

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: August 13, 2026**

Meeting called to order in Room 7 at 9:00 a.m. by Chair Carol Gettings.

ROLL CALL

PRESENT: Jim Blum, Brendan Cullinan, Carol Gettings, Bob Hoag, Paul Schulz, Jay Steinbrenner and Thomas Ternquist.

Excused: Lori Adams, Kathleen Bryant, Michael Ramaccia and Rachael Siebert.

Executive Director: Heather Kraemer

Town Board Liaison: Daniel Michnik , excused

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Bob Hoag

SECRETARY'S REPORT - Paul Schulz

Minutes – June 11, 2026 Regular Board meeting minutes distributed. No comments or corrections received.

Motion to accept draft minutes of June 11, 2026, made by Mr. Schulz, seconded by Mr. Ternquist. Voting aye to approve draft June 11 minutes, (7) Jim Blum, Brendan Cullinan, Carol Gettings, Bob Hoag, Paul Schulz, Jay Steinbrenner and Tom Ternquist. Voting nay (0). Voting abstain (0).
Motion carried unanimously.

TREASURER'S REPORT - Bob Hoag

Financials – Mr. Hoag reported on the financial statements for June. The organization's cash position is reasonable with approximately \$61K in cash in various accounts. The organization has accounts receivable from the Town of approximately \$181K, representing the stipend for the last 6 months of the year. Performance of the organization's Vanguard account has been strong with a balance of approximately \$299 as of the end of June. Fixed assets now includes the new stove. Liabilities include the deferred Town income for the remaining six 6 months of the year which, at \$181K, matches the organization's accounts receivable from the Town. Net income for the 6 month period ending June 30 is \$39,744. This exceeds the \$15,317 in net income as of

June 30, 2025 with most of the excess being attributable to performance of the Vanguard account. The equity of the organization, representing the amount by which the book value of organization's assets exceed its liabilities is approximately \$383K. This means that approximately 63% of the organization's assets are unencumbered by any liabilities. Mr. Hoag then reviewed the profit and loss statement for the 6 months ended June 30. The main sources of income are from activities and the income received from the Town. Unrealized gain on investments in the Vanguard account was \$18,182 and is also a significant source of income. Expenses include insurance for the year which, at \$6,343 is approximately the same as the insurance expense for 2025. The organization's insurance broker was very pleased that it was able to keep the organization's insurance expense for the year at the same approximate level as 2025. The accounting/legal expense represents the cost of the audit of the organization's finances done earlier in the year. This expense is expected to increase in 2027 by a few hundred dollars. Payroll expense was approximately \$157K and reflects full staffing. He concluded his report noting that the organization is in reasonably good shape financially.

BOARD CHAIR REPORT - Carol Gettings

The Chair reported that she had reviewed the calendar of items to be fulfilled each year and the items to be completed by July and August are submission to the Town of the proposed budget and capital plan. It was noted that the capital plan was previously approved by the Board.

EXECUTIVE DIRECTOR'S REPORT - Heather Kraemer

COF August 2026

As of June 30, 2026 – New Members – 20; Paid members 902; Total Shuttle mileage – 81,467

Month of July - New Members 21 ; Paid Members – 936; Total Attendance 1,548; Activities 1,480; Special Events 68; Off-Site Events 97; Meals Served 1,243; Meals (frozen) 395; Shuttle Riders 152; Shuttle miles - 1,920.

Comments - Highlights of July were covered.

Independence Day Lunch 7/2
Center closed 7/3
Paula's Donuts - 7/7, 7/20
Book Club - 7/6,
Movie and Dinner 7/7, 7/14, 7/21, 7/28
Computer Help - 7/8, 7/22
Pace Makers walk 7/13
University Express 7/13, 7/21
May Kay Information Table 7/14
Sub Lunch and Hastings Duo 7/14
Safe Driver Academy 7/15

Casino Trip 7/15
United Healthcare Table 7/16
Sundae Bar 7/16
Picnic In The Park - with local musicians 7/17
Seneca Lake Motown Cruise 7/20
Talkin' Tech with Katie 7/23
Colorful Craft Event 7/24
Christmas in July lunch 7/25
Birthday Lunch 7/29

Ms. Kraemer noted that the Board packet contained a report of the Executive Director for both the month of June and July. She then reviewed the report for the month of July. The organization had a celebration of the Fourth of July with a luncheon provided by the organization. Smoke from Canadian wildfires interfered with some of the organization's activities including the picnic in the park which was moved indoors. The organization hosted 2 meals which were not Erie County meals, a sub luncheon with music and the picnic in the park. There was also a pot luck dinner held in which 27 members participated. There is a paddlewheel cruise taking place today at Presque Isle State Park in Erie Pa. with lunch, theater and a wine tasting event. There are many travel opportunities upcoming and she provided a brief list of these. Basket raffle collection is in full swing and there are over \$5,000 in gift cards and more than 80 baskets. Housing fair is to be held with the Akron/Newstead Senior center in October.

