

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: April 11, 2024**

Meeting called to order in Room 7 at 11 am by Chair Lori Adams.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Kathleen Bryant, Brendan Cullinan (out 11:30 to 11:45 am), Carol Gettings, Bob Hoag, Michael Ramaccia, Paul Schulz, Jay Steinbrenner, Thomas Ternquist.

EXCUSED: Wayne West.

Executive Director: Heather Kraemer

Town Board Liaison: Daniel Michnik

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Michael Ramaccia.

SECRETARY'S REPORT- Jim Blum

March 14, 2024 Regular Board meeting minutes distributed. No corrections known.
Motion to accept draft minutes of March 14, 2024 made by Jim Blum. Second by Thomas Ternquist. Voting to approve draft March 14 minutes aye (5) Blum, Bryant, Cullinan, Hoag, Ternquist.

Voting nay (0). Voting abstain (4) Carol Gettings, Michael Ramaccia, Paul Schulz, Jay Steinbrenner.

Motion carried.

TREASURER'S REPORT - Bob Hoag

Financials - January and February Financials included in the Board packet.

Investments - Vanguard Investments continue to go up. Investments have come back in 2024.

BOARD CHAIR REPORT - Lori Adams

Annual Meeting - Today at 1 pm. We will appreciate Board members support there.

Board Chair - Will not be available for next Board meeting.

EXECUTIVE DIRECTOR'S REPORT - Heather Kraemer

COF April 2024

As of 03/31/2024 - Paid members 731; Total bus mileage 40,770

Month of March - New Members 26; Total Attendance 1,465; Activities 1,182;
Special Events 303; Off-Site Events 61; Meals Served 866; Meals (frozen) 505;
Shuttle Riders 71; Shuttle Miles 971.

Comments - Reviewed March highlights. Quilt donated by friend of a Sew-so member for raffle has brought in about \$475 which the So-Sew group members have decided to use to service the regularly used sewing machines. Newsletter printing contract has been lost due to death of proprietor. We are exploring different possible newsletter contracts. The Caring Environment program offers information on home improvements to help safety of the aging. We have finally received Erie County fourth quarter meals payment. We will need to adjust available hours due to staff medical absences expected in May.

March Highlights - In addition to our regularly scheduled programs.

03/04 Paula's Donuts
03/04 Book Club
03/05 Caring Environments (in home safety assessments)
03/05 Dinner and a Movie
03/06 Oreo Cookie Day and Lunch
03/07 Cornhole
03/08 FeedMore Food Truck
03/08 Friday Afternoon Movie
03/11 Buffalo Casino Trip
03/12 Dinner and a Movie
03/14 Music and Pastries
03/14 United Healthcare
03/14 Cornhole
03/14 Pi Day Lunch and Dinner
03/15 St. Patrick's Lunch
03/15 Hastings Duo
03/15 Friday Afternoon Movie
03/19 Elder Law - legal support
03/19 Dinner and a Movie
03/21 Cornhole
03/21 Dinner and Cookie Exchange
03/22 Pancake Breakfast
03/22 FeedMore Food Truck
03/22 Friday Afternoon Movie
03/25 Elvis Tribute Matinee and Casino Trip
03/26 Indoor Picnic
03/26 Studies of Happiness, Paul Parsons
03/26 Dinner and a Movie
03/28 Bunco Game with food and prizes by Youth Bureau
03/28 Diners at Al-E-Oops

Future Events

04/23-04/25 Pennsylvania Dutch Theater - Weekend Countryside Adventure

05/21 Temptations Tribute Show - Turning Stone Casino

05/22 Annual Health Fair @ Clarence Town Park Clubhouse

05/29 Grand Lady Buffalo River Cruise lunch followed by Hawk Creek Wildlife Center visit

06/13 Ontario, Canada - The Walters Theatre and lunch at Quehl's - Yesterday Once More music tribute (ABBA, The Mama's and the Papa's, The Carpenters, the Fifth Dimension)

06/ Jersey Boys trip

10/23 Housing Fair @ Clarence Town Park Clubhouse - With Akron/Newstead.

EXECUTIVE & PEC - Lori Adams

COF Exec 04/04/2024

Executive Committee - Met to set agenda for this Board meeting.

