

# Workforce Acceleration

The Insperty® Workforce Acceleration™ solution blends HR service and support with an advanced HR technology infrastructure – a unique combination in the marketplace.



# The HR service you deserve with the technology you need

Our Workforce Acceleration™ offering is a comprehensive HR solution. With these tools, resources and services, you are able to manage your employees throughout the employee life cycle.



## APPLICANT TRACKING\* AND ONBOARDING

- Job posting templates
- Online job boards
- Customized application and interview questions
- Employee referral process
- Candidate filtering and rating
- Employee online enrollment and onboarding



## TRAINING AND DEVELOPMENT

- Professional education units for select courses
- Course completion tracking
- Online learning assets
  - Workplace harassment prevention
  - HR compliance
  - Communication
  - Customer service
  - Management and leadership



## EMPLOYMENT ADMINISTRATION AND PAYROLL

- Time and attendance
- Payroll administration and reporting
- Payroll tax filings (FICA, FUTA, SUTA, local)
- Online paystubs and direct deposit
- Garnishment administration
- W-2s and 1099s



## PERFORMANCE MANAGEMENT SUPPORT

- Multi-level performance reviews
- Custom review questions and rating system
- Job descriptions
- Rewards and recognition
- Goals development



## BROKERED BENEFITS AND ADMINISTRATION†

- Online benefits enrollment
- Benefit plan and eligibility administration
- Data integration with your carrier
- COBRA administration
- HSA, FSA and HRA administration
- Commuter benefits
- Leave and disability administration
- ACA compliance



## HR-RELATED COMPLIANCE

- Handbook development
- New hire reporting
- State and federal employment law summaries
- Employee relations and termination guidance
- State and federal compliance e-alerts

\* Available for an additional fee.

† All insurance products are offered and sold only through a licensed insurance broker, such as Insperity Insurance Services LLC (CA license #OE22586), or their licensed agents.