

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: December 14, 2023**

**Meeting called to order in Clarence Public Library conference room at 10:00 am by
Chair Lori Adams.**

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Brendan Cullinan (in 10:11am), Carol Gettings,
Michael Ramaccia, Jay Steinbrenner, Wayne West.

EXCUSED: Bob Hoag, Violet Oldenski, Rosemond Ruhland, Paul Schulz.

Executive Director: Heather Kraemer

Town Board Liaison: Bob Geiger

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Jay Steinbrenner

SECRETARY'S REPORT- Jim Blum

November 9, 2023 Regular Board meeting minutes distributed. No corrections known.

Motion to accept draft minutes of November 9 , 2023 made by Jim Blum. Second by Wayne West. Voting to approve draft November 9 minutes aye (5) Blum, Gettings, Ramaccia, Steinbrenner, West.

Voting nay (0). Voting abstain (1) Adams

Motion carried.

TREASURER'S REPORT - Bob Hoag (by Brendan Cullinan)

Vanguard investments - Were down slightly this month but down less than the market. Rebalancing really did help. The investments have gone up about 6% since October.

BOARD CHAIR REPORT - Lori Adams

Holiday Bonding Luncheon - To be held at Sean Patricks today at noon.

Committee Appointments - During New Business

EXECUTIVE DIRECTOR'S REPORT - Heather Kraemer.

COF November 2023

As of 11/30/2023 - Paid members 1102; Total bus mileage 37,064

Month of November - New Members 11; Total Attendance 1,319; Activities 1,126;
Special Events 551; Off-Site Events 88; Meals Served 943; Meals (frozen) 465;
Shuttle Riders ; Shuttle Miles 1,017.

Comments - Reviewed November highlights. University Express gave us some equipment supporting remote learning. Executive Director attended training seminar on Violence in Public Spaces put on by the Erie County Law Enforcement Association. We will be preparing emergency plans next year that will include things like active shooter, etc.

November Highlights -

11/02 Dinner and a Movie
11/05 Diners at Bobby J's (Desiderio's) with theater presentation
11/06 Paula's Donuts & Coffee
11/06 Hawk Creek Animals
11/07 Election Day Voting 6 am - 9 pm
11/09 Music and Pastries
11/09 Veteran's Day Celebration (American Legion Presented & Lunch) 90 attend/23 Vets free
11/09 Dinner and a Movie
11/13 Town Emergency Center Meeting
11/14 University Express (3 presentations)
11/16 Art Museum Trip
11/16 Friendship Tree Presentation, dinner following with music by Nickel City Guitar Quartet
11/17 University Express
11/17 Nutrition Coaching
11/18 Shop-A-Latte Local Crafters (20 artisans event space full) Included
Dragon Expresso and cup cake vendor. Especially for Christmas shopping.
11/20 Paula's Donuts & Coffee
11/20 Buffalo Casino Trip
11/20 Pizza Party and Dessert Bar
11/21 Season of Grief presented by Christian Counseling
11/21 Thanksgiving Meal
11/21 Evening Potluck Dinner
11/28 Dinner and a Movie
11/30 Dinner and a Movie

Special

Children's Holiday Gift Collection - Unwrapped new items placed under our tree up to 12/15 will
be given to the City Mission.

Future Events

12/05 Merry Christmas Darling Casino Show
12/14 Famous People Players Theater and Lunch (Toronto)
12/15 CSC Christmas Luncheon - Santa will collect donated children's gifts
for delivery to the City Mission.

CSCI Board December 14, 2023 - Board Approved 01112024

04/23-04/25 Pennsylvania Dutch Theater - Weekend Countryside Experience

EXECUTIVE & PEC - Lori Adams

COF Exec 12/07/2023, PEC 12/07/2023

Executive Committee - Met to set agenda for this Board meeting.

Performance Evaluation Committee (PEC) - Met for discussion with ED.

FINANCE - Wayne West

COF 10/26/2023

Executive Sessions - Discussed related requirements for going into executive session in committees. Noted that there are a variety of reasons for executive sessions.

Security Concerns - Will be looked at for the entire facility and may involve use of grant money.

Expanded Financial Update - Will be given quarterly. Other Board meetings will receive a more limited financial update. Financial information reviewed is normally the previous month.

MEMBERSHIP & PROGRAMS - Rosemond Ruhland (by Board Chair)

COF 12/04/2023

Committee Report - Important items in draft minutes of December meeting were reviewed by the Board Chair.

December Committee Meeting - Violet Oldenski chaired as Rosemond Ruhland was off for a new hip.

NOMINATING - Carol Gettings

Board Candidate - Will be covered in executive session.

PERSONNEL - Carol Gettings

No report.

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum

No report.

OLD (unfinished) BUSINESS -

None.

