

CHESTER CLIPPERS
ATHLETICS AND ACTIVITIES HANDBOOK



ATHLETICS DEPARTMENT 2026-2027

PURPOSE

This handbook is written to provide the basic procedures and policies which apply to the Chester Upland School District Extracurricular Activities program. It should serve as a guide in your advising experience.

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CHESTER UPLAND SCHOOL DISTRICT ATHLETICS

clipperathletics@chesteruplandsd.org

200 W 9th Street
Chester, Pa 19013
(445) 247-7842

Welcome to Chester Upland School District Athletics!

I am proud to be a Chester Clipper and I hope you will too. Energy is transferrable and we want your energy and enthusiasm. As a student athlete, you are a model of the school district and its members. We are delighted that you chose to represent our athletic programs. Our coaching staff look forward to working with you and serving you as a Chester Clipper.

Participating in high school and middle school athletics is a privilege and will provide you with opportunities that stretch beyond the field of play. We aspire to challenge our student-athletes to excel in all areas, to become better people, citizens, students, and athletes.

Chester has a rich and proud athletic tradition. Our community is here to support you during your journey, and we are proud of our students who represent C-Pride.

Please take the time to familiarize yourself with all the information provided in the pages that follow. Please do not hesitate to contact the athletic office should you have any questions or concerns.

Respectfully,

LaDontay Bell
Director of Activities & Athletics

ACTIVITIES MISSION STATEMENT

The Chester Upland School District will support its students by providing activities and athletic programs that will foster personal growth, community involvement, and leadership development.

PROGRAM PHILOSOPHY

Student activities and athletics play a vital role in the educational process and development of students. Through a diverse number of programs offered, the goal is to encourage students to participate in a broad spectrum of activities to foster personal growth and development.

Our coaches, club leaders, and staff members strive to build comprehensive programs designed to inspire and teach important life lessons and leadership skills through competition. These programs create a positive and memorable experience for our students, alumni, and community.

Chester Clippers win with humility. Handle defeat with grace and act in a sportsman-like manner always. Our activities and athletics program embodies the spirit and qualities of our school, pays homage to our proud history, and is an asset to our community.

POINTS OF EMPHASIS FOR 2026-2027

1. You are advising a Chester Upland School District team, club, or activity. This carries a great sense of responsibility on your behalf. All interactions between coaches, advisors, students, and staff should be professional. In addition, the use of social media must be appropriate. As a district employee, you are only to speak to parents about their own children.
2. Be sure to communicate your expectations to parents and students. Fostering a positive relationship will serve to make your program better. Review with your team and club members the attendance requirements and behavioral expectations set forth for all extracurricular activities.
3. Clubs must follow the guidelines set forth by the activity's manual. Please ensure you use proper procedures to operate your club throughout the year. (Club)
4. Students under your jurisdiction must **always** be supervised. Coaches or advisors are not to leave students in the building or waiting to be picked up without supervision.

If students are not in school prior to 7:30 AM or are absent, they are not permitted to participate that day or night, unless they have an excuse through administration. Make the students aware of this policy immediately. If a student has an early dismissal, they may only participate if they have been cleared by administration.

Students who wish to ride home from an off-campus activity with their parent must provide a **travel release form** to the advisor in advance. Keep a copy of all travel releases you receive.