FUTURE EVENTS

8/18 – Seneca Niagara Casino
9/12 – Annual Basket Raffle
9/16 – Walters Family Theater trip
9/24 – Port dover Theater and luncheon
9/30 – Seneca Allegany Casino trip
10/18 – 10/24 – Fall Foliage Tour- In the Branson Missouri region – a Boat Cruise, an Ozark Mountain Tour, the Titanic Museum, Dolly Parton's Stampee and 9 live shows
10/22 - Housing Fair to be hosted in conjunction with the Akron/Newstead Senior Center
11/14 - Shop-A-Latte shopping event
4/27 to 4/29 – Jonah at the Sights and Sounds Theater

EXECUTIVE & PEC – Carol Gettings

COF August 2026

Executive Committee – The Executive Committee held a meeting to set the agenda for this meeting. Ms. Gettings also reported that the Performance Evaluation Committee met in June and reviewed performance of the Executive Director.

FINANCE - Brendan Cullinan

COF August 2026

Mr. Cullinan reported that the organization's finances look positive through the end of the year and investments are solid. He noted that the key is that the payroll expenses of the organization represent a very large portion of the total revenues the organization receives from the Town. There was a nominal change in payroll expense between last year and this year. As a result, going in to 2027, there will still be a very tight budget given the large portion of Town revenues represented by payroll expense. He noted that Ms. Kraemer has done an excellent job maintaining staff as turnover had been a problem in previous years.

MEMBERSHIP & PROGRAMS – Tom Ternquist

COF August 2026

Mr. Ternquist noted Ms. Kramer's report on donation of more than 80 baskets and several thousand dollars in gift cards in connection with the upcoming basket raffle. He noted that a suggestion had been received requesting that the organization install ceiling fans in the kitchen. A request was also received for more posts to be made on facebook. He identified programs that were continuing including book club, pacemakers walks, and music and pastries. He also noted that a suggestion had been made to provide training on auto theft prevention which has been a problem locally. He concluded by reporting that the Committee reviewed the proposed new trifold marketing material for the center and suggested minor changes.

NOMINATING – The Chair noted that in the absence of Ms. Adams there was nothing to report.

PERSONNEL – The Executive Director reported that a meeting is scheduled for later this month to continue work on the job descriptions and that there is currently nothing to report.

LEGISLATION AND BY-LAWS – Paul Schulz

Mr. Schulz informed the Board that there was nothing to report.

PLANNING – The Chair noted that Mr. Ramaccia was absent and that since the capital plan has been submitted there was nothing to report.

OLD (unfinished) BUSINESS – None.

NEW BUSINESS – None.

TOWN BOARD LIAISON - Daniel Michnik was excused and there was nothing to report at this time.

PUBLIC COMMENTS (received in writing)

Public Comments – None

EXECUTIVE SESSION - Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105(1)(f) to discuss the work history of a particular person made by Paul Schulz, seconded by Bob Hoag.

Voting Aye (7) Jim Blum, Brendan Cullinan, Carol Gettings, Bob Hoag, Paul Schulz, Jay Steinbrenner and Tom Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

Motion to go out of Executive Session made by Tom Ternquist, seconded by Jay Steinbrenner.

Voting Aye (7) Jim Blum, Brendan Cullinan, Carol Gettings, Bob Hoag, Paul Schulz, Jay Steinbrenner and Tom Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

Mr. Hoag reported that the Finance Committee had evaluated the organization's financial position as well as its need for additional personnel. Based on this, Mr. Hoag made a motion that the organization present to the Town a proposal for 2027 budget in an amount equal to the 2026 budget plus 4.8%. Motion seconded by Tom Ternquist.

Voting aye, (7) Jim Blum, Brendan Cullinan, Carol Gettings, Bob Hoag, Paul Schulz, Jay Steinbrenner and Tom Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

ADJOURNMENT-There being no other business, Chair adjourned the meeting at 10:00 a.m.

TRAINING SESSION – None

NEXT REGULAR MEETING - Thursday, September 11, 2026

Paul Schulz, Secretary