NEW BUSINESS -

New Member Experience - Addition of opportunity to provide experience proposed to be added to Membership Application. Motion to approve proposed Membership Application as distributed made by Lori Adams. Second by Carol Gettings. Voting to approve the proposed revised membership application aye (6) Blum, Cullinan, Gettings, Ramaccia, Steinbrenner, West. Voting nay (0). Voting abstain (0). Motion carried unanimously.

Board Reappointments - Letter was sent to the Town recommending reappointment of three current Board members (Blum, Gettings, Steinbrenner). We expect Town appointments at their organizational meeting the first week of January, 2024.

New Board Members - We expect Tom Ternquist will be appointed to the CSCI Board at the Town organizational meeting.

Election of Board Officers for the year 2024 - Chair comment that in each case candidates offered by the Nominating Committee have confirmed willingness to serve in the office.

Chair - The Board Nominating Chair stated that the nominee was Lori Adams and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Lori Adams to the position of Board Chair.

Vice-Chair – The Board Chair stated that the nominee was Carol Gettings and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Carol Gettings to the position of Board Vice-Chair.

Secretary - The Board Chair stated that the nominee was Jim Blum and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Jim Blum to the position of Secretary.

Treasurer - The Board Chair stated that the nominee was Bob Hoag and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Bob Hoag to the position of Treasurer.

Assistant Treasurer - The Board Chair stated that the nominee was Wayne West and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Wayne West to the position of Assistant Treasurer.

CSCI Board December 14, 2023 - Board Approved 01112024

Committee Appointments - List of committee chair and committee member appointments nominated by the Board Chair was distributed for Board approval. Board Chair reviewed appointments. Two revisions were made and the date revised to 12/14/2023. Nominating Committee appointments will be proposed by the Executive Committee in January. Non Board members of the Membership Committee will be proposed by the Board Chair in January after consulting with the new Membership Chair.

Voting to approve the committee chairs and committee appointments proposed by the Board Chair aye (6) Blum, Cullinan, Gettings, Ramaccia, Steinbrenner, West.

Voting nay (0). Voting abstain (0).

Slate of nominations approved unanimously.

Town Agreement - Has been received, signed, notarized, and returned to the Town.

Code of Conduct - Proposal by the Executive Director to add wording to the harassment item of the Code of Conduct and proposed steps to be taken regarding Code violations was reviewed by the ED. Following brief comments the Board Chair referred the proposals to the Bylaws Committee for a recommendation.

Financial Accounts Accessibility - Discussion led to unanimous consent affirming existing arrangements whereby the Vanguard Account authorized access will be the Treasurer and Assistant Treasurer.

The existing authorized access to the Bank on Buffalo accounts is assigned to all officers.

TOWN BOARD LIAISON - Bob Geiger

- 1) Appreciation - Board Chair presented a certificate of appreciation honoring Bob Geiger.
- 2) New Town Liaison - Replacing Bob Geiger will be appointed at the Town Organizational meeting the first week of January. Name is not available at this time.
- 3) Library - Controlled by the County.
If Town controlled we could have been in earlier for this meeting.
- 4) Construction - Many local projects delayed due to higher interest rates, lack of funding, and unavailability of workers. One example is Harris Hill at Sheridan.
- 5) Chic-Fil-A - Delayed due to traffic matters.
- 6) Leaving 12/31/2023 - Councilman Bob Geiger, Town Board Liaison to the CSCI, retiring but will still be around

PUBLIC COMMENTS (received in writing)

- Public Comments - There were no Public Comments submitted at the November Board meeting.
- One Public Comment was submitted at this meeting.

EXECUTIVE SESSION -

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of at least two specific individuals made by Jim Blum. Second by Jay Steinbrenner.

Voting aye (6) Blum, Cullinan, Gettings, Ramaccia, Steinbrenner, West.

Voting nay (0). Voting Abstain (0).

Motion carried unanimously.

Motion to go out of Executive Session made by Carol Gettings. Second by Jay Steinbrenner.

Voting aye (6) Blum, Cullinan, Gettings, Ramaccia, Steinbrenner, West.

Voting nay (0). Voting Abstain (0).

Motion carried unanimously.

NEW BUSINESS

Board Appointment - Motion to recommend that the Clarence Town Board appoint Kathleen Bryant to the CSCI Board made by Carol Gettings. Second by Jay Steinbrenner.

Voting to approve Board appointment recommendation aye (6) Blum, Cullinan, Gettings, Ramaccia, Steinbrenner, West.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

ADJOURNMENT -There being no other business, the Chair adjourned the meeting at 11:32 am.

TRAINING SESSION - None.

TOWN HAPPENINGS - Bob Geiger - (covered earlier)

NEXT REGULAR MEETING - Thursday, January 11, 2024

Jim Blum, Secretary