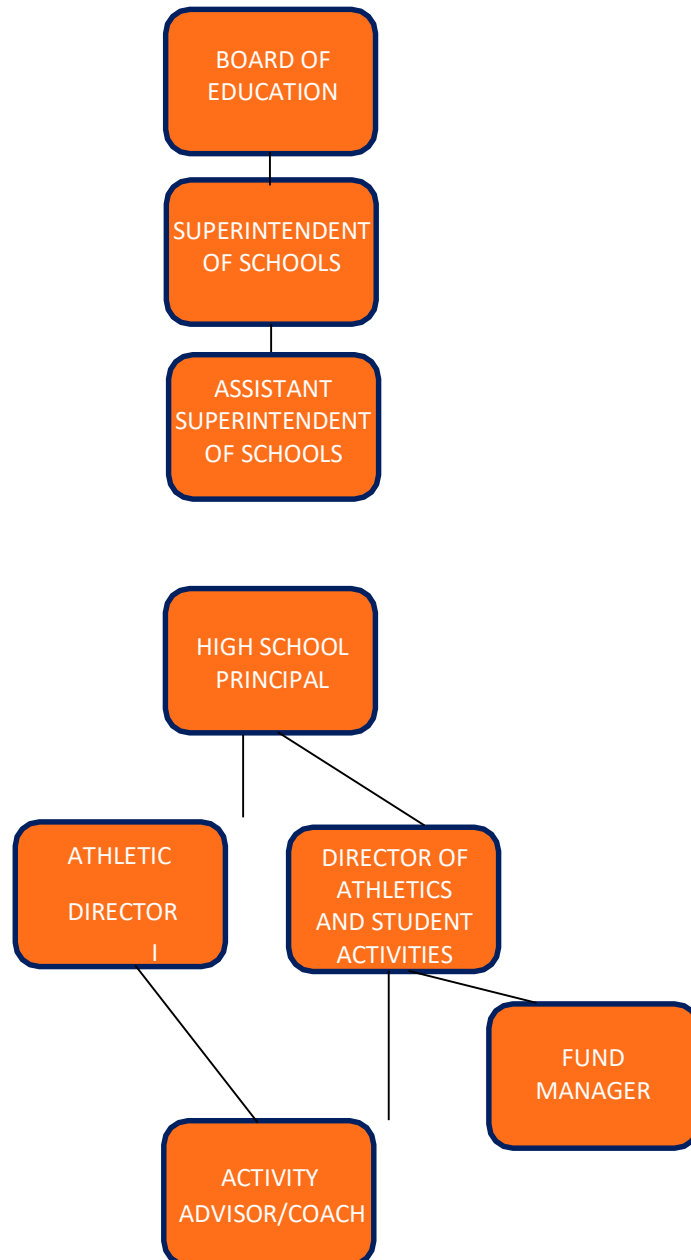


ATHLETICS/ACTIVITIES DEPARTMENT ADMINISTRATIVE DIRECTORY

POSITION	STAFF	EMAIL
Principal (CHS)	Lamonte Popley	Lpopley@chesteruplandsd.org
Asst. Principal (CHS)	Kelly Parker	kparker@chesteruplandsd.org
Asst. Principal (CHS)	Erika Studer	estuder@chesteruplandsd.org
Principal (STEM)	Ronald Brown	Robrown@chesteruplandsd.org
Asst. Principal (STEM)	Meghan Sgro	Msgro@chesteruplandsd.org
Director of Student Activities & Athletics	LaDontay Bell	Lbell@chesteruplandsd.org ,
Assistant Director of Athletics	Shakira Showell	Sshowell@chesteruplandsd.org

ATHLETIC ORGANIZATION AND STRUCTURE

The activities program is governed by the Department of Education, CUSD School Board, and District Administration. The primary responsibility of adherence to these policies rests with the advisors. All coaches and advisors must be familiar with the rules and regulations set by these organizations and this policy.



CUSD ACTIVITIES ORGANIZATIONAL FLOW CHART

CUSD ACTIVITIES ORGANIZATION DESCRIPTIONS

I. SCHOOL BOARD/RECEIVER

The School Board establishes policy and guidelines. The Board has final approval of all budgets, personnel, schedules, and activities.

II. PRINCIPAL

The principal is responsible in all matters pertaining to the activities program of his/her school. She/he may delegate some of these powers, but such delegation shall not relieve him/her responsibility for any infraction, by his/her school.

