

**CLARENCE SENIOR CITIZENS, Inc.
4600 THOMPSON ROAD
CLARENCE, NY 14031**

**REGULAR BOARD MEETING
Date: March 14, 2024**

Meeting called to order in Room 7 at 9 am by Chair Lori Adams.

ROLL CALL

PRESENT: Lori Adams, Jim Blum, Kathleen Bryant, Brendan Cullinan, Bob Hoag,
Thomas Ternquist.

EXCUSED: Carol Gettings, Michael Ramaccia, Paul Schulz, Jay Steinbrenner, Wayne West.

Executive Director: Heather Kraemer

Town Board Liaison: Daniel Michnik

PLEDGE OF ALLEGIANCE/MISSION STATEMENT - Bob Hoag.

SECRETARY'S REPORT- Jim Blum

February 8, 2024 Regular Board meeting minutes distributed. No corrections known.

Note spelling of one name to be corrected.

Motion to accept draft minutes of February 8, 2024 made by Jim Blum. Second by Thomas
Ternquist. Voting to approve draft February 14 minutes aye (5) Blum, Bryant, Cullinan, Hoag,
Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

TREASURER'S REPORT - Bob Hoag

Audit - (December 31, 2023 Financial Statements) is in process.

BOARD CHAIR REPORT - Lori Adams

Annual Meeting - Scheduled for Thursday, April 11, 2024 at 1 pm.

CSCI Board will meet at 11am that day and have lunch at the Center.

Committee Chairs are expected to get any remaining annual reports to the staff right away.

EXECUTIVE DIRECTOR'S REPORT - Heather Kraemer.

COF March 2024

As of 02/29/2024 - Paid members 656; Total bus mileage 39,799

Month of February - New Members 19; Total Attendance 1,465; Activities 1,484; Special Events 369; Off-Site Events 39; Meals Served 902; Meals (frozen) 603; Shuttle Riders 70; Shuttle Miles 955.

Comments - Reviewed February highlights. Intergenerational candy bingo hosted by the Youth Bureau has been added to the regular schedule. The Clarence Food Pantry donation bin remains in the front hallway. Quilt donated by friend of a Sew-so member for raffle has already brought in about \$250.

February Highlights - In addition to our regularly scheduled programs.

02/05 Book Club
02/05 Greeting Card Class
02/05 Alzhiemers Association - 10 Warning Signs
02/06 Dinner and a Movie
02/06 Bingo Bash
02/08 Music and Pastries
02/08 Wellness BP Checks by Wegmans
02/09 FeedMore Food Truck
02/13 Mardi Gras Lunch with Custode and Parisi Jazz Duo
02/13 Dinner and a Movie
02/14 Valentine's Day Lunch
02/15 President's Day Lunch
02/20 Dinner and a Movie
02/20 Bingo Bash
02/21 Music by Rachel during lunch
02/22 Pot Luck Dinner
02/23 FeedMore Food Truck
02/26 Travel Meeting
02/27 Lunch and Music

Future Events

03/11 Buffalo Casino
03/25 Elvis Tribute Matinee and Casino Trip

04/23-04/25 Pennsylvania Dutch Theater - Weekend Countryside Adventure

05/21 Temptations Tribute Show - Turning Stone Casino

05/22 Annual Health Fair @ Clarence Town Park Clubhouse

05/29 Grand Lady Buffalo River Cruise lunch followed by Hawk Creek Wildlife Center visit

October - Planning a Housing Fair with Akron/Newstead.

CSCI Board March 14, 2024 - Board Approved 04112024

EXECUTIVE & PEC - Lori Adams

COF Exec 03/07/2024; PEC 03/07/2024

Executive Committee - Met to set agenda for this Board meeting.

Performance Evaluation Committee (PEC) - Met for performance review discussion with ED.

FINANCE - Brendan Cullinan

2023 Costs - Net was almost positive. Projected losses and raises for employees were covered by the Town.

Investments - Vanguard moves to fixed income and rebalancing paid off with a gain.
We reduced risk and still got a good return.

MEMBERSHIP & PROGRAMS - Thomas Ternquist

No quorum at last meeting. Next meeting will be April 15.

