

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: March 13, 2025**

Meeting called to order in Room 7 at 9 am by Chair Lori Adams.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Kathleen Bryant, Brendan Cullinan, Carol Gettings,
Bob Hoag, Michael Ramaccia, Jay Steinbrenner, Thomas Ternquist, Wayne West.

EXCUSED: Paul Schulz.

Executive Director: Heather Kraemer

Town Board Liaison: Daniel Michnik

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Carol Gettings

SECRETARY'S REPORT- Jim Blum

Minutes - February 13, 2025 Regular Board meeting minutes distributed. No corrections
known.

Motion to accept draft minutes of February 13, 2025 made by Jim Blum. Second by Wayne
West. Voting to approve draft February 13 minutes aye (7) Blum, Cullinan, Gettings, Hoag,
Steinbrenner, Ternquist, West.

Voting nay (0). Voting abstain (2) Bryant, Ramaccia.

Motion carried.

TREASURER'S REPORT - Bob Hoag

Financials - January results reviewed. Audit is in progress and should be available for the
Annual Meeting. Investments are holding well. Expenses are all in line.

BOARD CHAIR REPORT - Lori Adams

Annual Meeting - Scheduled for April 10. Board will meet at 11 am, eat lunch together at the
Center, and begin the Annual Meeting at 1 pm. Town officials will attend. We plan to have
information on the video screen. The chair of every committee to provide a 2024 annual report
to the staff for the Annual Meeting by 03/14/2025.

EXECUTIVE DIRECTOR'S REPORT - Heather Kraemer

COF February 2025

As of 02/28/2025 - Paid members 738; Total bus mileage 56,694

Month of February - New Members 42; Total Attendance 1,708; Activities 1,368; Special Events 318; Off-Site Events 22; Meals Served 820; Meals (frozen) 557; Shuttle Riders 110; Shuttle Miles 1,435.

Comments - Highlights of February were covered. There were 42 new members including 21 who came together as a group (a sewing guild). There were 19 days of activities. Building painting continued with removal of borders an issue due to painting without removing them. There will be a meeting on the parking lot with Highway in early spring. During February we collected donations for the Second Chance Sheltering Network in honor of our long time employee who passed away. In March we will be collecting donations for the White Whiskers Senior Dog Sanctuary.

My Senior Center Software - There will be a demonstration for the Board today. Training sessions for members were completed. System can be used at our kiosk, on a phone, or at home. Members key tags will be rolled out after training. Staff can set up Board members.

RSVP (Retired & Senior Volunteer Program) - We are moving ahead with this. We agreed to the Memorandum of Understanding after implementation of the MYSENIORCENTER software which would maintain some required records.

Erie County Grants - We expect a check soon and another check after July first.

February Highlights - In addition to our regularly scheduled programs.

02/03 Paula's Donuts
02/03 Book Club
02/04 Stretching for Arthritis
02/04, 02/11, 02/18, 02/25 Healthy Living
02/04, 02/11, 02/18, 02/25 Movie Matinees
02/05 Indoor Picnic with music by the Hastings Duo
02/06, 02/13, 02/20, 02/27 Gentle Yoga
02/10 Pizza Lunch and Music by Jonny D
02/11 Wellness for all Seniors presentation
02/11, 02/25 Bingo Bash
02/12 Defensive Driving
02/13 Music and Pastries
02/14 Valentines Lunch
02/20 Hearing Evaluation of Buffalo
02/20 United Health Care Medicaid Advantage
02/21 Lunch at Montasbauer Heights and Art Gallery Tour
02/25 Alzheimer Association Supporting Independence
02/27 Potluck Dinner
02/27 Diners at Family Tree

Future Events

Tuesday nights - New painting class

03/04 Mardi Gras Bingo Seneca Niagara Casino

04/09 Tara Country Inn - Day trip to Clark, Pa - Gone with the Wind inspired mansion. Lunch, Guided Tour, Shopping Trip

05/6-8 Pennsylvania Dutch Country Adventure including "Noah" at the Sights and Sound Theater, "Fiddler on the Roof" at the Dutch Apple Dinner Theater, Hershey Farm for authentic Dutch dinner, and a guided visit to an Amish Village in Lancaster, PA.