III. DIRECTOR OF ATHLETICS & ACTIVITIES /ASSISTANT PRINCIPAL OF ACTIVITIES AND STUDENT AFFAIRS

The building Principal or Athletic Director shall have the responsibility to organize and maintain the activities program in the high school. In cooperation with all coaches and advisors, the building Principal and Director of Student Activities/Athletics are responsible for the following:

- A. Approving all field trips.
- B. Approving all fundraisers.
- C. Recruiting and evaluating advisors/coaches.
- D. Maintaining fundraising calendar.
- E. Ensuring that the activities program conforms to all appropriate district, state, and federal regulations.
- F. Helping advisor to facilitate any activities or events if needed.
- G. Determining and reporting students' eligibility to participate in each week based on teachers' reports of the student-athlete's academic achievement.

IV. FUND MANAGER (Business Department)

- A. Prepare necessary vouchers for payment/reimbursement.
- B. Collect and deposit all monies.
- C. Maintain ledgers for all clubs and activities.
- D. Distribute monthly report to all club and activity advisors.

V. ADVISORS

- A. Attend and supervise all club's competition and practices.
- B. Conduct themselves in a manner consistent with the values and mission of CUSD.
- C. Comply with all rules and regulations as set forth by CUSD, all of which are subject to revision from time to time.
- D. Schedule all events and activities.
- E. Secure transportation for students as needed.
- F. Maintain accurate records of club/activity events, meetings, etc.

ABSENCE POLICY

Please review with your students the attendance requirements and behavioral expectations set forth for all extracurricular activities. If students are not in school prior to 7:30am or absent, they are not permitted to participate that day (including night events), unless they have an excused lateness through administration. Make the students aware of this policy immediately. If a student has an early dismissal, they may only participate if they have been cleared by administration.

COACHING STAFF ATTENDANCE

The Chester Upland School District recognizes that coaching is an extension of the educational program and that coaches serve as role models for our student-athletes both during the instructional day and throughout extracurricular activities. Coaches who are employed by the district are expected to maintain regular attendance in their primary employment assignment, as their effectiveness during the school day directly impacts their ability to fulfill their coaching responsibilities. Attendance expectations for coaching personnel shall align with the district's standards of professionalism, accountability, and commitment to students. A coach's eligibility to fulfill extracurricular coaching duties is contingent upon reporting to and completing his or her regular work assignment on the same day. Any employee who is absent from work due to illness, personal leave, vacation leave, or any other approved leave of absence shall not be permitted to conduct practices, coach contests, supervise team activities, or participate in any official athletic event during the evening hours of that same day, unless specifically authorized in writing by the Superintendent or the Superintendent's designee under extraordinary circumstances. This policy is intended to ensure consistency, preserve the integrity of employee leave, and reinforce the expectation that coaches demonstrate the same level of commitment and accountability expected of the student-athletes they serve. Employees should not utilize leave benefits in a manner that creates the appearance of being unable to perform their regular work responsibilities while remaining available for extracurricular coaching duties. Such situations may undermine public confidence and the professional standards of the district. Coaches are responsible for promptly notifying the Athletic Director and their immediate supervisor when an absence from their regular work assignment may affect scheduled athletic activities. The Athletic Director will coordinate appropriate coverage for practices or

contests as necessary. Failure to comply with this attendance policy may result in disciplinary action, including the suspension or revocation of coaching responsibilities, in accordance with Chester Upland School District policies, applicable collective bargaining agreements, and all governing employment regulations.

FACILITY USAGE

Except for the advisor's classroom, any time a club/program needs to schedule space in the high school (or middle school), a **facility usage request** must be filled out. This policy will apply to indoor and outdoor usage. (e.g., A-field, gymnasium, cafeteria, auditorium). This system also affords you the ability for special requests like technology needs, tables, maintenance, etc. (see Appendix A)-
Chesterclippers.com_forms/links.

OPEN-GYM/ WORKOUTS

All weekday and weekend open gyms, workouts, and athletic skill development sessions must receive prior approval from the Athletic Director before being conducted. Coaches are required to submit a detailed schedule in advance, and all sessions must be approved by both the Athletic Director and the Building Principal. No open gym, workout, or team-related activity may occur without documented approval from the appropriate district administrators. Community youth programs requesting use of district athletic facilities must receive prior approval, and authorization is granted at the discretion of the Athletic Director in accordance with Chester Upland School District policies and procedures. Failure to comply with this policy may result in the suspension or revocation of facility use privileges and other appropriate administrative action.

