

THE UNIVERSAL HOUSE OF JUSTICE  
DEPARTMENT OF THE SECRETARIAT

22 July 2020

Transmitted by email

To selected National Spiritual Assemblies

Dear Bahá'í Friends,

The Universal House of Justice has asked that we inform you of a new “Offering to Serve” online application portal active as of today. This new website helps to facilitate the process by which Bahá'ís offer to serve at the Bahá'í World Centre and includes relevant information such as descriptions of World Centre departments and answers to frequently asked questions. Any questions that arise about use of the website should be directed to the Office of Personnel at [serve@bwc.org](mailto:serve@bwc.org).

The following information regarding the website may be shared with the members of your communities as you deem appropriate:

A new “Offering to Serve” online portal, replacing the previous website, is now active and accessible at [service.bwc.org](http://service.bwc.org). The portal is compatible with most computers and mobile devices and allows Bahá'ís to complete, update and submit an application for service. Upon creating an account, an individual will be asked to answer a series of questions. Once an application has been submitted, the Office of Personnel at the Bahá'í World Centre will contact the believer by email to share additional information and advice. Those who attempt to access the previous site ([bahai.bwc.org/service](http://bahai.bwc.org/service)) will be automatically redirected to the new one. Individuals who require assistance are encouraged to contact the Office of Personnel by email at [serve@bwc.org](mailto:serve@bwc.org) or through the website's “Help & Contact” tab. Naturally, the friends are also welcome to submit an initial application for service by email or post.

With loving Bahá'í greetings,

Department of the Secretariat

cc: International Teaching Centre  
Boards of Counsellors  
Counsellors