

# Kathi-Lee Wilson

Voice Teacher / Vocal Coach  
1013 Sunnyside Drive  
Virginia Beach 23464  
757.589.1644



I have been a Voice Teacher for over 40 years and have taught hundreds of students in those years. Although I have degrees in both Vocal Performance in Opera and Music Education, my music genre passion is the Broadway Musical Theatre. I teach primarily the Broadway and contemporary Christian styles of singing. I am a believer in teaching students how to sing properly – using diaphragmatic support, breath control, forward focus and a natural singing style.

It is important for students to understand that learning (and using) proper vocal technique is a TRAINING process, and it certainly cannot happen in “a few easy lessons”. It is the same as with any performing art or sport: It takes dedication, sacrifice and time to become an excellent singer. Every student I teach begins their journey at their own particular level of learning, talent and potential. Each student is unique in his/her learning styles and talent.

Many students have a desire to pursue roles in the Musical Theatre genre. Like any of the disciplines in the performance arena, singing correctly does not come naturally to most singers. An understanding of the necessity of establishing a healthy vocal singing technique is vitally important. Private vocal coaching will, at the very least, reveal to each student his or her vocal strengths and weaknesses. Then they will be able to set short-term and long-term goals to begin to establish their vocal technique.

**The vocal progress made by the student can be doubled or tripled by how much concentrated practice time and effort is maintained.** *(Please read that sentence again!)* It is the responsibility of the instructor (ME) to offer the tools needed to establish a healthy vocal technique. It is the student’s responsibility to begin to use those tools effectively.

**Please read the following FAQs re: Voice Lessons.** These should answer most any question you might have, but feel free to ask more questions should you have them.

**At the end of this document (page 5) there is an Agreement for you to read over, sign and bring to your first Voice Lesson. I will also sign and give you a copy. Please include the \$50 Registration Fee when you submit the Contract.** You may send a check or via ZELLE: [kathileewilson@gmail.com](mailto:kathileewilson@gmail.com) (Kathryn Wilson)

**Thanks for your interest in pursuing Voice Lessons!**

# Kathi-Lee Wilson

## FAQs about Voice Lessons

### January 2025

#### Where is your Voice Studio?

I teach from my home studio in Virginia Beach: **1013 Sunnyside Drive.**

#### What will we do during our voice lessons?

We will work toward your individual goals of vocal production training (proper breath control and diaphragm support, forward vocal placement and focus, vowel modification, diction, stage presence, posture, and microphone technique). When applicable, we will prepare audition and performance pieces.

#### How often do I have a lesson?

I require that you take one lesson per week. If you desire to study voice and work towards establishing and maintaining a healthy vocal technique, you need consistent training and practice. 40+ Years of teaching have proven unequivocally to me that weekly study is necessary to promote motivated and disciplined study and progress.

#### How long of a commitment is required?

I require that you make a **Semester commitment** to study voice with me and **four weeks' notice** when you plan to cease lessons for any reason. Fall Semester begins in mid-August/September, & Winter/Spring Semester begins in January.

#### Should I take a half hour lesson or an hour lesson?

A half hour lesson enables us to spend about 15 minutes on warm-ups and exercises, and another 15 minutes on a song. If you come to your lesson warmed-up and ready to sing, we will have more time for exercises and technique work. **For serious and more advanced students who want more intense training and repertoire time, I recommend an hour lesson.**

#### How much practice time is recommended?

I recommend working on warm-ups and exercises a minimum of 20-30 minutes five days a week for beginning students. (Advanced students shouldn't be asking this question!) Song repertoire work and memorization time depends on your schedule as well as your goals – but an additional half hour five days a week (in addition to your lesson time) would be a minimum! **Remember: without hours of independent, self-motivated practice time, you will NEVER reach your goals.**

#### Should I bring my own music to my lesson?

By all means!! I will certainly make recommendations of certain songbooks or sheet music you should purchase, and I will inform you where you can purchase them. ([www.musicnotes.com](http://www.musicnotes.com) OR [www.sheetmusicdirect.com](http://www.sheetmusicdirect.com)).

### Why do you recommend recording my voice lesson?

Recording each lesson not only enables you to practice your warm-ups and exercises along with the piano (and in the correct key!), but you will also be able to hear progress that is made during the lesson. You will be reminded of those “little suggestions” that can make such a difference -- but are easy to forget when you’re practicing at home.

I record your lesson on my computer and will email an mp3 to you (via Hightail, a large file-sending app).

### What is the tuition fee for voice lessons?

- Weekly Half hour lesson.....\$45 x 4 weeks = **\$180/month**
- Weekly Hour Lesson.....\$80 x 4 weeks = **\$320/month**

I will be sending a monthly reminder invoice via email by the first week of each month.

