

**CLARENCE SENIOR CITIZENS, Inc.  
4600 THOMPSON ROAD  
CLARENCE, NY 14031**

**REGULAR BOARD MEETING**

**Date: February 13, 2025**

**Meeting called to order in Room 7 at 9 am by Chair Lori Adams.**

**ROLL CALL**

PRESENT: Lori Adams, Brendan Cullinan, Carol Gettings, Bob Hoag, Paul Schulz,  
Jay Steinbrenner, Thomas Ternquist, Wayne West (in 9:10).

EXCUSED : Jim Blum, Kathleen Bryant, Michael Ramaccia

Executive Director: Heather Kraemer

Town Board Liaison: Daniel Michnik

**PLEDGE OF ALLEGIANCE/MISSION STATEMENT** - Brendan Cullinan

**SECRETARY'S REPORT**- Jim Blum (not attending)

Minutes - January 9, 2025 Regular Board meeting minutes distributed. No corrections known.

Motion to accept draft minutes of January 9, 2025 made by Thomas Ternquist. Second by Jay Steinbrenner. Voting to approve draft January 9 minutes aye (5) Cullinan, Gettings, Hoag, Steinbrenner, Ternquist.

Voting nay (0). Voting abstain (1) Schulz.

Motion carried.

**TREASURER'S REPORT** - Bob Hoag

Financials - Audit has just started so financials are not available. We expect the audit to be done before the Annual Meeting.

**BOARD CHAIR REPORT** - Lori Adams

Town Ethics - All letters have been turned in.

Committee Appointments - Requests Board approval of Executive Committee recommendations for the Nominating Committee and for appointment of Brendan Cullinan to the Membership Committee. Voting to approve appointments aye (7) Cullinan, Gettings, Hoag, Schulz, Steinbrenner, Ternquist, West.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

## CSCI Board February 13, 2025 - Board Approved 03132025

Annual Meeting - Scheduled for April 10. Board will meet at 11 am, eat lunch together at the Center, and begin the Annual Meeting at 1 pm. The chair of every committee to provide a 2024 annual report to the staff for the Annual Meeting. March meeting will be same as always.

**EXECUTIVE DIRECTOR'S REPORT** - Heather Kraemer

COF January 2025

**As of 01/31/2025** - Paid members 512; Total bus mileage 55,259

**Month of January** - New Members 56; Total Attendance 800; Activities 1,076;  
Special Events 71; Off-Site Events 29; Meals Served 638; Meals (frozen) 613;  
Shuttle Riders 91; Shuttle Miles 1,302.

**Comments** - Highlights of January were covered.

Early January meetings were adjusted due to painting and large room floor surfacing in the Center. Several other days were also lost due to other issues like snow. Erie County meals now coming from Hamburg causing delivery issues for snow days. Some we have covered. Reviewed examples of travel trips. New classes starting include a Healthy Living, Foils & Acrylics, and Gentle Yoga.

My Senior Center Software - We are beginning training for members.

*NOTE: RSVP (Retired & Senior Volunteer Program) - We agree to the Memorandum of Understanding after implementation of the MYSENIORCENTER software which would maintain some required records.*

**January Highlights** - In addition to our regularly scheduled programs.

01/09 Music and Pastries  
01/09 Yoga (new class)  
01/13 Seneca Niagara Casino  
01/13 Book Club  
01/14 Healthy Living (new class)  
01/14 Functional Fitness Presentation  
01/14, 01/21, & 01/28 Movie Matinee's  
01/17 MLK Lunch  
01/22 Green Field Senior Living Presentation  
01/23 Nation Pie Day - CSCC served pie after lunch and dinner in honor  
01/27 Birthday Lunch and Cake  
01/28 Alzheimers Association - Building the Foundations of Caregiving

### **Future Events**

03/04 Mardi Gras Bingo Seneca Niagara Casino

04/09 Tara Country Inn - Day trip to Clark, Pa - Gone with the Wind inspired mansion. Lunch, Guided Tour, Shopping Trip

05/6-8 Pennsylvania Dutch Country Adventure including "Noah" at the Sights and Sound Theater, "Fiddler on the Roof" at the Dutch Apple Dinner Theater, Hershey Farm for authentic Dutch dinner, and a guided visit to an Amish Village in Lancaster, PA.

**CSCI Board February 13, 2025 - Board Approved 03132025**

**EXECUTIVE & PEC** - Lori Adams

Executive Committee - Met to plan the agenda for this meeting.

Passed motion recommending chair and members of the Nominating Committee.

Current Board Chair will be President of the WNY Board of Realtors next year and her availability will be limited beginning with the first of the year 2026.

Performance Evaluation Committee (PEC) - Did not meet.

**FINANCE** - Brendan Cullinan

COF 01/23/2025

Finances - We're in good shape.

Investments - Vanguard up again in January.

Stove - Looking for financial options. We don't think stove is satisfactory. There are some gas smells. Town says it's safe. A fan is helping.

Budget Review - Audit in progress.

**MEMBERSHIP & PROGRAMS** - Thomas Ternquist

COF 02/02/2025

Welcomed Brendan Cullinan to the Committee. Committee meetings will start at 9 am.

Basket Raffle scheduled for September 6. National Walk in the Park Day set for March 31.

Working on programs like corn hole.

**NOMINATING** - Carol Gettings

No report. No Board applicants.

**PERSONNEL** - Jay Steinbrenner

No meetings to report. Staff will be adjusting to resignation of Food Service person.

A meeting is being setup to consider employee benefits for emergency days like snow days.

A policy draft has been distributed to the committee for review.

**LEGISLATION & BYLAWS** - Jim Blum

No Report.

**PLANNING** - Jim Blum

No Report.

**OLD (unfinished) BUSINESS -**

None.

**NEW BUSINESS -**

None.

**TOWN BOARD LIAISON - Daniel Michnik**

- 1) Stove - No retrofit. Kitchen help love the stove. Town tried to help.
- 2) Meals on Wheels Enclosure Canopy - Waiting on blueprints. Cost about \$40,000.
- 3) Parking Lot - Highway will work with Executive Director. Work will be extensive.
- 4) Front Sign - On hold. Working on it.
- 5) Road Salt - Town in good position
- 6) Trader Joe's - Coming. Traffic concerns.
- 7) Meadowlakes Skating - Open.
- 8) Our Lady of Peace - Deemed historical. 19 acres. Staying open as of now.
- 9) Historical Museum - Open 10-12 Sat and some extended Sun (1-3)beginning March.
- 10) Main/Salt - Northeast corner working on historic status.
- 11) Fogelsonger Park - Pavilion similar to one at Town Place planned first week of July
- 12) Recreation Building - (old highway garage) Going good. (pickle ball, tennis, basketball, etc)
- 13) Winterfest - Huge success
- 14) Projects Held for Sewage Capacity - Amherst sewage plant may need rebuild

**PUBLIC COMMENTS (received in writing)**

Public Comments - Two Public Comments were submitted at the January Board meeting.  
They were reviewed by the Executive Committee and no Board action is recommended.  
  
No Public Comments were submitted at this meeting.

**EXECUTIVE SESSION -**

None.

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**ADJOURNMENT**-There being no other business, Chair adjourned the meeting at 9:41am.

**TRAINING SESSION** - Executive Session - Information distributed.

**TOWN HAPPENINGS** - Daniel Michnik (Covered earlier)

**NEXT REGULAR MEETING** - Thursday, March 13, 2025

Jim Blum, Secretary