

Hopewell Township Huntingdon County

Minutes from March 4, 2023

Present: John Husick
Roy Smuda
Richard Buseck

Secretary: Susan F Shontz
Employees: Chris Cooper
Charles Hollenbauch

Visitors:

Engineer:

Pennvest/DEP Meeting - The townships needs to start with updating Act 537 plan. Once it is complete, dependent on what it says we are committed to addressing issues. There is a point during update that we can determine if we want to proceed. Pennvest has no funding for Act 537 but there is a possibility of funding from DCED. They also suggested we contact legislators (Judy Ward/Rich Irvin) re assistance. They may be able to come up with some funds. Pennvest explained that there is a calculated per EDU cost(what Pennvest thinks the owner can afford) and an actual EDU cost. If the calculated per EDU cost is less than the actual EDU cost, Pennvest can do things like providing grant funds, etc to lower the amount we would need to invest/borrow in project. Calculated cost also includes an amount for ongoing maintenance. Pennvest would also consider lending funds to Shy Beaver for the relocation of the outfall project. GHD will research additional funding sources for project and review where we left last 537 plan to see if we can just update it.

Shy Beaver Dutchland Project – ready to mobilize and complete during the month of March. There has been a change order. Motion to accept change order for project was made by Supervisor Smuda and seconded by Supervisor Buseck. All were in favor.

Outfall project discussed for Shy Beaver. - GHD will begin to work on more formal budget and start process for planning.

Pending Grants - Next LSA meeting March 16, Puttstown upgrade project. Requested additional information. An update to resolution was made and necessitated reapproval. Motion made by Supervisor Buseck and seconded by Supervisor Smuda.

Dorman Road – Conservation District wants to take another look regarding possible funding. GHD will meet with them to discuss

FINANCIALS

Review and Approval of Minutes - Minutes were reviewed and a motion was made by Supervisor Husick to accept, seconded by Supervisor Buseck. All in favor

Secretary needed to do a quickbooks upgrade to a new subscription. That upgrade caused all data from 10-28-22 forward. Reentering of data is in progress and will be completed within the week. Once the information is reentered, two items will occur: 1)meeting with our auditor after all information is re-entered completely and accurately to assure that the books still tie in as of 12-31-22; 2) Secretary will bring reports to the next meeting that provide the detailnfrom January 1 - March

31 for the following: All checks paid All deposits made Balance Sheet Profit/Loss Statement, Current Status of AR Balances

Correspondence – Reviewed and no comments

Business

Email from Saxton Liberty Gorman - Wanted to know if we ever considered using Saxton Boro Police for services. Supervisors discussed and advised Secretary to respond that that was not under consideration.

Secretary noted that the **Huntingdon Co. Township Officials Association Meeting** 5/11 @ HCTC

Property Abestos Abatement – A permit from DEP is needed before fire company can proceed with burndown. RL Abatement is working with Fire Company to secure permit

Bedford Co Sanitary Corp – Secretary requested information on who to notify at DEP and the SEO had changed and was informed that Rick Barrett from Altoona is the person to reach out to. New SEO would like the township Septic Ordinances, GHD engineer to research.

Liquid Fuels Audit Findings and Corrective Actions - Two findings- Letter has been issued to notify the state of the corrective actions; 1)Late deposit of Liquid Fuels Allocation due to late receipt from not submitting Annual Reports. Corrective Action on calendar for EOY reports & funds will be direct deposited from now on.,2)\$400 annual Turnback allocation should be deposited in Liquid Fuels account. Township was not aware of that. Funds received so far have been transferred and will be direct deposited to the correct account going forward. Supervisor Buseck suggested a template of duties so that tasks are listed. Secretary will begin to build going forward.

Deed Review - Signatures of all three supervisors need to be notarized and then returned to Attorney to be filed. Supervisor Husick will take to Notary Weimert and Supervisors will need to stop and sign. Secretary will stop once signed and then return it to Attorney

FEMA/PEMA - Waiting on Secretary to provide information.

Judicial Sale - Ron Coffman property. Hearing on 4/18, 11:00 at Huntingdon County Courthouse. Secretary will need to be present to submit past due sewer bills due to township. If not, we will not be able to collect them when property is sold.

Penndot repairs to slide on (Stream bank stablization) to bank in Weavers Falls area. Map shows area to be repaired in same area as the slide off of Rogues Hollow Road. Engineer will reach out and see if it is either the same area or near enough that they could maybe assist with our repairs.

Completion of Forms - Huntingdon Co Planning and Development

1. Sewer Form
2. Tax Assessment - Sherlock Road Property

Adjust date for May meeting – Second Saturday in May.

Resolution to be signed for joint ambulance service. Supervisor Buseck has a copy of resolution that another township adopted. Secretary will duplicate. Motion made to approve resolution and have Supervisor Buseck sign. Motion made by Supervisor Smuda, seconded by Supervisor Husick. All were in favor.

LTAP training for Posting and Bonding of Roads – Secretary approved to attend meeting in Ebensburg on March 30, 2023.

Respectfully submitted

Susan F Shontz