

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

REGULAR BOARD MEETING

Date: September 12, 2024

Meeting called to order in Room 7 at 9 am by Chair Lori Adams.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Kathleen Bryant, Brendan Cullinan, Bob Hoag,
Michael Ramaccia, Paul Schulz, Jay Steinbrenner, Thomas Ternquist, Wayne West.

EXCUSED: Carol Gettings.

Executive Director: Heather Kraemer

Town Board Liaison: Daniel Michnik (not attending)

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Wayne West.

SECRETARY'S REPORT- Jim Blum

Minutes - August 8, 2024 Regular Board meeting minutes distributed. No corrections known.
Motion to accept draft minutes of August 8, 2024 made by Jim Blum. Second by Wayne West.
Voting to approve draft August 8 minutes aye (8) Blum, Bryant, Cullinan, Hoag, Ramaccia,
Schulz, Steinbrenner, Ternquist.
Voting nay (0). Voting abstain (1) West.
Motion carried.

TREASURER'S REPORT - Bob Hoag

Financials - Reviewed selected line items from the July 2024 Financials. Financials are pretty
much on target. Cash high because it includes July Town stipend. Vanguard investments are
doing very well. There is significant unrealized gain in the investment account. Payroll expense
is down over last year due to planned Executive Director overlap timing last year.

BOARD CHAIR REPORT - Lori Adams

CSCI Vice-President Health - Carol Gettings is doing well from back surgery but fell breaking
her wrist and now expects to be back in October.

Executive Committee - Meeting was cancelled due to health issues.

EXECUTIVE DIRECTOR'S REPORT - Heather Kraemer

COF September 2024

As of 08/31/2024 - Paid members 980; Total bus mileage 47,677

Month of August - New Members 22; Total Attendance 1,477; Activities 1,683; Special Events 503; Off-Site Events 206; Meals Served 1,186; Meals (frozen) 500; Shuttle Riders 93; Shuttle Miles 1,486.

Comments - August was an incredibly busy month for us.

Annual Basket Raffle (8/17/2024) - Brought in about \$4,600 for use toward programs. The Yeti cooler brought in \$700 because it was a gift from Tunney Murchie.

Newsletter - Is out. New from LPi (Liturgical Publications, Inc) where a printer issue delayed mailed copies. There were also a lot of Post Office issues. There will be no more inserts Several positive comments on the newsletter produced and hosted by LPi.

MY Senior Center Software - "MYSENIORCENTER" computer software has many features that are good for Clarence Senior Center and can be rolled out in phases. It includes key tag check in and many other things. Since it is based on the internet, It can include online member access to review and sign up for programs. Our training begins in October. They have ordered supplies for us. First need is to move member data from our files to the new database.

August Highlights - In addition to our regularly scheduled programs.

08/05, 08/19, Paula's Donuts
08/05 Seneca Lake Doo Wop Lunch Cruise
08/05 Book Club
08/05 Independent Health
08/06, 08/20, 08/27 Dinner and a Movie
08/07, 08/21 Computer Help
08/08 Music and Pastries
08/08 Music Trivia
08/09 Ancient Sound Healing
08/13, 08/19 Casino Trip
08/13 Drum Class
08/13, 08/26 Bingo Bash
08/16 Picnic in the Park with DJ Biggs
08/20 Breakfast at the Center
08/20 Strawberry Social
08/22 Diners at McPartlan's
08/23 Banana Split Desserts
08/26 Birthday Lunch

Future Events

09/25 "Night Fever - Bee Gees Tribute @ Walters Family Theater - Ontario, Canada

10/07 Seneca Casino

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10/21 Letchworth Fall Foliage and Glen Iris Inn Lunch

10/23 Housing Fair @ Clarence Town Park Clubhouse - 9 to 11 am with Akron/Newstead.

There will be vendors from both subsidized and non subsidized housing.

There will be financial presentations and a housing outreach presentation.

11/04 Niagara Casino

11/13-11/15 Olgelbay Festival of Lights, Wheeling, West Virginia

11/16 Shop-a-latte Event - Vendor shopping

12/11 Holiday Party (rather than New Year's Eve) at Ripa's Banquet with music by DJ Biggs
and more to come

EXECUTIVE & PEC - Lori Adams

Executive Committee - Meeting cancelled. .

