

Minutes
Meeting- May 5, 2025

The meeting was called to Order by Chairperson Roy Smuda at 7 pm. All in attendance recited the Pledge of Allegiance.

Visitors-

Nevin and Tammy Weaver attended the meeting to submit a land use permit request for 1436 Broad Top Mountain Road. They would like to clear the lot and add a modular home. After discussing it with the supervisors, the land use permit was approved. Secretary will submit information to Commonwealth Code and they were asked to contact them to persue the additional permitting required.

Charlie Rhodes ^{ed} attending the meeting requesting a land use permit to be completed for proposed work on their property. Supervisors discussed the project and secretary advised them as to where to obtain the blank permit and what the process was.

Engineers Report -

No engingeer was present at the meeting. Supervisors discussed the current status of GHD engineering and proposed several ideas to move projects forward. Secretary will reach out to GHD and see if someone can attend the next meeting and update us on projects in the que.

Dorman Road Culvert

Applying Blacktop to finish Dorman Road Project was discussed. Supervisor Husick asked to reach out to Broad Top Township regarding project.

FEMA Landslide

Secretary has been in touch with FEMA official and cannot obtain clear instructions on whether or not the project is still open and how to proceed further.

2024 Grant Applications

No further action taken

Development Checklists/Flow Charts

No further action was taken

Review of Ordinances and follow up discussion/workshop

No further action was taken

Multimodal Grant for Lower Ridge.

Secretary discussed with GHD engineer and they are to get us a cost estimate on design and bidding.

Shy Beaver Wastewater Facility

A lengthy discussion was held concerning status of plant between supervisors and Plant Operator. An list of work to be done was agreed upon between Plant Operator Cooper and Supervisors in attendance. A discussion was also had regarding contacting DEP to see if township can get operation of the plant turned over to developer or somewhere else. Secretary also offered an overview of finances of plant. If no additional expenses are incurred other than regular expenses, there would be approx. \$14,500 to invest in plant repairs.

Review and Approval of Minutes –

Minutes read by Secretary. Motion to approve made by John Husick and seconded by Richard Buseck. All in favor.

Finances

Check Disbursements - Reviewed by Supervisors. Motion to approve made by Richard Buseck and seconded by Roy Smuda. All in favor.

Deposit Listing

Balance Sheet

Profit/Loss Statement

Sewer Balances – A discussion was held regarding how to handle Brumbaugh past-due account in Puttstown. Shutting off his sewer would keep additional charges from accruing but since no one lives there, would not be an encouragement to pay. Secretary to follow up on whether there is town water provided but that would not be an incentive to pay either. Saxton Borough to provide a listing of who has town water in Puttstown and best practices to follow for shut-off.

Correspondence

None

Business

Audits discussed.

1. DCED Audits completed and filed
2. Liquid Fuels is in process. \$16,000 identified as spent on equipment over and above maximum allowed. Maximum allowed each year varies and is not clear how determined. Secretary to follow up and see if we can receive clarification. Township advised to wait for completion of audit before reimbursing Liquid Fuels from General Funds.

The sewer disconnection for the Levenia Reed property was discussed. After disconnection and attorney fees to file updated lien, the total due to the township is \$3,227.

Township Resident Mandy Croft reached out to the township to see where we are on starting the process to get speed bump(s) installed on River Road. Supervisor Smuda has contacted LTAP to set up a meeting with their engineer to detail the process.

A workshop is to be scheduled and held later in the month to update all supervisors on status of projects.

Executive Session – not necessary

Meeting adjourned 9:10 pm

Sincerely yours

Susan F Shontz
Secretary/Treasurer