6 mo	Oct 2022	Mar 2023
General Service Rep (GSR)	Kit M.	2 years	Jan 2020	Dec 2022
Central Service Delegate (CSR)	Scottie M.	2 years	Jul 2021	Jun 2023
JFTV Contact List	Shelagh M.	6 mo	Oct 2022	Mar 2023
Website Administrator <sup>%</sup>	Wendy MO/Larry	1 year	Oct 2022	Sep 2023
Chips <sup>†</sup>	Scottie M.	6 mo	Oct 2022	Mar 2023
Virtual Service Jobs Coordinator	Alyssa	6 mo	Oct 2022	Mar 2023
6 am Virtual Steering Chair		6 mo	Oct 2022	Mar 2023
6 am Virtual Steering Cttee Members		3 mo	Jul 2022	Sept 2022
7 am Virtual Steering Chair	Kristine H.	6 mo	Jul 2022	Dec 2022
7 am Virtual Steering Cttee Members		3 mo	Jul 2022	Sept 2022
Virtual Platform Liaison	Jenny T.	6 mo	Jul 2022	Dec 2022
ECard Lead Coordinator*	Carol Ch.	1 year	Jan 2022	Dec 2022
ECard Coordinator*		6 mo	Jul 2022	Dec 2022
Virtual Chair Sign-Up Monitor	Rotates Monthly Contact: <a href="mailto:JFTServiceJobs@gmail.com">JFTServiceJobs@gmail.com</a>			
Virtual Meeting Hosts	Rotates Weekly Contact: <a href="mailto:JFTServiceJobs@gmail.com">JFTServiceJobs@gmail.com</a>			
Virtual Meeting Chair (6 & 7 am)	Rotates Daily Self-Signup: <a href="http://JustforTodayaa.com">JustforTodayaa.com</a> (Contact/Signup Tab)			
Virtual Meeting New Person Liaison (7 am)	Rotates Daily Self-Signup: <a href="http://JustforTodayaa.com">JustforTodayaa.com</a> (Contact/Signup Tab)			

\*Ecard and Trustee Job Descriptions need to be added to the [All JFT Service Positions](#) overview document once finalized.

<sup>%</sup>Webmaster Job Description to be added - Propose this role

<sup>†</sup>Chip/Medallion Proposal - text Chip Person with name, medallion (month/year) and mailing address; will be mailed

*Additional Suggestions made by members -*

- *Reduce term of secretary to one year*
  - *Consider rms of other roles as well*
  - *Consider the service structure in toto?*
- *Do away with E Cards - not well or consistently used; process in steering committees?*
- *Establish a NewComer Liaison Role (6 month term) to be recruited during the rotation? Steering Committee discussion?*

*Link to this document on website:*

<https://img1.wsimg.com/blobby/qo/99d34aa3-3f8e-4f1d-9ad7-15924ab4ae0c/downloads/2022.10.01%20OPEN%20JFTV%20Service%20Positions%20Chart.d.pdf?ver=1663935834571>