

Minutes
January 6,2025
Rescheduled Reorganizational Meeting

The meeting was called to Order by Chairperson Roy Smuda at 6 pm. All in attendance recited the Pledge of Allegiance. The meeting was then turned over to Secretary Susan F Shontz for Election of Officers.

Chair – Roy Smuda

Vice-Chair – Richard Buseck

Secretary/Treasurer

The meeting was then turned back over to Chairperson Smuda.

Visitors-

None

Engineers Report -

Engineer Glitzer was unable to attend meeting. He sent notes to Secretary to review.

Review and Approval of Minutes –

Minutes read by Secretary. Motion to approve made by Richard Buseck and seconded by Roy Smuda.

Finances

Check Disbursements - Reviewed by Supervisors. Motion to approve made by John Husick and seconded by Richard Buseck

Deposit Listing

Balance Sheet

Profit/Loss Statement

Sewer Balances

Correspondence

None

Business

- Appointment of Positions
 - Roadmaster – John Husick, Puttstown
 - Roadmaster – Richard Buseck, Remainder of township
- Compensation –
 - Tax Collector 5%
 - Auditors \$18.00 per hour
 - Part time Laborers
 - Regular
 - Charles Hollenbaugh \$14.00

- Eric Redinger \$13.50
 - Others \$14.00
- Snow Plowing
 - Charles Hollenbaugh \$16
 - Eric Redinger \$15
- Plant Operator – No increase
- Secretary/Treasurer – Susan F Shontz - \$13.00
- Meeting Reimbursement for newly elected individuals
- Schedule of Administrative Fees – No change from prior year
 - Puttstown
 - Sewer Fees \$47 per month
 - Late Fees \$ 5.00 per month
 - Shy Beaver
 - Sewer Fees \$200 per quarter
 - Late Fees \$ 25 per quarter
 - Connection Fee
 - Administrative \$100
 - Fee to Sewer Facility \$650
 - Inspection \$ 35
 - Disconnection
 - Administrative \$100
 - Inspection \$ 35
 - Land Use Permits \$25
 - Subdivision/Line Change \$35

A discussion was held regarding the number of hours that our seasonal employees were working and whether it made them seasonal full time or seasonal part time. Secretary will research prior to return to work.

Supervisor Buseck to research costs involved in renting a vacuum truck and whether taking into account the savings on employees hours would be an overall cost savings.

A discussion was held on the Dorman Road project and the extension for completion to the end of March. Contractor is going to drop off some pipe in preparation for project and will start when weather is conducive.

A discussion was held regarding process for securing hauling of materials and it was determined that a price quote would be requested at time of purchase on a case by case basis

An official change was made to the meeting date. It is now the first Monday of each month at 7:00 pm. Change is to be posted in The Daily News/Facebook/Webpage

A discussion was held on replacing faded/worn out speed limit signs. Supervisors wil work with seasonal employees to further review and replace as appropriate.

Supervisors will conduct annual review of the roads this week and report at next meeting.

A discussion was held regarding current process for paying SEO. Secretary was asked to contact them and see if we could utilize a case by case basis rather than an annual feed to assist township in knowledge of work in progress.

Executive Session – not necessary

Meeting adjourned 7:30 pm

Sincerely yours

Susan F Shontz
Secretary/Treasurer