Performance Evaluation Committee (PEC) - Did not meet.

FINANCE - Brendan Cullinan

COF 08/15/2024

MYSENIORCENTER - Committee discussed this software especially for kiosk check in, as a time saver, and for other benefits. Initial cost covered by a grant. Easy to use.

Finances - Doing much better than last year. Very positive with good cash flow. Concern over ratio of employee expense to the total stipend amount. Need to cross train for people to cover different functions in the office. Food service reimbursement from the County does not cover costs and we are trying to supplement the costs with possible grant.

Investments - Vanguard up substantially through August. Possible Federal rate change will require strategy consideration.

MEMBERSHIP & PROGRAMS - Thomas Ternquist

COF 08/05/2024

Had another very good meeting. Highlight is the Holiday party, partially subsidized for members. We are considering starting a walking group as a program. We would like to utilize the Town nature trail more. Looking for grant funds to help afford senior health and fitness programs and equipment.

NOMINATING - Carol Gettings

No report. No new candidates.

PERSONNEL - Jay Steinbrenner

CSCI Board September 12, 2024 - Board Approved 10102024

No report. Next meeting scheduled as needed.

LEGISLATION & BYLAWS - Jim Blum

No Report.

PLANNING - Jim Blum

No Report. Capital plan has been submitted to the Town.
We need to emphasize the need for a stove replacement.

OLD (unfinished) BUSINESS -

Internet Web Site - The new web site is built and will launch under control of the Office Administrator.

RSVP (Retired & Senior Volunteer Program) - We've been offered an Erie County free service memorandum of understanding (MOU) for help finding and recognizing volunteers based on "AmeriCorps Seniors", a program sponsored by the Corporation for National & Community Service.

We agree to the MOU after implementation of the MYSENIORCENTER software which would maintain some required records.

NEW BUSINESS -

None.

TOWN BOARD LIAISON - Daniel Michnik (not attending)

- 1) Highway Department will be working on Senior Center parking lot drainage issues.
- 2) Senior Center budget is being monitored at the Town.
- 3) Meals on Wheels area in the Senior Center will be improved to keep people out of the kitchen
- 4) Bike Path Shelter - Near completion. Using old Highway buildings
- 5) CCVFC parade - Started at Highway department and went well
- 6) Lions Den pavilion - In Town View park off Goodrich Road - upgrade
- 7) Youth Programs - Several new

PUBLIC COMMENTS (received in writing)

Public Comments - Public Comments submitted at the August Board meeting have not been reviewed by the Executive Committee due to cancellation of the Executive Committee meeting. They will be reviewed next month.

The Secretary stated that one of the comments was incorrect regarding the name of the Membership and Programs Committee. The word programs (plural) is stated in both the Bylaws and the Policy Manual as well as the Mission Statement. The Public Comment had stated that it should be Program (singular).

Note that the Public Comments Policy allows one comment from a person at each meeting.

Public Comments were submitted by two people at this meeting.

EXECUTIVE SESSION -

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of more than one specific individual made by Jim Blum. Second by Bob Hoag.

Voting aye (9) Blum, Bryant, Cullinan, Hoag, Ramaccia, Schulz, Steinbrenner, Ternquist, West. Voting nay (0). Voting abstain (0).

Motion carried unanimously.

After much discussion, motion by Thomas Ternquist to remove Rosemond Ruhland as a member of the Membership and Programs Committee effective 9/12/2024 to be followed with a letter explaining the rationale for the action. Second by Brendan Cullinan.

Voting on the motion aye (8) Adams, Blum, Bryant, Cullinan, Hoag, Ramaccia, Schulz, Ternquist. Voting nay (0). Voting abstain (2) Steinbrenner, West.

Motion carried.

Motion to go out of Executive Session made by Lori Adams. Second by Bob Hoag.

Voting Aye (9) Blum, Bryant, Cullinan, Hoag, Ramaccia, Schulz, Steinbrenner, Ternquist, West. Voting nay (0). Voting abstain (0).

Motion carried unanimously.

ADJOURNMENT-There being no other business, Chair adjourned the meeting at 10:19 am.

TRAINING SESSION - None.

TOWN HAPPENINGS - Daniel Michnik (not attending)

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NEXT REGULAR MEETING - Thursday, October 10, 2024

Jim Blum, Secretary