### When is the tuition fee due?

**Payment for the entire month is due the first lesson of the month, *unless other written arrangements are made with me.*** (I do understand that for some family budgets, other arrangements are necessary, and that’s no problem, as long as we discuss it.)

**Tuition Payment can be CASH or CHECK written to Kathi-Lee Wilson.**

**You may also send payment from your bank via Zelle to my email address:**

**[kathileewilson@gmail.com](mailto:kathileewilson@gmail.com) (Kathryn Wilson)**

**\*\*NOTE: Payments after the 15<sup>th</sup> of each month will incur a \$10 late fee,** unless this has been prearranged with me. Please understand that as much as I enjoy teaching private students, this is a business. I depend upon this income just as YOU depend upon the fruits of your labor to meet your monthly budget requirements.

### What if there are 5 weeks in a month?

This is Optional. If there are 5 Mondays, Tuesdays, etc. in a specific month, we can discuss plans. Most of the time we will skip the 5<sup>th</sup> week.

### Is there a Registration fee?

**Yes. There is a \$50 non-refundable Registration Fee (due by SEPT. 1 for the Fall Semester & January 10 for the Spring semester.** This is not a deposit – it is a fee in addition to your monthly tuition. After you submit the registration form AND this fee is paid, you are assured of a place in my studio. We can then immediately schedule your regular lesson time.

## What if my voice lesson time conflicts with rehearsals for a show in which I've been cast?

When you audition for a show, don't forget to list your voice lesson time as a potential schedule conflict. Directors who want the best performance out of our singers often have to make allowances for their training and education, even if it means that the performer has to miss a little show rehearsal time. As a Musical Director, I am grateful for the actors/singers who have private vocal instruction, for it not only helps the performer, but it also helps the show! Make-up lessons for final dress rehearsals and performances will be arranged if at all possible!

## If I have to cancel a lesson, will I be able to make it up?

**This depends on the circumstances.** I attempt to be flexible when it comes to make-up lessons, for I understand that emergencies and the common cold do not necessarily adhere to our schedules! **However, the pre-arranged lesson time is reserved for you, and if you cancel, I cannot always guarantee a make-up lesson.**

Here are a couple of specific policies:

- 1) If YOU cancel your lesson and we are unable to arrange a make-up lesson during the month, the fee is non-refundable.
- 2) If your lesson is canceled by ME and we're unable to schedule a make-up time, you will be credited that lesson the following month.

## PLEASE NOTE CAREFULLY:

***If you cancel the same day or do not show up for a lesson (or make-up lesson) for any reason, please know that I will be sitting at the piano in your honor, for you have paid for that time already. I cannot offer a make-up lesson.***

I hope this answers any questions you may have concerning voice lessons; if not, please feel free to contact me via phone or email with any other questions!

**Kathi-Lee Wilson**

1013 Sunnyside Drive

Virginia Beach, VA 23464

757.589.1644 (cell phone / text)

# Kathi-Lee Wilson

## Vocal Lessons Agreement

This is an **Agreement** that I am (we are) making with **Kathi-Lee Wilson, Voice Teacher:**

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*Clearly print name of student (+ parent of minor age student)*

**I understand:** *(Please initial each item.)*

\_\_\_\_\_ A non-refundable Registration Fee of \$50 will assure a place in KL's voice studio.

\_\_\_\_\_ Tuition for 4 monthly (HOURLY / HALF HOURLY) Lessons = \$ \_\_\_\_\_ is due on the first lesson of the month.

\_\_\_\_\_ Payments after the 15<sup>th</sup> of each month will incur a \$10 late fee.

\_\_\_\_\_ A Semester Commitment to study voice is required. (Sept. - Dec. & January - June)

\_\_\_\_\_ Four weeks' notice via email is required if I stop lessons for any reason.

\_\_\_\_\_ Canceled Lessons may be rescheduled *if canceled 24 hours in advance*.

\_\_\_\_\_ Lessons canceled by me (with 24 hour notice) may be rescheduled that month only. *I understand that Tuition fee is non-refundable.*

\_\_\_\_\_ Lessons canceled by KL will be rescheduled that month or if that's not possible, I will be credited a lesson for the following month.

\_\_\_\_\_ Same-day cancellations & "no-shows" will not be rescheduled nor is fee refunded.

\_\_\_\_\_ If I am running late for my lesson I will send KL a text message if at all possible.

\_\_\_\_\_ The more I practice and the more dedicated I am to studying, the MORE PROGRESS I will experience.

\_\_\_\_\_ I will endeavor to practice a minimum of 30 minutes a day, five days per week.

**I understand and agree to the above terms and conditions:**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Original will be retained by Teacher & a copy will be given to Student/Parent*