

**CLARENCE SENIOR CITIZENS, Inc.  
4600 THOMPSON ROAD  
CLARENCE, NY 14031**

**REGULAR BOARD MEETING  
Date: December 12, 2024**

**Meeting called to order in Room 7 at 10:30 am by Chair Lori Adams.**

**ROLL CALL**

PRESENT: Lori Adams, Jim Blum, Kathleen Bryant, Brendan Cullinan,  
Bob Hoag, Michael Ramaccia, Paul Schulz, Thomas Ternquist.

EXCUSED: Carol Gettings, Jay Steinbrenner, Wayne West.

Executive Director: Heather Kraemer

Town Board Liaison: Daniel Michnik

**PLEDGE OF ALLEGIANCE/MISSION STATEMENT** - Kathleen Bryant

**SECRETARY'S REPORT-** Jim Blum

Minutes - November 14, 2024 Regular Board meeting minutes distributed. No corrections  
known.

Motion to accept draft minutes of November 14, 2024 made by Jim Blum. Second by Thomas  
Ternquist. Voting to approve draft November 14 minutes aye (7) Blum, Bryant, Cullinan, Hoag,  
Ramaccia, Schulz, Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

**TREASURER'S REPORT** - Bob Hoag

Financials - October financials presented. Reviewed detailed highlights. Our operations are  
marginal and very close to break even. The main positive in our statements is from the  
significant increase in investments value over last year. There are some small remaining  
amounts from grants. Our activities are on the positive side of break even. .

**BOARD CHAIR REPORT** - Lori Adams

Holiday Bonding Luncheon - Today at noon at Sean Patrick's.

**EXECUTIVE DIRECTOR'S REPORT** - Heather Kraemer

COF December 2024

**As of 11/30/2024** - Paid members 1051; Total bus mileage 52,413

**Month of November** - New Members 16; Total Attendance 1,963; Activities 1,162;  
Special Events 644; Off-Site Events 184; Meals Served 945; Meals (frozen) 568;  
Shuttle Riders 93; Shuttle Miles 1,089.

**Comments** - Highlights of November were covered. Veterans ate free for Veteran's Day lunch. The Christmas on Ice trip was very successful. Erie County meals suggested donation increases to \$3.50 in 2025.

Erie County Lunch cancelled today and we are trying to provide an alternative. Schedule for Executive, PEC and Membership January meetings must be adjusted due to painting in the Center.

My Senior Center Software - All members have been loaded and information confirmed. We are ready to do broad blasts of information to members.

Fall Shop-a-latte Event - 31 Vendors for shopping, Food and refreshments available. Although we received \$875 in fees, there was no profit.

Web Site - Fully functional and running.

*NOTE: RSVP (Retired & Senior Volunteer Program) - (We've been offered an Erie County free service memorandum of understanding (MOU) for help finding and recognizing volunteers based on "AmeriCorps Seniors", a program sponsored by the Corporation for National & Community Service.) We agree to the MOU after implementation of the MYSENIORCENTER software which would maintain some required records.*

**November Highlights** - In addition to our regularly scheduled programs.

11/01 Cinnamon Breakfast  
11/01, 11/08, 11/12, 11/26 University Express  
11/03 Bills Game and Party  
11/04 Batavia Casino Trip  
11/07 Veteran's Lunch and VFW  
11/08 United Health - Medicare Advantage  
11/12 Craft by Candy - Holiday Swag  
11/12 Healthcare Forum  
11/12, 11/26 Bingo Bash  
11/13-11/15 Ogelbay Festival of Lights, Wheeling, West Virginia  
11/16 Fall Shop-A-Latte Holiday Shopping Event  
11/21 Diners at Italian Village  
11/25 Birthday Lunch  
11/26 Candy Bingo with Youth Bureau  
11/26 Friendsgiving Lunch & Hastings Duo

### **Future Events**

12/02 Christmas on Ice - Holiday Ice Skating Performance, Bird Kingdom, lunch and casino play

## **CSCI Board December 12, 2024 - Board Approved 01092025**

12/11 Holiday Party (rather than New Year's Eve) at Ripa's Banquet with music by DJ Biggs  
Tickets member \$30, non member \$40 (90+ attending)

05/6-8/2025 Pennsylvania Dutch Country Adventure including "Noah" at the Sights and Sound Theater, "Fiddler on the Roof" at the Dutch Apple Dinner Theater, Hershey Farm for authentic Dutch dinner, and a guided visit to an Amish Village in Lancaster, PA.

### **EXECUTIVE & PEC - Lori Adams**

Executive Committee - Did not meet due to weather and illnesses.

Performance Evaluation Committee (PEC) - Met for review with Executive Director. A lot was accomplished in 2024. Board Chair reviewed detailed results in 2024. Board Chair reviewed PEC evaluation of the Executive Director. 2025 goals will be reviewed at a future meeting.