OFF-CAMPUS ACTIVITIES

Any time a program/club is involved in an off-campus activity and group transportation is provided (i.e., bussing, District van), all students must travel to and from as a group. If a student must leave with a parent or guardian, the student must fill out a travel release form which the coach/advisor should keep on file.

Disciplinary action that would be taken for any act occurring on school grounds may also be taken for acts occurring on a school bus that is owned, borrowed, rented, or leased by the school district, or at any place at which a school-sponsored or school-related function is taking place, or at any other school within the district.

The school reserves the right to discipline for any other activity, whether school is in session when such an activity occurs and wherever it occurs, if such an off-school activity may reasonably be interpreted to threaten the ability of the school to maintain a safe, orderly, and disciplined educational environment.

When it is brought to the attention of the school that a student has engaged in such conduct off school grounds, the administration shall conduct such investigation as

deemed necessary and proper and may initiate disciplinary action in the same manner as if the action had occurred on school grounds. In conducting such an investigation, the administration may cooperate with law enforcement authorities.

FIELD TRIP PROCEDURES

All field trip requests should be submitted at least one month prior to all trips. All students attending must turn in a field trip permission form signed by parent/guardian. The coach and or advisor are responsible for submitting information to the Athletic Director and Transportation Coordinator. A list of all students must be sent to all personnel, **one week** prior to the trip.

All overnight trips and trips farther than 170 miles must have School Board approval. During Overnight trips, coaches/advisors/chaperones must indicate the number of MALE and the number of FEMALE students attending. There must be at least one matching chaperone for each gender. (i.e., male/male and female/female).

DRUG, ALCOHOL, AND SUBSTANCE ABUSE

The school district strongly believes that any form of substance abuse by its students jeopardizes not only the welfare of the individual student, but also that of the entire student body and is, therefore, detrimental to a wholesome educational environment. Further, the school district recognizes the need to take appropriate measures to avert any adverse effects upon its students. Therefore, any student found to have been involved in the possession, distribution, sale, possession with intent to distribute and/or under the influence of a controlled substance or mood-altering substances, including but not limited to any prescription medication or inhalants, or the abuse of any over the counter medications while under the jurisdiction of the Chester Upland School District must be referred to the Student Discipline Hearing Committee of the Chester Upland School Board, as well as the Student Assistance Program (SAP) and must participate in a drug and alcohol program contracted by the School District and shall be suspended from school.

This applies to all students while they are:

In any building or on any grounds owned or used by the Chester Upland School District traveling to or from school

In any vehicle providing authorized transportation of students to or from any Chester Upland School District building or district sponsored function, activity, or event.

At any school function, activity, or event whether it is held on Chester Upland School District property.

Further, the School District reserves the right to call in police to assist with the investigation of any alleged criminal activity occurring on school district property and make arrests, as deemed appropriate. The district may utilize trained sniff dogs, breathalyzers, drug tests, surveillance cameras and metal detectors in a continuing effort to provide safe and drug-free schools.

Any student, having or suspected of experiencing a problem with drug or alcohol abuse (i.e., evidenced by behavioral or academic problems), after examination by a qualified professional designated by the School District, shall be required to undergo an appropriate course of treatment and/or counseling.

In this regard, referral shall be made to a counseling or rehabilitation agency/institution selected by the School District, after consulting with the student's parent/guardian. In addition, referral shall be made to the Student Assistance Program (SAP) for follow-up support.

Students who are referred to staff members by peers or parents as suspected users of drugs or alcohol will be informed of available help and encouraged to seek assistance.

School District personnel shall comply fully with all laws and regulations pertaining to confidentiality as to the diagnosis and/or treatment of a student's substance abuse. Any student(s) involved is forbidden to re-enter any Chester Upland School District premises for the duration of the suspension and or expulsion. Violation of this will result in criminal trespass charges.

