

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

REGULAR BOARD MEETING

Date: May 14, 2026

Meeting called to order in Room 7 at 9:00 a.m. by Chair Carol Gettings.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Kathleen Bryant, Brendan Cullinan, Carol Gettings, Bob Hoag, Michael Ramaccia, Paul Schulz, Jay Steinbrenner and Thomas Ternquist.

Executive Director: Heather Kraemer

Town Board Liaison: Daniel Michnik

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Carol Gettings

SECRETARY'S REPORT - Paul Schulz

Minutes – April 9, 2026 Regular Board meeting minutes distributed. Correction received from Dan Michnik changing reference in report of Town Liason from “skylights” to “stop sign”.

Motion to accept draft minutes of April 9, 2026, modified to reflect correction requested by Mr. Michnik made by Mr. Schulz, seconded by Mr. Ternquist. Voting aye to approve draft March 12 minutes, (10) Lori Adams, Jim Blum, Kathleen Bryant, Brendan Cullinan, Carol Gettings, Bob Hoag, Michael Ramaccia, Paul Schulz, Jay Steinbrenner and Tom Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

TREASURER'S REPORT - Bob Hoag

Financials – Mr. Hoag reported on the financial statements for February and March included in the Board packet, focusing on the March financials as they reflect results of the first quarter. Cash is holding strong at approximately \$60,000 compared to approximately \$40,000 last year. The stove was not included in fixed assets in the December 31, 2025 financial statements as installation had not been completed. The stove is now included in Fixed Assets resulting in the increase in Fixed Assets.

Liabilities are on target with the budget. Net income for the 3 months ending March 31 was approximately \$3,700. This reflects the unrealized loss of approximately \$9,000 in

the value of the Vanguard investments during the month of March. Mr. Hoag anticipates that this will change in the financial statements for April as Vanguard is currently showing a gain for the month of April. Major expense continues to be payroll.

BOARD CHAIR REPORT - Carol Gettings

The Chair reported that she will not be attending both the June Board and Executive Committee meetings. Ms. Adams has been made aware of this and will be acting as Chair of those meetings.

EXECUTIVE DIRECTOR'S REPORT - Heather Kraemer

COF May 2026

As of April 30, 2026 - Paid members 844; Total Shuttle mileage – Due to repairs which required the shuttle to be out of service and the use of the shuttle of the Youth Bureau on those days, total shuttle miles and miles for which transportation was provided to Center members in April would not be fully accurate. Miles for April reflects the combined mileage of the Shuttle of the Senior Center and the Shuttle of the Youth Bureau..

Month of March - New Members 11 ; Total Attendance 2,155; Activities 1,991; Special Events 86; Off-Site Events 61; Meals Served 1,147; Meals (frozen) 331; Shuttle Riders 113; Shuttle miles - 1,085 – see note above.

Comments - Highlights of April were covered.

Easter Lunch 4/1

Paula's Donuts - 4/6 & 4/20

Book Club - 4/6

Fall prevention Strategies 4/7

Computer Help - 4/8 & 4/22

Safe Driver Class - 4/8

United Healthcare information 4/8

Music and Pastries - 4/9

CSCI Annual Meeting - 4/9

Pizza Lunch w/ live music by the Bar Room Buzzards (this was free for CSC Volunteers) 4/10

Mary Kay - Glow Up sessions - 4/14 & 4/28

Hearing Eval Services 4/14

Dinner and a movie 4/7, 4/14, 4/21, & 4/28

WellBe Senior Medical information 4/15

Bananna Split Day! 4/15

Lunch and Learn - Buffalo Hospice 4/21

Birthday Lunch 4/27

McGuire Group - Tech help for Seniors

Tech Talk w/ Katie (Passwords) - 4/28

Diners Dinner Theater 4/28

Easter lunch was held on April 1. The annual meeting was held on April 9 and volunteers were honored with a free lunch. On April 10, music was provided by the local group The Bar Room Buzzards. Katie held her third “Tech Talk” training session covering passwords and safe password storage. A group of travelers went to Pennsylvania and saw theatrical performances of Joshua and Oklahoma along with other activities. People had a very good time and feedback was good. Katie is working with Thom Palmer, who resides locally, to develop a program on uses of the “Alexa” feature on iPhones. Mr. Palmer will give presentations on useful services that can be accessed using Alexa. Representatives of Hospice and the Clarence Library will also attend these programs. The first picnic in the park for the year will be held May 15. University express is also starting up. Voting on a proposed new logo for the center is currently ongoing. A check was received from Erie County with respect to reimbursement for meals served for the first quarter. Also received from Erie County was reimbursement for the pizza lunch held in December, 2025.

FUTURE EVENTS

5/12 – Seneca Niagara Casino
5/20 – Annual Health Fare
5/28 – Funny Girl at Shaw Festival, Niagara on the Lake with lunch at Betty’s Restaurant
6/15 – Chautauqua Institute and Gray Cliff Estate tour and lunch
10/18 – 10/24 – Fall Foliage Tour (in planning stage)
9/9 – Annual Basket Raffle
11/14 - Shop-A-Latte shopping event

EXECUTIVE & PEC – Carol Gettings

COF May 2026

Executive Committee – The Executive Committee held a meeting to set the agenda for this meeting. The Performance Evaluation Committee will meet in June.