Performance Evaluation of Executive Director - Motion to approve the PEC agreed upon performance evaluation of the Executive Director for the year 2024 made by Lori Adams. Second by Brendan Cullinan. Voting to approve the evaluation aye (7 ) Blum, Bryant, Cullinan, Hoag, Ramaccia, Schulz, Ternquist.  
Voting nay (0). Voting Abstain (0).  
Motion carried unanimously.

### **FINANCE - Brendan Cullinan**

Investments - Vanguard still doing very well. It was a very good year on investments. Using EFT avoided management fees.

Finances- Operating costs are running below break even. Some items are affecting operating costs. Extensive discussion and comments on costs of coffee and mailing requested newsletters. Discussion on purpose of the investments funds related to a fund balance for safety and funds for future special items for seniors in the proposed new Town Recreation Center.

Motion by Brendan Cullinan to set a \$10 fee for requested mailing of the Center newsletter. Note that it can be picked up at the Center or Emailed free. Second by Thomas Ternquist. Voting to approve newsletter mailing fee aye (6) Blum, Bryant, Cullinan, Hoag, Ramaccia, Ternquist.  
Voting nay (0). Voting abstain (1) Schulz.  
Motion carried.

Motion by Brendan Cullinan to set a 50 cent fee for coffee. Second by Thomas Ternquist. Note that this will not completely cover costs.  
Voting to approve 50 cent fee for coffee aye (6) Blum, Bryant, Cullinan, Hoag, Schulz, Ternquist.  
Voting nay (1) Ramaccia. Voting abstain (0).  
Motion carried.

**MEMBERSHIP & PROGRAMS - Thomas Ternquist**

Name (Pace-Makers) for walking program approved.  
Committee approves \$10 fee for requests that newsletter be mailed.  
Committee also discussed possibility of new coffee machine.  
Special Cookies with Santa program December 17.

**NOMINATING - Carol Gettings**

No report.

**PERSONNEL - Jay Steinbrenner**

No report. .

**LEGISLATION & BYLAWS - Jim Blum**

No Report.

**PLANNING - Jim Blum**

No Report. We need to emphasize the need for the stove.

**OLD (unfinished) BUSINESS -**

None.

**NEW BUSINESS -**

Election of Board Officers for the year 2025 - Secretary comment that in each case candidates offered by the Nominating Committee have confirmed willingness to serve in the office.

Chair - The Board Secretary stated that the nominee was Lori Adams and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Lori Adams to the position of Board Chair.

Vice-Chair – The Board Chair stated that the nominee was Carol Gettings and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Carol Gettings to the position of Board Vice-Chair.

## **CSCI Board December 12, 2024 - Board Approved 01092025**

Secretary - The Board Chair stated that the nominee was Jim Blum and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Jim Blum to the position of Secretary.

Treasurer - The Board Chair stated that the nominee was Bob Hoag and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Bob Hoag to the position of Treasurer.

Assistant Treasurer - The Board Chair stated that the nominee was Brendan Cullinan and requested other nominations three times with no other responses. There being no other nominations, the Secretary was directed to cast one ballot to elect Brendan Cullinan to the position of Assistant Treasurer.

Committee Appointments - List of committee chair and committee member appointments by the Board Chair was stated for Board approval. Board Chair reviewed appointments. (Nominating Committee appointments will be proposed by the Executive Committee in January.) Voting to approve the committee chairs and committee appointments proposed by the Board Chair aye (7) Blum, Bryant, Cullinan, Hoag, Ramaccia, Schulz, Ternquist. Voting nay (0). Voting abstain (0).  
Slate of nominations approved unanimously.

Town Agreement - Has been received, and will be signed, notarized, and returned to the Town.

### **TOWN BOARD LIAISON - Daniel Michnik**

- 1) Liaison - Requested to be Liaison again, enjoys it
- 2) Stove - Parks working on after 1st of year. Possible retrofit
- 3) Meals on Wheels Enclosure Canopy -
- 4) Parking Lot - Highway will work with Executive Director including on possible entrance changes.
- 5) Town Budgets - Approved. Under the cap again.
- 6) Old Highway Garage - Will be fixed up for recreation like pickleball, basketball, etc.
- 7) Town Museum - Changes may include Gerber Library from the Hollow
- 8) Breakfast with Santa - Lions & Youth Bureau. Great time
- 9) Harris Hill Area - Possible Character Protection Plan
- 10) Growth Control - Only 47 single family homes built in 2024
- 11) Sheriff Meeting - Discussing theft of cars and other things in Clarence, what can be done
- 12) Town Board Meetings - Now at 10 am

**PUBLIC COMMENTS** (received in writing)

Public Comments - There were no Public Comments to review from last month.

One Public Comment was submitted at this meeting.

**EXECUTIVE SESSION -**

None.

**ADJOURNMENT**-There being no other business, Chair adjourned the meeting at 11:28 am.

**TRAINING SESSION** - None.

**TOWN HAPPENINGS** - Daniel Michnik (Covered earlier)

**NEXT REGULAR MEETING** - Thursday, January 9, 2025

Jim Blum, Secretary