CONTROLLED SUBSTANCES

Notification: In the case of any substance offense, the student will be taken immediately to a building administrator and may be subjected to a drug test. In each case, the Superintendent, parent/guardian, and local law enforcement shall be immediately notified of the child's misconduct.

Use/Possession: Any student who shall use and/or possess any illegal, counterfeit, or fake drug or possess drug paraphernalia for the purpose of converting, producing, processing, packing, re-packing, containing, concealing, injecting, ingesting, inhaling or otherwise introducing into the human body, shall upon such occurrence

Be immediately excluded from the school premises for ten (10) days.

Be subject to prompt initiation of expulsion proceedings in accordance with the applicable laws and regulations of the Commonwealth of Pennsylvania.

Be excluded from participation in any school-sponsored trip or activity, on or off school premises during the period of suspension and/or such further period determined by the School District.

Attend such program(s) or course(s) of treatment recommended by the School District.

Delivery (Sale, Transfer, Trade or Exchange)/Possession with Intent to Deliver: Any student who shall be found to possess a quantity of drugs with intent to deliver or who shall deliver (distribute) any illegal drug shall be immediately excluded from School District premises and subject to immediate expulsions proceedings under applicable laws and regulations of Pennsylvania. Such offenses are deemed to be a present and immediate danger to the safety and well-being of the entire student population.

Exclusion from School Premises: Upon the occurrence of any such violation, the student shall be immediately removed from the school building and forbidden to re-enter any Chester Upland School District premises for the duration of the suspension imposed or upon expulsion. Violation of this directive shall be considered a criminal trespass, referred to the appropriate law enforcement authorities, and fully prosecuted of the law.

Any discipline imposed by the School District for any violation shall be in addition to, and not in lieu of, any criminal prosecution by law enforcement and punishment imposed by law. Arrests will be made as deemed appropriate.

USE, POSSESSION AND/OR DISTRIBUTION OF ALCOHOL, INTOXICATING BEVERAGES, AND INHALANTS OR SOLVENTS

Any student under the influence of or unlawfully distributing, using, or possessing any alcoholic or intoxicating beverage, inhalant or solvent, either on or off school premises or while attending any school-sponsored activity shall be subject to the following discipline:

First Violation:

Not less than five (5) or more than ten (10) days out of school suspension.

Exclusion from participation in any school-sponsored trip or activity, on or off school premises during the period of suspension and/or such further period as determined by the School District.

Attend such program(s) or course(s) of treatment recommended by the School District. Referral to the Student Assistance Program (SAP).

Second Violation:

Immediate exclusion from the school premises for ten (10) days.

Prompt initiation of expulsion proceedings in accordance with the applicable laws and regulations of the Commonwealth of Pennsylvania.

Upon the occurrence of any such violation, the student shall be immediately removed from the school building and forbidden to re-enter any Chester Upland School District premises for the duration of the suspension imposed or upon expulsion.

Violation of this directive shall be considered a criminal trespass, referred to the appropriate law enforcement authorities, and prosecuted to the fullest extent of the law.

Any discipline imposed by the School District for any violation shall be in addition to and not in lieu of, any criminal prosecution by law enforcement and punishment imposed by law. Arrests will be made as deemed appropriate.

SMOKING

Smoking is not permitted at all in school or on school grounds, school buses, or any school sponsored activity away from school. All tobacco products and related

paraphernalia including electronic (e) cigarettes and e liquid are prohibited on school property or on school-related activities and events.

ANTI-HAZING POLICY

The purpose of this policy is to maintain a safe, positive environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the district and are always prohibited, whether on or off campus. For purposes of this policy **hazing** is defined as any activity that recklessly or intentionally endangers the mental health, physical health, or safety of a student for the purpose of initiation or membership in or affiliation with any organization recognized by the Board. **Endanger the physical health** shall include but not be limited to any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled substance; or other forced physical activity that could adversely affect the physical health or safety of the individual.

Endanger the mental health shall include any activity that would subject an individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual. Any hazing activity, whether by an individual or a group, shall be presumed to be a forced activity, even if a student willingly participates. The Board does not condone any form of initiation or harassment, known as hazing, as part of any school-sponsored student activity. No student, coach, sponsor, volunteer, or district employee shall plan, direct, encourage, assist, or engage in any hazing activity.