Performance Evaluation Committee (PEC) - Met in March. (Did not meet this month).

FINANCE - Brendan Cullinan

2023 Costs - Net was almost positive. Projected losses and raises for employees were covered by the Town. Compulsory minimum pay increases by the state are difficult to handle with an expenses cap.

Investments - Vanguard doing extremely well. Moves to less risky strategy of fixed income and rebalancing paid off with a gain.

Financial Reports - Working on simplified investment and financial reports.

MEMBERSHIP & PROGRAMS - Thomas Ternquist

No report. Next meeting will be April 15.

NOMINATING - Carol Gettings

No report.

PERSONNEL - Jay Steinbrenner

No report. Meeting Friday April 26 at 9 am.

LEGISLATION & BYLAWS - Jim Blum

No report.

PLANNING - Jim Blum

No report. Will be meeting shortly.

OLD (unfinished) BUSINESS -

Building Security - Cameras for security being installed. Cost covered by grant funds. Coverage is online viewing of key areas inside and two entries to the building. Each staff desktop can access the views and there will be a central view. Especially helpful to check outside when staff leaves at night.
Town provides drive by spot checks outside.

Internet Web Site - The new web site is planned to be available by the end of the month. Website redesign is looking good. Board members will get link to look at it.

NEW BUSINESS -

Newsletter - We recently lost the printing contract due to death of the advertising person. This offers us the opportunity to redesign the newsletter which we hope to do by the end of this summer.

TOWN BOARD LIAISON - Daniel Michnik

- 1) Parking Lot - In plans as seasonal paving materials become available.
- 2) Tree Planting - 150 trees will be planted between the Center parking lot and the baseball field.

PUBLIC COMMENTS (received in writing)

Public Comments - One Public Comment was submitted at the March Board meeting. A proposed change in our policy regarding filing our standard FOIL Request Form was distributed in the Board packet. It follows the comments by the Secretary at the February Board meeting which were implemented by the staff after that meeting

No Public Comments were submitted at this meeting.

Comment by Secretary - No training session today.

CSCI Board April 11, 2024 - Board Approved 05092024

Foil Request Form - Motion by Jim Blum to approve the proposed change in policy regarding the FOIL Request Form whereby the staff would make out the form when it was not submitted but the written request submitted could be understood. Second by Tom Ternquist. Discussion ensued regarding types of requests, issues involved, and related staff requirements.

Voting to approve the policy change aye (8) Blum, Bryant, Cullinan, Gettings, Ramaccia, Schulz, Steinbrenner, Ternquist.

Voting nay (1) Hoag. Voting abstain (0).

Motion carried.

TOWN HAPPENINGS - Daniel Michnik (Prior to Executive session rather than later)

- 1) Easter Egg Hunt - Youth Bureau Project - Over 300 kids
- 2) Volunteer of the Year - Regarding youth program - Wendy Lennert
- 3) Lions Project - Avenue of Flags - \$50 per season for flags posted on 5 holidays
- 4) History Museum - Open every other Sunday

EXECUTIVE SESSION -

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of at least two specific individuals and a contract negotiation made by Jim Blum.

Second by Thomas Ternquist.

Voting aye (9) Blum, Bryant, Cullinan, Gettings, Hoag, Ramaccia, Schulz, Steinbrenner, Ternquist.

Voting nay (0). Voting Abstain (0).

Motion carried unanimously.

Motion to go out of Executive Session made by Jim Blum. Second by Kathleen Bryant.

Voting aye (9) Blum, Bryant, Cullinan, Gettings, Hoag, Ramaccia, Schulz, Steinbrenner, Ternquist.

Voting nay (0). Voting Abstain (0).

Motion carried unanimously.

NEW BUSINESS -

Newsletter - Motion by Bob Hoag to accept contract with LPI (Liturgical Publications, Inc) to prepare our monthly newsletter. Second by Paul Schulz.

Voting aye (9) Blum, Bryant, Cullinan, Gettings, Hoag, Ramaccia, Schulz, Steinbrenner, Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

ADJOURNMENT-There being no other business, the Chair adjourned the meeting at 12:05 pm.

TRAINING SESSION - None.

NEXT REGULAR MEETING - Thursday, May 9, 2024

Jim Blum, Secretary