

# Blairstown Elementary School Parent Teacher Group



## MEETING COMPLETED MINUTES — OCTOBER 1, 2024

### Meeting Commencement 7:00pm

#### **Board Member Reports**

##### ❖ President's Report — Taylor Casey–Gerstner

- Thank you and recognition to previous PTG board members for their years of board service.
- Thank you and recognition to Spirit Walk Committee and all involved.
- Assemblies: In the works.
- Teacher funds: Smart board (Promethean board) purchase for Mrs. Pasculli to be used in the music room and with all students. Justification of Need: This will bring technology and related supports to the music room and the theater program at BES, furthering the students' experience. Total Budget: \$4,000.00
  - Vote: All in favor.
  - Motion Passed

##### ❖ Vice President's Report — Rebecca Black

- Head Room Parents and Class Committees: have been selected and have received teacher wish lists.

##### ❖ Treasurer's Report — Melanie Daleo

- Proposed Budget: One successful event completed so far this year (Garage Sale)

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- New Preschool and Kindergarten tee shirts. Pricing went up due to new designs.
- Carnival to be discussed but no budget decided as of yet as it is still in the beginning stages.
- Purchasing a new Bear Mascot Costume.
- Teachers Grant and Library Shelves purchase in the works.
- Home Room Money — Classroom reimbursement (\$200 budget for purchasing items for classroom). Total Budget \$6,200
- Inclusion Committee Budget – \$300 to be added to the budget.
  - Prices are increasing.
- Vote on 2024 — 2025 Budget
  - Vote: All in favor
  - Motion Passed
- ❖ Secretary's Report — Samantha Knight-Williams
  - Thanks, and support given where needed.

### **Old Business**

- ❖ Committee Updates
  - Spirit Walk: Teesha Pagano
    - 1. Overall fundraising goal = \$5000

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- Currently at \$2,795 raised!
- 2. This year we successfully utilized an online platform for donations
  - Once kids register and create an account they can send to businesses for sponsorship. For general donations donors can go to the online platform and submit donations to BES PTG General Donations.
  - Cash and check donations are still allowed.
- 3. Top 3 classes who raise the most funds will receive \$100 gift cards. Highest earning student = \$100 gift card, second highest earning student = \$75 gift card, and third highest earning student = \$50 gift card.
- Bear Wear:
  - 1. New designs and online store created.
  - 2. PTG has been successfully selling Bear Wear at recent events (open house, back to school night)
    - Earned approximately \$1,000.00 for the year so far.

### **Current & Upcoming Business**

- ❖ Yard Sale & Roller Skating — Jamie Oatley
  - Yard Sale was successful with 66 yard sales on the map.
    - Earned approximately \$1800.00

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- Roller Skating Night at Big Wheel: Scheduled for March 6<sup>th</sup> from 6:15pm — 8:15pm.
  - Date and times to be sent out TBD as the date approaches.
- Possibility of offering Bowling as well for BES families is being looked into and considered.
- ❖ 6<sup>th</sup> Grade Class Committee: Parent Planning Committee (PPC) for end of the year celebrations for our graduating 6<sup>th</sup> graders.
  - Jamie Oatley will lead PPC
  - Previous 6th grade class shut down 501c3 and insurance.
  - Proposal was made for a sub-committee with the PTG in order to have a current bank account for 6<sup>th</sup> grade events and funds.
    - Funds will always have a separate bank account for PPC (subaccount under PTG bank account).
    - PPC will be their own entity and not governed by the PTG, thus PTG will have no say or control over PPC or their associated decision made.
    - Justification of Need: Being covered under PTG insurance would allow all events for 6<sup>th</sup> grade to be covered under this insurance. 6<sup>th</sup> Grade events are few and the process of getting individual 501c3 and insurance would be too costly and lengthy of a process. This saves money in the future years for 6<sup>th</sup> grade events.
  - Vote: Majority in favor

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- Motion Passed — Bylaws will be finalized and discussed at next meeting. Jamie Oately to collaborate and further discuss with PTG Board.

<b>Fundraiser Committees</b>	<b>Committees Currently Without Chairs</b>
Book Fair	Taylor Casey–Gerstner – 10/28 – 11/1
Gertrude Hawk	Sasha Grossman – 10/23 – 11/24 Delivery week of December 2 <sup>nd</sup> . Flyers to be sent out in near future.
Tricky Tray (Bi–annually — Not this year, but next)	Needed: Anyone interested please inquire. Last year’s total: \$1,6479.75
Bingo / Raffle	Needed: Goal is to have a Raffle this year. Last year’s Tricky Tray earned \$4,000 from the raffle. Cost Effective. Ideas: Christmas Raffle, Raffles tied to BES spring events, during Book Bingo.
Plant Sale	Chair has been appointed. Flyers due 11/13 pick–up 11/25 or 11/26
Santa’s Secret Workshop	Needed: Anyone interested please inquire. Kid Castles was booked and will provide items for sale, committee and chairs set up the room and work the event. Duration of days to be decided by chairs. Provides a great experience for the kids. Doreen and Sasha will be chairs!

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Read-a-thon	Andee Ryerson to be followed up with. Next meeting will have an update
Book Bingo	Courtney Caruso — Confirmed, looking for co-chairs.
Pastries with Parents	Needed: Would like to move it to February since there are not many other events going on at this time.
Teacher / Staff Appreciation	Needed: Co-chair. Emily Baier has volunteered to be chair.
POSSE	Parent Volunteers who undergo background checks to come into the school to volunteer in the classrooms, but parents are not allowed to be in their child's class. No update at this time.
Refreshments	Karen: runs all year to collect donations of refreshments for events (food, paper goods, utensils, etc.) Email Karen
Candy Gram	Rebecca Black: Sold 1,000 candy grams last year! TBD

***\*An email will be sent to all who volunteered with specifics and information as needed\****

### **New & Upcoming Business**

- ❖ New ideas for fundraisers, social events, etc.
  - Salsa Fundraiser — Melanie Daleo: Salsa would be around \$8/each and would be delivered to the school and picked up by parents. Could potentially

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take place around Cinco Di Mayo and could possibly replace 2<sup>nd</sup> Gertrude Hawk.

- BES Carnival — Samantha Knight–Williams: Blairstown Elementary School PTG would host a classic carnival style event in June of 2025. This carnival would ideally last 3–4 days (Thursday/Friday — Sunday) around the end of the academic school year and would last 4 hours each day (6–10pm or 5–9pm depending on the day). This carnival would have a classic carnival theme to it. The carnival could potentially include inflatable and select mechanical rides; classic carnival games with prizes; entertainment and activities (such as music, magic shows or other classic carnival attractions, and arts and crafts); and food/snacks/drinks from select specialty food trucks and classic carnival concessions.
  - Estimated budget will be discussed at next meeting.
  - Local businesses would be utilized.
  - Carnival Survey will be sent out for volunteering and ideas.
- VIP (Very Important Person) Dance – Taylor Casey–Gerstner
- Meeting Suggestions:
  - Painting with Parents (in the cafeteria) \$30 per family (Things to follow–up with: Liz Dwyer regarding the art, consider reaching out to Michaels)
  - Line Dancing (One for Children and One for Kids): Jenn Horsey

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### ❖ Hopes and Dreams for PTG

- Financial Goals
- Mission
- More/Less fundraisers, activities, etc.

### Other Items for Discussion

### ❖ Open Discussion

### ❖ Meeting Conclusion

**Thank you for your continued dedication to Blairstown Elementary School!**

**Meeting Adjourned: 8:39pm.**