

**CLARENCE SENIOR CITIZENS, Inc.  
4600 THOMPSON ROAD  
CLARENCE, NY 14031**

**REGULAR BOARD MEETING  
Date: August 14, 2025**

**Meeting called to order in Room 7 at 9 am by Chair Lori Adams.**

**ROLL CALL**

**PRESENT:** Lori Adams, Kathleen Bryant, Brendan Cullinan, Carol Gettings, Bob Hoag, Michael Ramaccia, Paul Schulz, Jay Steinbrenner, Thomas Ternquist.

**EXCUSED:** Jim Blum, Wayne West

**Executive Director:** Heather Kraemer

**Town Board Liaison:** Daniel Michnik

**PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Paul Schulz**

**SECRETARY'S REPORT - Jim Blum (not attending)**

Minutes - June 12, 2025 Regular Board meeting minutes distributed. No corrections known.  
Motion to accept draft minutes of June 12, 2025 made by Lori Adams. Second by Jay Steinbrenner.

Voting to approve draft June 12 minutes aye (6) Cullinan, Gettings, Hoag, Ramaccia, Schulz, Steinbrenner.

Voting nay (0). Voting abstain (2) Bryant, Ternquist.  
Motion carried.

**TREASURER'S REPORT - Bob Hoag**

Financials - July financial results reviewed. Continuing to remain stable. Vanguard investments holding up well. Most of income is attributable to investment gains.

**BOARD CHAIR REPORT - Lori Adams**

No report. Note members request for railings coming up to the front for balance.

**EXECUTIVE DIRECTOR'S REPORT - Heather Kraemer**

COF July, August 2025

**As of 07/31/2025** - Paid members 1003; Total bus mileage 65,545

**Month of July** - New Members 13; Total Attendance 1,818; Activities 1,558;  
Special Events 94; Off-Site Events 166; Meals Served 1,008; Meals (frozen) 465;  
Shuttle Riders 162; Shuttle Miles 1,853.

**Comments** - Highlights of June and July were covered. Progress on the parking lot and Meals on Wheels areas including MOW awning Garage expansion is almost completed.  
Basket Raffle receipts are going exceptionally well including a TV and a Bed & Breakfast.

My Senior Center Software - Registrations and checking in and out are fully implemented. System can be used at our kiosk, on a phone, or at home. Members do not have to have Email or a computer. Moving forward all of our data will be in the system except driver rosters and some travel rosters. We hope to include online payments in the system. We need to train volunteers to check in to collect their hours.

Erie County Grants - We expect a check soon and another check after July first.

Erie County Food Service - Second quarter received.

East Hill Grant - Request for the stove is in and we are waiting for a visit.

**July Highlights** - In addition to our regularly scheduled programs.

07/02, 07/08, 07/09, 07/15, University Express  
07/07, 07/21 Paula's Donuts  
07/07 Book Club  
07/08, 07/22 Bingo Bash  
07/09 Safe Driver Class  
07/10 Music and Pastries  
07/10 Center for Elder Law  
07/14 Blood Clot Awareness  
07/16 Canandaigua Lake Boat Cruise  
07/18 Picnic in the Park with DJ Biggs  
07/22 Seneca Casino - Devils of Niagara  
07/22 Andy Parker's Weather Machine  
07/24 United Healthcare  
07/24 Diners at Fieldstone  
07/25 Christmas in July Luncheon  
07/28 Birthday Lunch  
07/29 Resource Wellness Group  
07/30 Erie County Picnic  
07/31 Make Your Own Sundae

**FUTURE EVENTS**

08/20 ABBAMANIA at Walter's Family Theater and Lunch - Ontario, Canada

09/06 Basket Raffle here.

## **CSCI Board August 14, 2025 - Board Approved 09112025**

10/6-11th Nashville trip 100th Anniversary of Grand Ole Opry, Paddlewheel Cruise, Country Music Hall of Fame Tour, Kentucky Derby Museum Tour, and Nashville Aquarium.

11/11 Housing Fair at Town Park Clubhouse with Akron/Newstead Senior Center.

11/15 Shop-A-Latte - Already have some vendors signed up.

12/10 CSC Christmas Party at Ripa's again.

### **EXECUTIVE & PEC - Lori Adams**

Executive Committee - Met to set agenda for this meeting. .

Performance Evaluation Committee (PEC) - Met in June. Next meeting in September.

### **FINANCE - Brendan Cullinan**

COF 06/26/2025, 07/31/2025

Finances - We're in good shape, cash flow remains very good. Delay in grant funds affects us. Operational efficiency is very high. Staff has controlled costs well.

Investments - Have done very well.

Budget - After executive session.

### **MEMBERSHIP & PROGRAMS - Thomas Ternquist**

COF 08/11/2025

.Our programs support mostly older and low income members.

We have collected data from member survey and need to analyze the data further.

Jeff Buckley will be presenting investment club education program topics for members.

### **NOMINATING - Carol Gettings**

No report. Looking for a Secretary for next year.

### **PERSONNEL - Jay Steinbrenner**

No report. Center is fully staffed.

### **LEGISLATION & BYLAWS - Jim Blum**

No Report.

**PLANNING** - Jim Blum (Michael Ramaccia)

COF 06/19/2025

Motion from the Planning Committee to approve proposed 2025 Capital Plan for submission to the Town.

Voting to approve 2025 Proposed Capital Plan for submission to the Town aye (8) Bryant, Cullinan, Gettings, Hoag, Ramaccia, Schulz, Steinbrenner, Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

**OLD (unfinished) BUSINESS -**

None.

**NEW BUSINESS -**

Stove - As soon as funds are available we will move on the stove.

**TOWN BOARD LIAISON** - Daniel Michnik

Meals on Wheels Canopy - Kohler installed

Meals on Wheels Parking - Special striped area for MOW, no parking on grass

Parking Lot - Added space and new traffic pattern, marking to follow

Front Sign - Done.

Lighting - Being added around building and parking lot.

**PUBLIC COMMENTS** (received in writing)

Public Comments - No Public Comments were submitted at the June Board meeting.

- No Public Comments were submitted at this meeting.

**EXECUTIVE SESSION -**

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of specific individual(s) made by Bob Hoag. Second by Thomas Ternquist.

Voting aye (8) Bryant, Cullinan, Gettings, Hoag, Ramaccia, Schulz, Steinbrenner, Ternquist.

Voting nay (0).

Motion carried unanimously.

**CSCI Board August 14, 2025 - Board Approved 09112025**

Motion to go out of Executive Session made by Lori Adams. Second by Thomas Ternquist. Voting aye (8) Bryant, Cullinan, Gettings, Hoag, Ramaccia, Schulz, Steinbrenner, Ternquist.

Voting nay (0).

Motion carried unanimously.

**NEW BUSINESS -**

Motion from the Finance Committee to approve the Proposed 2026 Draft Operating Budget for submission to the Town.

Voting to approve 2026 Proposed Draft Operating Budget for submission to the Town aye (8) Bryant, Cullinan, Gettings, Hoag, Ramaccia, Schulz, Steinbrenner, Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

**ADJOURNMENT**-There being no other business, Chair adjourned the meeting at 10:14 am.

**TRAINING SESSION** - None.

**TOWN HAPPENINGS** - Daniel Michnik (Covered earlier)

**NEXT REGULAR MEETING** - Thursday, September 11, 2025

Jim Blum, Secretary