05/21 Health Fair

10/6-11th Nashville trip announcement soon, 100 Anniversary of Grand Ole Opry

EXECUTIVE & PEC - Lori Adams

Executive Committee - Met to plan the agenda for this meeting.

Performance Evaluation Committee (PEC) - Met for review with Executive Director.
Will meet again in June.

FINANCE - Brendan Cullinan

COF 02/27/2025

Finances - We're in good shape, cash flow remained very good.

Investments - Vanguard had a small drop.

Stove - Consensus that we should purchase a new stove. Looking at financial options.
Use of grants and possibly investment funds. Doing this means most of inside equipment is owned by the Center.

Budget Review - Audit in progress.

Bank - Authorized signers to sign documents for all accounts at Bank on Buffalo today.

MEMBERSHIP & PROGRAMS - Thomas Ternquist

COF 03/03/2025

Membership Survey - Have referred a proposal developed by the Committee to the Executive Director for review.

Erie County Senior Services Advisory Board - Committee chair attended their meeting.

Visit - Committee Chair visited Cheektowaga Senior Center.

NOMINATING - Carol Gettings

No report. No Board applicants.

PERSONNEL - Jay Steinbrenner

Annual Report - Will use minutes of 2024 meetings to prepare report for Annual Meeting.

Open Positions - ED interviews in progress for Food Service Administrator.

Relief persons for driver and the office may be hired.

Openings have been placed on many places.

Emergency Closure Policy - We have not have a policy in the past for employees.

Motion by the Committee to approve the proposed Emergency Closure Policy for employees that was provided with the packet for this meeting.

Voting to approve Emergency Closure Policy aye (9) Blum, Bryant, Cullinan, Gettings, Hoag, Ramaccia, Steinbrenner, Ternquist, West.

Voting nay (0). Voting abstain (0) .

Motion carried unanimously.

LEGISLATION & BYLAWS - Jim Blum

No Report.

PLANNING - Jim Blum

No Report.

OLD (unfinished) BUSINESS -

None.

NEW BUSINESS -

My Senior Center Software - Katie Macre, Office Administrator, offered a demonstration for the Board including the kiosk use. There will be a Powerpoint presentation for members at the end of March. This is a system to put Center information online. It can be securely accessed by members from phone, Ipad, or personal computer to review or sign up for programs. Members will sign in to the Center using a key tag which will then allow them to identify the program they are attending. In the future online payments for programs will be available. Those members who need help for any reason can come to the office. The system is also used by Amherst, Orchard Park and West Seneca.

CSCI Board March 13, 2025 - Board Approved 04102025

TOWN BOARD LIAISON - Daniel Michnik

- 1) Meals on Wheels Enclosure Canopy - In work. Affects kitchen and receiving area.
- 2) Parking Lot - Highway will work with Executive Director. Work will be extensive.
- 3) Painting of Center - Parks Department doing.
- 4) Town Summer Help - Especially Pool
- 5) Historical Museum - Open 11-1on first Sat and second and fourth Sun (1-3).
They also sponsor a speaker series.
- 6) Trader Joes - Going in later this year

PUBLIC COMMENTS (received in writing)

Public Comments - No Public Comments were submitted at the February Board meeting.

No Public Comments were submitted at this meeting.

EXECUTIVE SESSION -

None.

ADJOURNMENT-There being no other business, Chair adjourned the meeting at 9:45 am.

TRAINING SESSION - Quorum handout at meeting opening.

TOWN HAPPENINGS - Daniel Michnik (Covered earlier)

NEXT REGULAR MEETING - Thursday, April 10, 2025

Jim Blum, Secretary