MANDATED REPORTERS

All coaches and advisors are charged with reporting sexual misconduct or sexual abuse or exploitation as well as child abuse. All coaches and advisors are legally responsible to report and complete any necessary paperwork related to any suspected child abuse and/or neglect. Be sure to notify your building administrator immediately and facilitate the reporting process. To report suspected child abuse, use the following link:
<https://www.compass.state.pa.us/CWIS/Public/Home>

FUNDRAISING PROCEDURES

All fundraisers must be preapproved by the building Principal for Student Activities or the Director of Athletics and Activities. **Please check the fundraising calendar to make sure that no other group is running the type of fundraiser during the same time and fill out request.**

DANCE PROCEDURES

Dances must end no later than 10:30pm or earlier. Decisions are to the discretion of the Building Principal. All dances must always have club/activity advisors and other chaperones in attendance. There should be roughly 8 chaperones for a full school dance.

If there are less students, less chaperones may be allocated per administrative approval.

INTERSCHOLASTIC ATHLETICS

Chester High School is a charter member of the Delaware Valley League. CUSD sponsor teams in baseball, basketball, cheerleading, cross country, flag football, football, soccer, tennis, track & field, and volleyball.

Eligibility for Interscholastic and Extracurricular Participation

Eligibility extends to all extra-curricular activities, including but not limited to clubs, school play, school musical, marching band, student government, etc. The same eligibility standards apply for all interscholastic athletics and extra-curricular activities. **Any senior who has not completed their senior project and essay by the beginning of the second semester of senior year will be deemed ineligible for interscholastic and extracurricular participation.**

Eligibility for participation in fall sports or extra-curricular activities is contingent upon students having met eligibility standards at the conclusion of the previous school year. Students who are ineligible at the conclusion of a school year will be ineligible for the first fifteen (15) school days of the following school year. Eligibility for fall sports will be determined by the end-of-year grade that the student receives in any given course, and not by the grade received just for the fourth marking period. Prior to the beginning of a new school year, ineligible students may participate in practice or conditioning sessions but may not participate in scrimmages and/or games. (See Appendix C)

We expect all students to always perform as good citizens. Any misconduct by participants in these activities that is sufficiently serious to warrant internal/external suspension from school will result in ineligibility for the period of suspension. Additionally, violation of the student discipline regulations or related school district policies may lead to a longer period of suspension or exclusion from participation at the discretion of the building administrators. In the case of a suspension (in-school or out-of-school), that student is ineligible to participation practices or events during the entire suspension period, including weekend participation where applicable. In addition to the above, students participating in interscholastic athletics must comply with the following criteria:

Age limitations for participation in interscholastic athletics are those set forth by the PIAA.

Students who wish to participate in interscholastic athletics must complete the PIAA CIPPE form and re-certification form.

Should an athletic contest conflict with the normal school day, athletic participants are responsible for meeting class obligations set forth by teachers.

Athletic team membership does not permit the wearing of school property in physical education classes or in the community.

Team members are totally responsible for the equipment issued to them.

Team members who violate training rules established by the coaching staff and consistent with the school policy will face disciplinary action.

INELIGIBILITY/OBLIGATIONS

All club members are students first. Therefore, no student should participate in any club/activity meeting, activity, or event if they are ineligible. It is the responsibility of the coach/advisor to check the ineligibility list, which will be disseminated weekly by the School Counselor or Athletic Director. Weekly eligibility runs for five school days. Eligibility at the end of the marking period runs for fifteen days. Also, **any student who holds obligations will not be able to participate in any club or activity until the obligation is satisfied.**

School Equipment

School equipment is to be used in practices and contests only. Athletic team membership does not assume the privilege of wearing school property in the community.

Prohibition of Anabolic Steroids

The use of anabolic steroids by any pupil involved in school-related athletics, except for a valid medical purpose, is prohibited. Bodybuilding, muscle enhancement, increasing muscle bulk or strength or the enhancement of athletic ability is not a valid medical purpose. Human Growth Hormone (HGH) is included as an anabolic steroid under this policy.

