

**Just for Today
Ad Hoc Virtual Business Meeting Minutes**

This document contains decisions, votes, and action items from the JFT Virtual Business Meeting on 30 May 2020

8:31 AM The meeting was called to order by JFT Secretary (Jenny T [JT])

The Secretary reviewed the agenda and asked for a moment of silence. The Twelve Traditions were read. Guidance on how to participate in the meeting was reviewed.

Secretary's Report (JT)

JFT currently has 2 thriving daily virtual meetings. The Secretary expressed her gratitude to all who participate in the virtual meetings and have taken on service positions. These virtual meetings have given rise to new service position. A *draft* of service positions was distributed and are a work-in-progress, based on necessity. Some positions will need new volunteers as the current volunteers rotate off. Jim S. will be rotating off in June as Virtual Meeting Host. Please let the Secretary know if you are interested in serving in this position; lengths of service and sobriety are proposed based on previous experience but do not let that stop you from offering to be of service! The Secretary reiterated her goal to support continuance of both the virtual and in-person meetings for the foreseeable future. <**Note post Meeting:** Our Delegate to Central Service reported no meetings are ongoing and will reconvene as soon as feasible>

GSR Report (Dan E.)

JFT is part of District 22, which has been meeting monthly (virtually). There are no fellowship events planned; however, the two typical Alcahons (Christmas and Thanksgiving) will be supported. The District reports that contributions are not as robust as usual.

Area 30 sent a delegate to the national conference, held virtually in May. There are pre-assembly and post-assembly meetings which are opened to anyone. If interested, contact Dan E. or visit the Area 30 website at: <https://aaemass.org/area30/>

Discussion:

- A member asked when the results of the survey conducted by Area 30 to inform the conference delegate will be released. Jenny T. answered that a summary will be presented at the post-assembly meeting referenced above. Link to post-assembly meeting on www.justfortodayaa.com.

Treasurer's Report (JL)

The Treasurer reported on our current treasury status (stable income and no financial difficulties). JFT is paying ongoing/standing obligations including the agreed to distribution of money over prudent reserve to our typical distributions (General Service, Central Service, Area 30, and District 22), according to group conscience. General Service sent a letter stating that contributions are down. GSO is using their prudent reserve and furloughing staff. (The letter will be posted on the JFT website www.justfortodayaa.com for all to read.)

Discussion:

- A member suggested the group think about increasing our prudent reserve in preparation for probable expenses to be incurred with re-opening the in-person meeting. The Secretary suggested this be tabled for discussion when we know we will be re-opening. This was agreed to.

Motion 1: Propose that the group agree to deposit the \$394 from the passed-basket collection for the St. Camillus fan into our JFT bank account

Discussion:

- A member was in favor of putting the money in a separate fund to be used for re-opening expenses. The Secretary suggested this be considered separately when discussing re-opening. This was agreed to.
- A member expressed being upset that his donation was not being used for the original purpose: the fan.
- A member from the fan project subcommittee reiterated that \$800 had been collected from the group to finance the purchase and installation of the fan. The installation was more complicated than first understood and the church did not wish to proceed. When the donor was known, the donation was returned, but \$394 was collected in the special basket that was passed around at the meeting.

VOTE 1: DOES THE GROUP AGREE TO DEPOSIT THE \$394 FROM THE PASSED-BASKET COLLECTION FOR THE ST. CAMILLUS FAN INTO OUR JFT BANK ACCOUNT?

PASSED (UNANIMOUS FROM 35 PARTICIPANTS)

JFT Contact List and JFT Email Distribution List (Kit (KM)/JFT Contact List Service Volunteer)

KM reviewed that JFT now has two lists: the 'classic' list (the hard copy that is compiled by JFT members who add their name and contact details to the list, as it is periodically passed around and updated); and the Google group list, compiled from people giving their email to the JFT Contact List Service Volunteer in order to receive Zoom meetings information and links. The JFT Contact List sub team have met and discussed members' need to contact one another balanced with anonymity and confidentiality concerns; and these recommendations were made:

- Do not distribute the JFT Contact List electronically. Instead, JFT meeting attendees can:
 - Ask for phone numbers from other members whose number they have
 - At the virtual meetings, take down the phone numbers of those who display them in the Participation List by their names
 - At the virtual meetings, ask at the end of the meeting for someone's phone number
 - Send an email request to the JFTContactList@gmail.com for one or two phone numbers. The JFT Contact List coordinator will reach out to the person whose number has been requested to confirm it is OK to give out the number

Motion 2: JFT Contact List lead manages the JFT contact List per recommendation

Discussion:

- A member noted that the phone numbers in the virtual meeting are renamed with the person's names and ask if this was okay? The Secretary suggested this be referred to the subcommittee for consideration. This was agreed to.

VOTE 2: JFT CONTACT LIST LEAD MANAGES THE JFT CONTACT LIST PER RECOMMENDATION

PASSED (UNANIMOUS FROM 35 PARTICIPANTS)

Motion 3: JFT Contact List lead manages the JFT Email Distribution List per recommendation

Discussion:

- A member asked how one could be on both lists. KM answered that the member can request this by emailing her.
- A member asked how will this list be communicated with when the meetings are back in the rooms? KM suggested this be discussed when we know when the in-person meeting will start. This was agreed to.

VOTE 3: JFT CONTACT LIST LEAD MANAGES THE JFT EMAIL DISTRIBUTION LIST PER RECOMMENDATION

PASSED (UNANIMOUS FROM 35 PARTICIPANTS)

Virtual Meeting Steering Committee Reports (Lisa W and Mary Anne)

The Secretary noted that committees have met often and worked hard. In the interest of time, she suggested that any questions or comments on these reports be addressed to the Committee Chair by email.

- 6am Virtual Meeting Steering Committee update (Mary Anne)
 - Chat to be enabled after meeting to allow newcomers to collect phone numbers and for general discussion.
 - The 6am and the 7am virtual meetings will have separate Zoom accounts. This will allow the 6am meeting to continue to have Chat open for a longer time after the close of the meeting. Anniversaries can be celebrated at this time if the Virtual Meeting Host is told ahead of time that a chip is being presented during the after meeting chat time.
 - The question of having other literature read at the meeting was discussed and it was decided that the Chair for that day could bring another reading IF it was short and a copy was received by the Virtual Meeting Host by the evening before.
- 7am Virtual Meeting Steering Committee update (Lisa W)

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- There will be a separate Zoom account for the 7am & 6am meetings <post-meeting note: once a new account is created, information will be distributed to all via the JFT email distribution list>.
- There will be a discussion about keeping the Chat function open after the meeting.
- There is a continuing discussion on varying the readings.

Virtual Meeting Continuance and In-Person Meeting “Re-Opening” (Jenny T)

- The Secretary reviewed the Massachusetts “re-opening” plan and noted that we also need to be compliance with the policies and wishes of the St. Camillus church. The Secretary has held a small business meeting with the group that has continued to meet in-person. Several JFT group members are involved in District 22 and Area 30 activities and are aware of how other groups are addressing the very same issues. We expect to return to the in-person meetings, but in the meantime virtual meetings and in-person meetings will continue as is. When it appears needed, the Secretary will call for an ad hoc virtual business meeting. The Secretary cautioned, we should expect the re-integration process to be bumpy and try to remain patient and tolerant. Members with ideas about the re-integration process should email the JFT Secretary.

Adjournment: The Secretary thanked everyone and adjourned the meeting at 9:32 with the Serenity Prayer.

Respectfully submitted,
Johanna G.