Board Chair comment that Board members of the Membership Committee are Thomas Ternquist, Kathleen Bryant, and Jay Steinbrenner.

Board Chair nominated Rosemond Ruhland and Mike Becker to be non Board members of the Membership Committee.

Voting to approve the nominations (5) Blum, Bryant, Cullinan, Hoag, Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

NOMINATING - Carol Gettings (illness today)

No report.

PERSONNEL - Jay Steinbrenner (away)

No report.

LEGISLATION & BYLAWS - Jim Blum

Code of Conduct & Code of Conduct Violation Policy - Approved at last month Board meeting have been distributed. They are now in effect.

Date for Annual Meeting - The specific date has been difficult to schedule almost every year. Bylaws will be revised in next Bylaws amendments to improve schedule content applying to the Annual Meeting.

PLANNING - Jim Blum

No report.

OLD (unfinished) BUSINESS -

Internet Web Site - Issues with the host and domain. Planning to set up a new web site to solve the issues. Considering options for domain name and hosting. We hope to add online payments in the new system.

NEW BUSINESS -

Email - Considering possible alternative that offers low cost abilities to non profits. .

Building Security - Evaluating recommendations for camera security for the building. Town provides drive by spot checks outside. We would cover online viewing of key areas inside and entry to the building. We expect that about a week of videos would be available for review that would also include weekends.

There are insurance reasons to have a good record of everyone who is in the building and complete access recording is needed.

TOWN BOARD LIAISON - Daniel Michnik

- 1) Youth Bureau Fest - Town Park Sat Mar 30
- 2) Summerfest - Planning in work including food trucks and possible dog rescues
- 3) Chamber of Commerce Awards Dinner - Thursday this week.
- 4) Youth Bureau Food Drive - 1 ½ trucks
- 5) Town - Fall projects
- 6) Town Shelters - Many applications for Town View Park near Town Hall.
- 7) Fogelsonger Park - will be closed for the season to add facilities
- 8) Lions Club Proposal - Family oriented playground. A 2-4 year project. For young adults ages 2 - 18 years including with disabilities support. Possible cost \$750,000. Would become part of Parks system. Much due diligence is required on a government project.
- 9) Parks Dept. Changes - Superintendent retiring.
- 10) Historical Society - Program on music in Buffalo. Much interest. How many musicians got their start in Buffalo.
- 11) Summer help - Beginning search for this summer help. Applications online.

PUBLIC COMMENTS (received in writing)

Public Comments - No Public Comments were submitted at the February Board meeting.

One Public Comment was submitted at this meeting.

Comment by Secretary - We are going to have a brief training session on Open Meetings Law (OML) and Freedom of Information Law (FOIL) later this morning.

EXECUTIVE SESSION -

Motion to go into Executive Session under NYS Public Officers Law, Article 7, Section 105 (1f) of the Open Meetings Law to discuss the work history of at least two specific individuals made by Jim Blum. Second by Thomas Ternquist.

Voting aye (5) Blum, Bryant, Cullinan, Hoag, Ternquist.

Voting nay (0). Voting Abstain (0).

Motion carried unanimously.

Motion to go out of Executive Session made by Lori Adams. Second by Thomas Ternquist.

Voting aye (5) Blum, Bryant, Cullinan, Hoag, Ternquist.

Voting nay (0). Voting Abstain (0).

Motion carried unanimously.

NEW BUSINESS -

Audit - Motion by Bob Hoag to approve draft audit of 2023 financials and advise auditor to finish the Annual Financial Statement package. Second by Brendan Cullinan.

Voting to approve draft of 2023 Audit aye (5) Blum, Bryant, Cullinan, Hoag, Ternquist.

Voting nay (0). Voting abstain (0).

Motion carried unanimously.

ADJOURNMENT -There being no other business, the Chair adjourned the meeting at 10:45 am.

TRAINING SESSION -NYS Open Meetings Law (OML) & Freedom of Information Law (FOIL).

TOWN HAPPENINGS - Daniel Michnik (no comments today)

NEXT REGULAR MEETING - Thursday, April 11, 2024

Jim Blum, Secretary