Education regarding the dangers of anabolic steroids is to be included in the district's drug and alcohol program. Any pupil found to be in violation of the anabolic steroid use policy is subject to the following penalties: (a) for a first violation, suspension from school athletics for the remainder of the season; (b) for a second violation, suspension from school athletics for the remainder of the season and for the following season; (c) for a third violation, permanent suspension from school athletics.

To be eligible to resume participation in school athletics, there must be a medical determination that no residual evidence of steroids exists. Participation in approved drug counseling, and rehabilitation program and testing are also required conditions of reinstatement into the school athletic programs.

NCAA CLEARINGHOUSE

On behalf of CUSD, the Athletic Department and school counselor will assist in student-athlete admissions and guidelines according to the NCAA CLEARINGHOUSE.

If you are planning to enroll in college and wish to participate in Division I or Division II sports, you must be certified by the NCAA Initial-Eligibility Center. The NCAA Eligibility Center will analyze your academic information and determine if you meet the NCAA's initial-eligibility requirements. The publication "The Guide for The College Bound Student Athlete" is available for student athletes interested in participation in athletics at the college level. Students can access this guide at <https://web3.ncaa.org/ecwr3/>.

SPORTSMANSHIP

Athletics is a vital component of our school program; therefore, it is the duty and responsibility of all participants and spectators to embody good sportsmanship at all athletic events both home and away. All in attendance are expected to promote fair play and respectfulness toward our opponents and visiting fans. Any CUSD student, participant, or spectator, who demonstrates unsportsmanlike behavior at a sporting event, whether home or away, will be escorted from the event. Eligibility to attend any future sporting events will be at the discretion of the school administration.

SOCIAL MEDIA

The Chester Upland School District encourages parents, student-athletes, and all supporters to use social media in a manner that reflects integrity, respect, and good sportsmanship. Participation in interscholastic athletics is a privilege, and all online conduct should uphold the values and expectations of the Chester Upland School District and the Pennsylvania Interscholastic Athletic Association (PIAA). Student-athletes, parents, and supporters are expected to refrain from posting or sharing content that is vulgar, threatening, discriminatory, harassing, or otherwise harmful to individuals, teams, officials, coaches, or schools. Concerns regarding athletic programs, coaching decisions, officiating, or school matters should be addressed through the appropriate school communication channels rather than through social media platforms. Any posts or comments that promote bullying, intimidation, unsportsmanlike conduct, or the spread of false or misleading information may result in school or athletic disciplinary action, consistent with district policies and applicable PIAA regulations. Parents and supporters are expected to model positive behavior by encouraging all student-athletes and demonstrating respect for opponents, officials, coaches, spectators, and game personnel before, during, and after athletic contests. Student-athletes should remember that their online presence reflects not only on themselves but also on their families, teammates, coaches, school, and community, and they are expected to represent Chester Upland with pride and character. By participating in Chester Upland School District athletics, all student-athletes, parents, and supporting parties agree to uphold these expectations and contribute to a positive, respectful, and sportsmanlike athletic environment.

APPENDIX



CHESTER UPLAND SCHOOL DISTRICT
SCHOOL FACILITY USE APPLICATION

Questions about facility rental? Call (445)-247-7886 or (445) 247-7842

Applications must be dropped off at Chester High School 200 W. 9th Street Chester, Pa between 7:30am and 3:30pm, Monday-Friday or can be emailed to (Facilities) rrobertson@chesteruplandsd.org,
(Athletics) clipperathletics@chesteruplandsd.org

IMPORTANT—THIS SECTION MUST BE COMPLETED

- ☐ The applicant agrees to the terms and conditions of the attached Use of School Facilities Policy (**see use of facilities fee chart**).
- ☐ The applicant has attached a current Certificate of Insurance covering Chester Upland School District in the amount of not less than \$1,000,000 and names the district as an additional Insured.
- ☐ The applicant has attached a Non-Refundable \$25 Application Fee. Make payment on Chesterclippers.com.

