Seminar Room – User Guide

POWER COMMANDS

DISPLAY ON
Turns ON the projector and speakers in the room - *selects PC mode by default*

DISPLAY OFF
Turns OFF the projector and speakers in the room

INPUT SELECTION

PC
Selects the inbuilt **PC** as the input source - *press 'Windows+P' to choose a presentation display mode*

DOC CAMERA
Selects the **Document Camera** as the input source - *see below for further information*

HDMI
Selects the supplied HDMI and 3.5mm Audio Jack leads as the input source - *connect the leads to a Laptop to output Video/Audio*

WIFI PRESENT
Selects the inbuilt wireless presentation device as the input source - *see below for further information*

AUDIO/VIDEO CONTROLS

VOL ▲
Increases the volume of the speakers in the room - *press and hold, or tap to adjust*

MUTE
Stops the output of all sound from the AV System - *press to toggle Mute function on/off*

VOL ▼
Decreases the volume of the speakers in the room - *press and hold, or tap to adjust*

BLANK
Blanks the projected image - *press to toggle Blank function on/off*

FURTHER INFORMATION

Wireless Presentation

The wireless presentation system allows you to wirelessly present audio-visual content from a Laptop, MacBook, Android or iOS device which is connected to a BU Wi-Fi network. Follow instructions on the projected welcome screen to download and install the *MirrorOp* software or *MirrorOp Presenter* app.

Once the installation has completed, run the software and enter the unique Name and Code (projected onscreen) to start wirelessly presenting.

Lecture Capture

To use the Document Camera and inbuilt microphone with *Panopto*, ensure the device is switched on and selected as an input.

Document Camera

The ELMO Document Camera allows you to present objects to your audience. Simply press the **Power** button and extend the camera arm to start presenting.

The device may also be used to display content from a laptop via a VGA lead, which can be supplied for you by IT Services - *(if nothing is displayed, you may need to press the Image Selection button)*.

Camera Arm

Power button   **Image Selection** button