FINANCE - Brendan Cullinan

COF April 2026

Mr. Cullinan reported that the finances of the organization are good and revenues and expenses are consistent with expectations contained in the budget. The Committee reviewed the risk profile of the organization’s investments and believes it is still appropriate to be invested in exchange traded funds rather than money market funds. Discussions concerning the 2027 budget will begin next meeting. Annual insurance review with representatives of Emerling, Floss, Murphy will also take place at the next meeting. The Committee also met with the auditing firm regarding the tax return for the organization.

MEMBERSHIP & PROGRAMS – Tom Ternquist

COF May 2026

Mr. Ternquist reported that the Committee had a good meeting and discussed a number of topics including bingo, fall prevention presentations and Katie's Tech Talks. The walking group will begin Sunday, May 17. There are still concerns about excessive speed by some vehicles in the parking lot. Ms. Kraemer noted that with the stop sign installation, there had not been any complaints.

NOMINATING – Lori Adams

Ms. Adams reported that the Town has approved the appointment of Rachael Seibert to the Board. Ms. Adams will contact Ms. Seibert and let her know that she has been approved for service as a member of the Board.

PERSONNEL – Kathleen Bryant

COF April 2026

Ms. Bryant reported that proposed revisions to the employee job descriptions had been presented to the Committee. The Committee approved elimination of the "Program Associate" job title and agreed that the "Office Associate" job title will now apply to both of the reception staff. Revised job descriptions which had been distributed will be discussed and finalized at the next meeting. The Committee is also examining whether it is possible to provide employees an opportunity to obtain health and welfare benefits such as life insurance, health insurance, dental insurance etc. at no cost to the organization. Wages for 2027 will also be discussed at the next meeting.

LEGISLATION AND BY-LAWS – Paul Schulz

Mr. Schulz reported that no meetings were held in March and therefore there was no report.

PLANNING – Michael Ramaccia

COF April 2026

Mr. Ramaccia reported that the Committee had 2 meetings at which the Capital Plan Proposal to the provided to the Town Board was discussed. He then reviewed for the Board the items contained in the Committee's new Proposed Capital Plan. The new stove and parking lot improvements which were on the list for 2025 have been removed. It was also decided to eliminate the addition of handrails for the front entrance walkway, as contained in the 2025 plan, as it appears that members with mobility issues are using walkers and canes. This item can be added in the future if it becomes apparent that it is a significant problem. Turning to the new proposed plan, he noted that It appears that the hallway rugs at the entrance are becoming unglued. This is a safety issue. Roof leaks have been observed in various areas of the building. Members continue to request more space and equipment for exercising. Mr. Ternquist noted that he had also informally sought input from members about whether they would use exercise equipment if provided. Mr. Ramaccia then reported that he had received indications of interest in an outside gathering space such as a pavilion. The Board discussed alternatives to the pavilion given the cost of such an improvement. The final item that the Committee is recommending is an improved hiking trail. The current trail is very

uneven and is not suitable for use in muddy conditions. Since hiking is a popular form of exercise for seniors, it was determined by the Committee that this would be a valuable addition to the organization's facilities. Mr. Ramaccia then reported that the Committee had authorized submission to the Board of the Capital Plan Proposal (as contained in the Board packet) for approval by the Board for submission to the Town Board together with the organization's annual budget proposal. Voting aye on the Planning Committee motion to approve the submission of the Capital Plan Proposal to the Clarence Town Board, (10) Lori Adams, Jim Blum, Kathleen Bryant, Brendan Cullinan, Carol Gettings, Bob Hoag, Michael Ramaccia, Paul Schulz, Jay Steinbrenner and Tom Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

NEW BUSINESS – Ms. Adams noted that in prior years the Board had dispensed with the holding of a meeting during the month of July. Given that Ms. Gettings would not be in attendance at the June meeting she believed it was appropriate to address whether or not to hold a meeting in July at the present meeting. Accordingly, Ms. Adams made a motion to cancel the holding of a meeting in the month of July. Mr. Ternquist seconded the motion. Mr. Blum noted that should there be any issues that arise, the Executive Committee would need to determine the appropriate action, including, if applicable, calling a meeting of the Board. Voting aye on the proposal to cancel the July Board meeting, (10) Lori Adams, Jim Blum, Kathleen Bryant, Brendan Cullinan, Carol Gettings, Bob Hoag, Michael Ramaccia, Paul Schulz, Jay Steinbrenner and Tom Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

OLD (unfinished) BUSINESS – Mr. Schulz reported that he has determined that the organization is able to continue to hold bingo games within constraints established by the New York State Gaming Commission. Mr. Schulz made a motion to authorize the staff to resume the holding of bingo games within the guidelines for "free bingo" as promulgated by the New York State Gaming Commission. Motion seconded by Mr. Blum. Voting aye on the motion to authorize the staff to resume bingo sessions within the guidelines of the New York State Gaming Commission, (9) Lori Adams, Jim Blum, Kathleen Bryant, Brendan Cullinan, Carol Gettings, Bob Hoag, Michael Ramaccia, Paul Schulz and Jay Steinbrenner.

Voting nay (0). Voting abstain (1) Tom Ternquist.

Motion carried.

TOWN BOARD LIAISON - Daniel Michnik - Mr. Michnik informed the Board that there was nothing to report at this time.

PUBLIC COMMENTS (received in writing)

Public Comments – None

EXECUTIVE SESSION - None.

ADJOURNMENT-There being no other business, Chair adjourned the meeting at 9:40 a.m.

TRAINING SESSION – None

NEXT REGULAR MEETING - Thursday, June 11, 2026

Paul Schulz, Secretary