Date (s) of Use Requested: _____ Time(s) Requested: _____ to: _____

School/Building Requested: _____

Room(s) and/or Area(s) Requested: _____

Purpose of Use (Describe in detail the general purpose and type of activities to be conducted:

Name of Organization: _____ Number of Attendees: _____

Address of Organization: _____

Name of person completed form: _____ Address: _____

Telephone Number: _____ Position: _____

Signature: _____ How will event be publicized: _____

NOTICE TO USER: If the publicizing of this event in any manner implies that the Chester Upland School District or any of its public school are sponsoring this activity the Chester Upland School District upon Ascertainning such information reserves to itself the right to rescind the permit granted by this application.

Date Submitted for Review: _____

Signature of Head of Facilities or Athletic Director: _____

Revised: July 2024

Appendix A (Use of Facilities Form)

GRADING SCALE

97-100 A+	80-82 B-	63-66 D
93-96 A	77-79 C+	60-62 D-
90-92 A-	73-76 C	0-59 F
87-89 B+	70-72 C-	
83-86 B	67-69 D+	

NOTE: 0-59 percentage is unacceptable
student athletes will be ineligible for the
following week and must display progress.

the

Academic Progress Monitoring

WEEK OF: _____

STUDENT NAME: _____

PERIOD	SUBJECT	COMPLETING ASSIGNMENTS (YES) (NO)	LACKING ASSIGNMENTS (YES) (NO)	CURRENT GRADE	TEACHER COMMENTS	TEACHER INITIALS
1 ST						
2 ND						
3 RD						
4 TH						
5 TH						
6 TH						
7 TH						
8 TH						
9 TH						
10 TH						

TO BE COMPLETED EVERY FRIDAY. STUDENT ATHLETES WHO FAIL TO SUBMIT MONITORING REPORT WILL NOT BE ELIGIBLE TO PARTICIPATE. STUDENTS MUST BE **COMPLETING AND PASSING ASSIGNMENTS** TO PARTICIPATE IN DESIRED SPORTS.

ATHLETICS DEPARTMENT
clipperathletics@chesteruplandsd.org

Appendix B (Student Athlete Progress Monitoring)

DATE

Dear Parent or Guardian:

In accordance with Chester Upland School District regarding Interscholastic Athletics & Extra-Curricular Activities Participation, your son/daughter will be ineligible to participate in any extra-curricular activity, sport, or practice due to failure grades earned for the first marking period. **This period of ineligibility (15 school days) runs from November 13, 2026 through December 8, 2027.**

The guidelines for eligibility are outlined in the Athletic Handbook. Below is the excerpt regarding eligibility from the handbook:

Grades will be reviewed on a weekly basis. The eligibility period shall run from Sunday to Saturday. Students who are failing two or more full year courses, or the equivalent, will not be eligible to participate in interscholastic athletics. Students are ineligible at the end of the marking period will be ineligible for fifteen (15) school days. Students on probation or determined to be ineligible will receive parental notification letters which indicate the student's participation status. Evaluation of course credits shall conform to the standards established by the Pennsylvania Department of Education. The final grades to be used at the end of each marking period are the following: (1) first marking period final average, (2) first semester final average, (3) third marking period final average, and (4) final average for the year.

Athletically ineligibility means that your student-athlete is unable to participate in any team activities during the period of ineligibility including practices and games.

If you have any questions, please feel free to contact your child's teacher of the course in question or the guidance counselor at (610) 447-3700 (CHS) or (610) 447-3650 (STEM).

Please know that while we certainly enjoy and value interscholastic athletics, the academic progress of your student is of paramount importance. Please let us know how we can be of any assistance.

Sincerely,

LaDontay L. Bell

LaDontay Bell
Director of Athletics & Student Activities

Cc: Mr. Lamonte Popley, Principal, Chester High
Mr. Ron Brown, Principal, STEM Academy

Revised: July 2026

Appendix C (Letter to Parent-Ineligible)